



City Council Report

915 I Street, 1st Floor

Sacramento, CA 95814

www.cityofsacramento.org

File ID: 2018-01132

August 21, 2018

Consent Item 04

Title: Supplemental Agreement: Automated Bids Contracts Digital Signatures (ABCDs)

Location: Citywide

Recommendation: Pass a Motion authorizing the City Manager or City Manager's designee to execute Supplement Agreement No. 1 to Agreement 2018-0566 with Eirutech, LLC, to continue providing essential services for the ABCDs and Oracle Enterprise Resource Planning (ERP) system increasing the not-to-exceed amount by \$63,600, for a new total not-to-exceed amount of \$143,100 and extending the contract to November 1, 2018.

Contact: Lydia Brambila, Project Manager, (916) 808-1229; Robert Adams, Procurement Services Manager, (916) 808-5524, Department of Finance.

Presenter: None.

Attachments:

1-Description/Analysis

2-Supplemental Agreement 2018-0566-1 Eirutech, LLC

Description/Analysis

Issue Detail: The City previously selected GNC through a competitive bidding process to support the ABCDs project by providing essential implementation support services for the new modules being added to the City's ERP software. These services include configuring solutions based upon the City's design and business requirements to our new supplier portal, strategic sourcing, contracts, and enhanced requisition modules. As the project neared completion, it was necessary to retain one of the subcontractors. Therefore, the City awarded a new single sourced contract to the highest performing subcontractor with the most training and implementation experience. This contract was awarded to Eirutech, LLC (Rossana Caceres) on April 30, 2018, in the amount of \$79,500.

After this contract was awarded, the project was not completed within the original timeframe due to unforeseen City delays which included a large software upgrade to the City's Oracle ERP software (referred to as Fluid), several (10+) image updates to the newly added modules and the ERP system as a whole, resource constraints, and additional unplanned project related tasks that were necessary to help support a successful ABCDs project rollout. Given the consultant's knowledge of the project and remaining items to be completed prior to launching this new program, it is necessary to extend the existing contract with Eirutech LLC from August 2018 to November 2018 and increase the total not-to-exceed amount from \$79,500 to \$143,100.

Policy Considerations: This recommendation is consistent with City Code section 3.64 and in accordance with Procurement Policy No. AP-4102.

Economic Impacts: None.

Environmental Considerations:

California Environmental Quality Act (CEQA): This report concerns administrative activities and governmental fiscal activities that do not constitute a "project" as defined by CEQA Guidelines sections 15378(b)(2) and 15378(b)(4) and are not subject to the provisions of CEQA. (CEQA Guidelines, section 15060(c)(3).)

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: The successful completion and implementation of the project is reliant on completion of the work that Eirutech LLC will be providing. The existing

project has adequate funding to support this extension and any change in contractor or transfer of work to City staff at this time would result in additional delays to the project.

Financial Considerations: The original agreement had a not-to-exceed amount of \$79,500. This supplemental agreement for \$63,600 will bring the new total not-to-exceed amount to \$143,100. Sufficient funding is available in the ABCDs project A07000700 for this agreement.

Local Business Enterprise (LBE): LBE requirements were waived for this project.

CONTRACT ROUTING SHEET

Contract Cover/Routing Form: Must Accompany ALL Contracts; however, it is NOT part of the contract.

General Information (Required)

Original Contract # (supplements only): 2018-0566 Supplement/Addendum #: 1
 Assessor's Parcel Number(s): _____
 Contract Effective Date: 08/09/2018 Contract Expiration Date (if applicable): _____
 \$ Amount (Not to Exceed): \$ 143,100.00 Adjusted \$ Amount (+/-): \$ ~~47,700.00~~ \$63,600
 Other Party: Eirutech, LLC
 Project Title: PeopleSoft 9.2 Consultant Services
 Project #: A07000702 Bid/RFQ/RFP #: _____
 City Council Approval: YES if YES, Council File ID#: 2018-01132

Contract Processing Contacts

Department: Finance Project Manager: Lydia Brambila
 Contract Coordinator: Lydia Brambila Phone Ext. 1229

Department Review and Routing

Accounting: _____
 (Signature) (Date)
Supervisor: _____
 (Signature) (Date)
Division Manager: *Robert C. Mann* 7-26-18
 (Signature) (Date)
Other: _____
 (Signature) (Date)

Special Instruction/Comments (i.e. recording requested, other agency signatures required, etc.)

Recording Requested **Other Party Signature Required**

-----FOR CLERK & IT DEPARTMENTS ONLY – DO NOT WRITE BELOW THIS LINE-----

SUPPLEMENTAL AGREEMENT

Project Title and Job Number: A07000702 - PeopleSoft 9.2 Consultant Services
Purchase Order #: 0000043719

Date: 7/5/2018

Supplemental Agreement No.: 1

The City of Sacramento ("City") and Eirutech, LLC ("Contractor"), as parties to that certain Professional Services Agreement designated as Agreement Number C2018-0566, including any and all prior supplemental agreements modifying the agreement (the agreement and supplemental agreements are hereafter collectively referred to as the "Agreement"), hereby supplement and modify the Agreement as follows:

1. The scope of Services specified in Exhibit A of the Agreement is amended as follows:

- a.) The contract expiration date has been extended to November 1, 2018.
- b.) This extension is required to allow for additional time to complete the original scope of services due to the additional services required to support several unplanned project-related tasks. These tasks include business process changes and significant PeopleSoft software updates needed to support a successful project rollout.

2. In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Agreement for payment of Contractor's fees and expenses, is increased by \$63,600, and the Agreement's maximum not-to-exceed amount is amended as follows:

Agreement's original not-to-exceed amount:	\$79,500
Net change by previous supplemental agreements:	\$0
Not-to-exceed amount prior to this supplemental agreement:	\$79,500
Increase by this supplemental agreement:	\$63,600
New not-to exceed amount including all supplemental agreements:	\$143,100

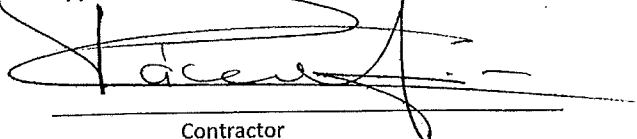
- 3. Contractor agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for the additional and/or revised services specified in section 1, above, and shall fully compensate Contractor for any and all direct and indirect costs that may be incurred by Contractor in connection with such additional and/or revised services, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Contractor.
- 4. Contractor warrants and represents that the person or persons executing this supplemental agreement on behalf of Contractor has or have been duly authorized by Contractor to sign this supplemental agreement and bind Contractor to the terms hereof.
- 5. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Contractor shall perform all of the services, duties, obligations, and conditions required under the Agreement, as supplemented and modified by this supplemental agreement.

Approval Recommended By:



 Project Manager

Approved By:



 Contractor

Approved By:

 City of Sacramento

Approved As To Form By:

 City Attorney

Attested To By:

 City Clerk