

**MINUTES OF THE REGULAR MEETING  
OF THE CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
FEBRUARY 19, 1985**

The regular meeting of the City of Sacramento Civil Service Board was called to order by President Gail Mabbutt in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:30 p.m.

**MEMBERS PRESENT:** Mr. Joseph Russell  
Ms. Catherine Harris  
Mr. Bill White  
Ms. Gail Mabbutt

**MEMBER ABSENT:** Mr. Jonathan Mayhew

**MINUTES OF REGULAR MEETING OF FEBRUARY 5, 1985**

A motion was made to approve the minutes of the regular meeting of February 5, 1985.

**Motion:** Mr. White  
**Second:** Mr. Russell

The motion was approved by unanimous roll call vote.

**REPORTS OF DIRECTOR OF PERSONNEL**

Ms. Donna L. Giles, Director of Personnel informed the Board that at the request of staff Item 9 has been withdrawn.

**RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - HELEN HILLIARD**

A motion was made to adopt the findings of fact, the determination of issues and the proposed decision of the Administrative Law Judge.

**Motion:** Mr. Russell  
**Second:** Ms. Harris

The motion was approved by unanimous roll call vote.

**RECOMMENDED DECISION OF ADMINISTRATIVE LAW JUDGE - DONALD ROBINSON**

A motion was made to continue this matter until the next regularly scheduled meeting of the Civil Service Board. Any time delay caused by this request for continuance will not be counted if any back pay decision is made.

**Motion:** Mr. Russell  
**Second:** Mr. White

The motion was approved by unanimous roll call vote.

Mr. Mayhew entered the meeting at 1:38 p.m.

ABOLISHMENT OF THE ZOO GATEKEEPER CLASSIFICATION AND REVISIONS TO THE CASHIER CLASS SPECIFICATION - SECOND READING

A motion was made to approve the Abolishment of the Zoo Gatekeeper Classification and Revisions to the Cashier Class Specification for Second Reading.

Motion: Mr. White  
Second: Mr. Russell

The motion was approved by the following roll call vote:

Ayes: Mr. White  
Mr. Russell  
Ms. Harris  
Ms. Mabbutt

Abstain: Mr. Mayhew

REQUEST FOR TRANSFER TO A DIFFERENT CLASS IN WHICH STEP E IS THE SAME AS THE EMPLOYEE'S PRESENT CLASS - ROXANNE C. TWILLING

A motion was made to approve the request of Roxanne C. Twilling to transfer to a different class in which Step E is the same as her present class.

Motion: Mr. White  
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

NEW CLASSIFICATION - MINORITY SERVICES LIBRARIAN - FIRST READING

A motion was made to approve for first reading the new classification of Minority Services Librarian.

Motion: Mr. Russell  
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

ESTABLISHMENT OF NEW CLASSIFICATIONS OF MICROCOMPUTER SYSTEMS SPECIALIST AND INFORMATION SYSTEMS SPECIALIST: ABOLISHMENT OF CLASSIFICATION OF POLICE SYSTEMS ANALYST

At the request of staff, this item was withdrawn.

EXAMINATION ANNOUNCED

Information item only.

There was no further business, President Mabbutt declared the meeting adjourned at 1:55 p.m.

*Gail A. Mabbutt*

Gail A. Mabbutt  
President

*Donna L. Giles*

Donna L. Giles  
Secretary