

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

October 5, 1950

The Civil Service Board met in special session in its office at 7 P.M.

PRESENT: Commissioners Deise, Hicks and Root

ABSENT : None

Minutes of the previous meeting were approved as read.

MACHINIST EX. #270

After reviewing the outcome of raw

scores for the written portion of

Machinist Examination No. 270 which

was held on date of September 28, 1950, Mr. Deise moved that those candidates receiving a raw score of at least 4200, be considered as receiving a passing grade of 70%; seconded by Mr. Root and motion carried.

Identification envelopes were thereupon opened and Mr. Hicks moved that Oral Interviews be held on this date.

The Board thereupon conducted Personal Interviews for those candidates who had successfully passed the written portion of Machinist Examination No. 270.

After reviewing the results of said examination, it was the order of the Board that the following Eligible Register be established, to become effective upon the expiration period of 10 days after filing appeals:

MACHINIST ELIGIBLE REGISTER NO. 270

| | | |
|-----|---------------------|--------|
| * 1 | Clifford T. Justis | 95.62% |
| * 2 | Ray Patterson | 94.58 |
| * 3 | William J. Heckey | 93.74 |
| * 4 | Everett L. Moore | 92.65 |
| * 5 | Jack V. Howard | 91.41 |
| 6 | George F. Smith | 85.14 |
| 7 | William O. Backman | 83.67 |
| 8 | Gerard T. Ortner | 83.35 |
| 9 | David L. Wright | 81.35 |
| 10 | Lee H. Limpach | 80.32 |
| 11 | Kay R. Kirk | 77.89 |
| 12 | Marioan Velasich | 76.61 |
| 13 | William B. Anderson | 76.57. |
| 14 | Frank Staat | 76.53 |
| 15 | John Znider | 75.03 |

(* Indicates applicant received 10 points Veteran's Credit.)

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RECREATION LEADER EX. #271

After reviewing the outcome of raw scores for the written portion of Recreation Leader Examination No. 271

which was held on this date, Mr. Hicks moved that those candidates receiving a raw score of at least 4200, be considered as receiving a passing grade of 70%; seconded by Mr. Deise and motion carried.

Identification envelopes were thereupon opened and Mr. Root moved that Oral Interviews be held on October 11, 1950 at 7 P.M.

METER SERVICEMAN EX. #272

Mr. Deise moved that in the event an insufficient number of applications are received for Meter Serviceman

Examination No. 272, the written portion of said examination be eliminated and that Personal Interviews be held on October 11, 1950 at 7:30 P.M.; seconded by Mr. Hicks and motion carried.

MRS. RUTH HART

Acknowledgment of expression of sympathy

Acknowledgment from Mrs. Ruth Hart, widow of Carson Hart, for expression of sympathy, was ordered filed.

JOE SLOCUMB

Re: Compensation on "On Call" Employees

Mr. Joe Slocumb appeared before the Board, protesting against the policy recently approved by the Board affect-

ing the compensation of "on call" employees when a holiday falls on Saturday.

After general discussion and review of the present pay plan established in 1944, no further action was taken on said matter.

FRANK J. CROWLEY

Req. Reinstatement

Communication from Frank J. Crowley requesting reinstatement to former position of Garbageman, Waste Removal

Department, from which he resigned on September 4, 1950, was considered.

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Mr. Hicks moved that a report be obtained from the Superintendent of the Waste Removal Department with reference to applicant's previous employment and recommendation in regards to request for reinstatement; seconded by Mr. Deise and motion carried.

T. G. MANDELLA
Re: Outside employment

Communication from T. G. Mandella, employed in the Park Department, requesting permission to accept

part-time outside employment, was ordered filed and applicant requested to file proper application on permit form.

CAROL R. HARRIS
Re: Sick Leave

Communication from Dr. Herbert Bauer submitting letter from Carol R. Harris with reference to denial

of sick leave benefits for September 23, 24 and 25, 1950, was considered.

The members of the Board expressed the opinion that employees working part-time, seasonal or intermittently and not on a definite work schedule set up in the salary ordinance, are not entitled to sick leave and vacation benefits, and Mr. Hicks thereupon moved that foregoing protest be denied; seconded by Mr. Root and motion carried.

The Secretary was thereupon requested to prepare a written rule with reference to vacation and sick leave benefits for part-time and seasonal employees.

RECLASSIFICATION
JUNIOR TO INTERMEDIATE
FINGERPRINT TECHNICIAN

Communications from the Chief of Police and Superintendent of the Identification Bureau, requesting

reclassification of one Junior Fingerprint Technician position in the Fingerprint Bureau to Intermediate Fingerprint Technician, was considered.

