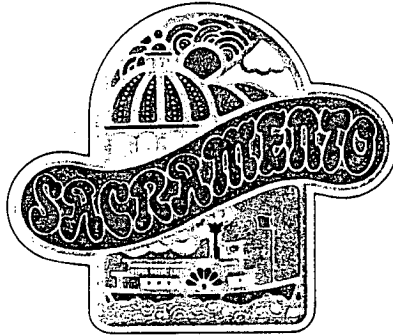


16.



SACRAMENTO CONVENTION & VISITORS BUREAU

June 18, 1986

Budget & Finance Committee
Sacramento, California

Honorable Members in Session

SUBJECT: Sacramento Convention & Visitors Bureau Proposed Budget (FY 86/87)

SUMMARY

This informational report is in response to the Committee's request for a breakdown of the Convention & Visitors Bureau budget.


BACKGROUND

The attached document provides a breakdown of the components of the proposed Convention & Visitors Bureau budget for the FY 86/87.

RECOMMENDATION

This report is prepared for committee information.

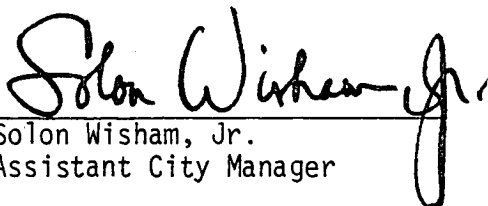
Respectfully submitted,



Sam J. Burns
President & CEO

Attachment

RECOMMENDATION APPROVED:



Solon Wisham, Jr.
Assistant City Manager

SJB/bjp





June 18, 1986

SACRAMENTO CONVENTION & VISITORS BUREAU

PROPOSED BUDGET
(FY 86/87)

This budget represents the proposed budget for the Sacramento Convention & Visitors Bureau for 1986-87.

The operating budget cannot be completed until after the August budget hearings and allocation by the County Board of Supervisors.

In September 1986 a full analysis of expenditures and a complete budget will be presented to Mayor and Council with our Program of Work.



PROPOSED BUDGET
SACRAMENTO CONVENTION & VISITORS BUREAU
(FY 1986-87)

EXPENSE CLASSIFICATION

Employee Services	\$ 396,000
Other Services & Supplies	650,000
Equipment	<u>50,000</u>
	\$1,096,000

INCOME

City of Sacramento	\$ 521,000
County of Sacramento	450,000
Membership	100,000
Reimbursables	<u>25,000</u>
	\$1,096,000

PROPOSED BUDGET

SACRAMENTO CONVENTION & VISITORS BUREAU

OTHER SERVICES & SUPPLIES

(FY 1986-87)

<u>Account Number</u>	<u>Description</u>	<u>1986-87</u>
4201	Postage	\$ 20,000
4202	Telephone & Telegraph	20,000
4208	Measured Business Line	100
4211	Advertising	25,000
4213	Printing & Binding	50,000
4214	Blueprint & Photo Processes	500
4231	Rental of Real Property	165,000
4233	Rental of Equipment	5,000
4241	Maint. & Repair of Real Property/Equipment	17,000
4258	Other Professional Services	25,000
4260	Interdepartmental Allocation	15,000
4261	Transportation	60,000
4262	Meals	30,000
4263	Lodging	16,000
4265	Official Hospitality	15,000
4267	Other Travel Expense	5,000
4270	Membership Fees	10,000
4271	Periodicals & Newspapers	1,000
4272	Registration & Tuition Fees	20,000
4274	Convention Busing	5,000

<u>Account Number</u>	<u>Description</u>	<u>1986-87</u>
4281	Freight & Drayage	\$ 5,000
4282	Laundry Service	500
4285	Security	1,000
4288	Temporary Clerical Services	13,000
4297	Group Benefit Premiums	30,000
4298	Other Insurance	20,000
4299	Uninsured Losses	500
4321	Banking & Fiscal Agent Fees	1,000
4331	Refunds	500
4341	Property Tax	2,000
4343	License Fees	500
4399	Miscellaneous Services	500
4402	Agricultural Supplies	2,000
4403	Food	15,000
4411	Office Supplies	15,000
4422	Janitorial, Cleaning & Restroom	200
4433	Photographic Supplies	4,000
4435	Audio-Visual Supplies & Materials	1,000
4451	Athletic, Craft Recreational	10,000
4452	Trophies & Awards	3,000
4453	Books & Pamphlets	1,500
4461	Small Tools, Appliances, Equipment	500
4462	Computer Supplies & Software	1,500
4471	Construction-Building Supplies	2,000
4481	Vehicle Accessories	200
4482	Fuel	6,500

SACRAMENTO CONVENTION & VISITORS BUREAU
OTHER SERVICES & SUPPLIES (FY 1986-87)

<u>Account Number</u>	<u>Description</u>	<u>1986-87</u>
4492	Clothing & Uniforms	\$ 2,500
4493	Identification Supplies	<u>6,000</u>
	TOTAL:	<u>\$650,000</u>