After reviewing the duties of said position and the Board having determined that the present duties are within the scope of the position specification for Intermediate Fingerprint Technician, Mr. Deise moved that one position of

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Junior Fingerprint Technician be reclassified to Intermediate Fingerprint Technician with appointment to be made from the existing eligible register; seconded by Mr. Root and motion carried.

JUNIOR FINGERPRINT TECHNICIAN
Change in salary range

In accordance with recommendation of the Chief of Police, Mr. Deise moved that the Board recommend to the City Council that the salary range for Junior Fingerprint Technician be increased from \$209-251 to \$226-271, effective November 1, 1950; seconded by Mr. Hicks and motion carried.

RULES AND REGULATIONS
ON MILITARY SERVICE

The Secretary presented tentative rules and regulations governing employees and eligibles entering military service which were ordered filed and action postponed one week, pending further study.

EXEMPT CLASSIFICATIONS

The Secretary submitted a written list of exempt classifications, together with the total number of employees now working in said classifications, without Civil Service status, which was ordered filed for future study.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports

be approved:

City Library

- Anderson, Robert - Temp. Appt. 9/18/50 Junior Librarian @ \$242 Mo. - Exempt
- Wold, Barbara Lou - Temp. Appt. 9/21/50 Library Clerk @ \$198 Month

Health Department

- Hale, F. Audley - Temp. Appt. 9/2/50 Asst. Emergency Hosp. Physician @ \$460 Mo.

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Police Department

- Dehner, Ray - Emerg. Duration Appt. 9/23/50 Sergeant @ \$363 Month
 White, A. L. - Emerg. Duration Appt. 9/23/50 Captain @ \$424 Month

Recreation Department

- Armstrong, Frank - Temp. Appt. 9/22/50 Recreation Leader Gr. B @ 83¢ Hr.
 Duvall, Alfred - Temp. Appt. 9/16/50 Laborer @ \$220 Month
 Harris, Richard - Temp. Appt. 9/19/50 Recreation Leader Gr. B @ 83¢ Hr.
 Kranhold, Janet - Temp. Appt. 9/19/50 Recreation Leader Gr. B @ 75¢ Hr.
 Vazquez, Teresa - Temp. Appt. 9/23/50 Recreation Leader Gr. B @ 75¢ Hr.

Street Cleaning Division

- Lickey, Frederick - Temp. Appt. 9/21/50 Truck Driver @ \$260 Month
 Morales, Pete - Temp. Appt. 9/20/50 Truck Driver @ \$260 Month

Water Department

- Reed, Roland - Temp. Appt. 9/15/50 Laborer @ \$220 Month

Leave of Absence

- Cappello, Vic - Leave of Absence from September 13, 1950 to November 11, 1950, without pay
 Johnson, K. C. - Leave of Absence from September 23, 1950 Military Service
 Morse, Benjamin - Leave of Absence from September 23, 1950 Military Service

There being no further business, the Board adjourned to meet again at the Call of the Chair.

 Secretary

APPROVED:

 President

MINUTES OF CIVIL SERVICE BOARD
 CITY OF SACRAMENTO
 SPECIAL MEETING

October 11, 1950

The Civil service Board met in special session in its office at 7 P.M.

PRESENT: Commissioners Deise, Hicks and Root
 ABSENT : None

Minutes of the previous meeting were approved as read.

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RECREATION LEADER GR. A
EXAMINATION #271

The Board conducted Personal Inter-views for those candidates who had successfully passed the written

portion of Recreation Leader Grade A Examination No. 271.

After reviewing the results of said examination, it was the order of the Board that the following Eligible Register be established to become effective upon the expiration of the 10 day period for filing appeals:

RECREATION LEADER GRADE A ELIGIBLE REGISTER #271

| | | |
|-----|----------------------|--------|
| * 1 | Earl L. Arnett | 97.98% |
| * 2 | Madeline Craveiro | 91.21 |
| * 3 | Frederick B. Lickey | 90.46 |
| * 4 | Edward R. Merrill | 89.25 |
| 5 | Alfred H. Renfree | 84.29 |
| 6 | Lucina S. Feenstra | 84.01 |
| 7 | William J. Connally | 83.82 |
| 8 | Mildred M. Slaybaugh | 83.50 |
| 9 | Ralph E. Congdon | 81.66 |
| 10 | George Lowe | 81.08 |
| 11 | Alice R. Strei | 78.68 |

(* Indicates applicant received 10 points Veteran's Credit.)

METER SERVICEMAN EX. #272

In accordance with Announcement

Notice for Meter Serviceman Examination No. 272, Oral Examination for

said position in the Water Department was conducted on this date.

The Board thereupon appraised the candidates' education, experience and personal fitness by evaluation of their statements contained in their applications, based upon a weighted scale previously approved by the Board. Upon the completion of the scoring, it was the order of the Board that the following Eligible Register be established to become effective upon the expiration of the 10 day period for filing appeals:

METER SERVICEMAN ELIGIBLE REGISTER NO. 272 (Prom.)

| | | |
|---|-------------------|--------|
| 1 | Vernon C. Burelle | 91.30% |
| 2 | Anthony J. Santos | 87.23 |
| 3 | Alvin J. Verser | 82.70 |
| 4 | John F. Bartucco | 79.50 |

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ELECTRICAL HELPER EX. #273

After consideration and discussion,
Mr. Deise moved that examination booklet for Electrical Helper Examination

No. 273 be approved and that the written portion of said examination be held on a date to be set by the Secretary; seconded by Mr. Root and motion carried.

Mr. Deise moved that the following applications for Electrical Helper Examination No. 273 be rejected for lack of experience; seconded by Mr. Root and motion carried.

Arlo R. Benson
Joseph Krasovec
Walter R. Price
Gidd G. Robinson
Hubert F. Rogers
Joseph H. Tietjen

ASSISTANT POUNDMASTER EX. #274

After consideration and discussion,
Mr. Hicks moved that Oral Examination for Assistant Poundmaster

Examination No. 274 be held on a date to be set by the Secretary; seconded by Mr. Root and motion carried.

FRANK J. CROWLEY
Req. Reinstatement.

Application filed by Frank J. Crowley requesting reinstatement to his former permanent Civil Service position

of Garbageman in the Waste Removal Department, from which he resigned on September 4, 1950, was further considered.

Report from the Superintendent of the Waste Removal Department with reference to applicant's former employment record, was read and ordered filed.

After general discussion by members of the Board, Mr. Root moved that foregoing application for reinstatement be granted, subject to the forfeiture of sick leave benefits accumulated during his previous service, and that the name of said applicant be placed on the Reinstatement Eligible Register for permanent reappoint-

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ment to the next vacancy in said classification; seconded by Mr. Deise and motion carried.

JOSEPH TIETJEN

Re: Application for
Electrical Helper Ex. #273

Mr. Deise moved that application
filed for Joseph Tietjen for
Electrical Helper Examination No.273

be rejected for lack of experience; seconded by Mr. Root and motion carried.

JOSEPH TIETJEN

Re: Application for
Asst. Poundmaster Ex. #274

Mr. Hicks moved that application
filed by Joseph Tietjen for Assist-
ant Poundmaster Examination No. 274

be rejected for lack of experience; seconded by Mr. Deise and motion carried.

NAMES REMOVED FROM
ELIGIBLE REGISTERS

Mr. Hicks moved that the following
names be removed from the designated
eligible registers for reasons stated;

seconded by Mr. Root and motion carried:

- | | | |
|------------------|--------------------------|-----------------------------|
| Cecil Davis | - Laborer #256 | - Moved to Truckee |
| Tony F. Flores | - Laborer #256 | - Failed to report for work |
| Geo. Mello | - Laborer #256 | - Moved to Freeport |
| Gerald McFarren | - Laborer #256 | - No Reply |
| Marian Congdon | - Intermed. Clerk #226 | - 3rd Certification |
| Eleanor Lloyd | - Intermed. Clerk #226 | - Moved from city |
| Mary Gau | - Intermed. Clerk #226 | - No reply |
| Marguerite Linck | - Intermed. Clerk #226 | - No reply |
| Frances Durst | - Intermed. Clerk #226 | - No reply |
| Ed Newman | - Airport Attd. #254 | - Letter returned |
| Ruffino Gonzales | - Garbageman #233 | - No reply |
| Robert Lavelle | - Jr. Fingerp.Tech.#250- | - No reply |
| Paul Barnes | - Jr. Fingerp.Tech.#250- | - No reply |
| C. Swesey | - Traffic Linesman #210- | - Resignation |
| Jack Morgan | - Traffic Linesman #210- | - By Request |

There being no further business, the Board adjourned to meet again at the Call of the Chair.

Secretary

APPROVED:

President