

6



CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES

FACILITY MAINTENANCE DIVISION
FLEET MANAGEMENT DIVISION
RISK MANAGEMENT & INS. DIVISION
SUPPORT SERVICES DIVISION

OFFICE OF THE DIRECTOR

January 18, 1985
SS:Admin:FM:MW:JJ:bb

CITY MANAGER'S OFFICE
RECEIVED
JAN 23 1985

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Recommendation to Adopt Specifications

SUMMARY

Attached is a listing of proposals with specifications for furnishing services and equipment to be used by the department and divisions as indicated.

RECOMMENDATION

It is recommended that the City Council adopt the specifications and that bids be called for on the date shown.

Respectfully Submitted,

Frank Mugartegui
Frank Mugartegui
Director of General Services

APPROVED
BY THE CITY COUNCIL

Recommendation Approved:

JAN 29 1985

OFFICE OF THE
CITY CLERK

Walter J. Slipes
for: Walter J. Slipes, City Manager

1 Attachment

January 29, 1985
All Districts

6

<u>Bid No.</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Bid Date</u>
773	Air Conditioning Modifications in City Hall Annex, Room 112 and Ground Floor East to be used by the Mechanical Maintenance Division.	\$ 34,000.00	February 19, 1985
775	46 each Composite Air Cylinders to be used by the Fire Department.	\$ 14,000.00	February 19, 1985
776	4 each turf type and 3 each policy type vehicles to be used by the Fleet Management Division.	\$ 34,600.00	February 19, 1985

NOTICE TO CONTRACTORS

Sealed proposals will be received by the City Clerk of the City of Sacramento at the office of the City Clerk, Room 203, City Hall, located on I Street between 9th and 10th Streets, up to the hour of 10:30 A.M. on February 19, 1985 and opened at 10:30 A.M. or as soon thereafter as business allows, in the Council Chambers, City Hall for

AIR CONDITIONING MODIFICATIONS IN
CITY HALL ANNEX, ROOM 112 AND
GROUND FLOOR EAST
915 I STREET
SACRAMENTO, CA

as set forth in plans and specifications adopted January 29, 1985.

All such proposals received and any work performed thereunder must comply with the requirements of Chapter 58 of the Sacramento City Code (Ordinance No. 3129, Fourth Series).

Bids must be submitted on printed forms supplied by the City Clerk without charge to prospective bidders and enclosed in an envelope marked:

Sealed Proposal For:
AIR CONDITIONING MODIFICATIONS IN
CITY HALL ANNEX, ROOM 112 AND
GROUND FLOOR EAST
915 I STREET
SACRAMENTO, CA

APPROVED
BY THE CITY COUNCIL

JAN 29 1985

OFFICE OF THE
CITY CLERK

All contractors, subcontractors and all concerned must comply with the rates of wages established by the Director of Industrial Relations under provisions of Sections 1770 and 1773 of the Labor Code of the State of California, a copy of which is on file in the office of the City Clerk; or such other rate of wages as may hereafter be established by the Director of the Department of Industrial Relations in compliance with Section 1770 of the Labor Code of the State of California.

Each bid must be accompanied by security consisting only of cash, California Bank Cashier's Check, certified check, California Bank Money Order, or bid bond made payable to the order of the City Director of Finance in the sum of ten percent (10%) of the sum of the proposal.

The successful bidder(s) will be required to submit a performance bond and a payment bond, in a form approved by the City Attorney, in the amount of 100% of the sum of the proposal.

The right to reject any and all bids or to waive any informality in any bid received is reserved by the City Council.

Lorraine Magana
City Clerk

**BID TO THE
CITY OF SACRAMENTO, CALIFORNIA
PURCHASING DIVISION**

BIDS MUST BE RECEIVED BY THE
CITY CLERK, ROOM 203, CITY HALL
PRIOR TO 10:30 A.M.
FEBRUARY 19, 1985 *le*

FOR: COMPOSITE AIR CYLINDERS

APPROVED
BY THE CITY COUNCIL

BID NO: 775

Name of Bidder _____ Telephone _____

JAN 29 1985

OFFICE OF THE
CITY CLERK

Type of Business: Corporation, Co-partnership, Individual doing business under his own name,
 Individual doing business using a firm name.

Business Address: _____
Street City State Zip Code

To the City of Sacramento:

The undersigned, as bidder, certifies that the only persons or parties interested in this bid as principals are those named herein as bidder; that this bid is made without collusion with any other person, firm, or corporation; that in submitting this bid he has examined the "General Conditions and Instructions to Bidders" and the specifications; that he proposes and agrees if this bid is accepted, he will execute and fully perform the contract for which bids are called; that he will perform all the work and / or furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements as therein set forth; and that he will take in full payment therefor, the prices set forth in the attached schedule.

Typed or Printed Name and Title _____ Signature _____

Address (if different than above business address) _____

PLEASE READ CAREFULLY BEFORE SIGNING

To be signed by authorized corporate officer or partner or individual submitting the bid. If bidder is: (Example)

1. An individual using a firm name, sign: "John Doe an individual doing business as Blank Company."
2. An individual doing business under his own name, sign: your own name only.
3. A co-partnership, sign: "John Doe and Richard Roe, co-partners doing business as Blank Co., By John Doe, co-partner."
4. A corporation, sign: "Blank Company, by John Doe, secretary," (or other title).

FOR CITY USE ONLY

Bid was opened on above date and at prescribed place.

Bid bond required No Yes Amount _____

Received: Cash Cashiers or Certified Check Surety Bond

City Clerk/Purchasing Agent

Approved as to form and legality

City Attorney

GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDER

NO BID IS IN LEGAL FORM UNLESS THE FOLLOWING INSTRUCTIONS ARE FULLY COMPLIED WITH

1. Bid must be submitted on this printed bid form and sealed in the envelope supplied.
2. All bids shall be clearly and distinctly written without erasure or interlineation, and properly signed by an authorized party, who shall indicate the capacity in which the signature is executed.
3. Alternate bids are invalid unless invited and covered by the specifications.
4. If required, a bid bond in the amount stated on the front of this form must accompany this bid. Payment must be made by cash, cashier's or certified check, or by surety bond.
5. All bids must be delivered to the designated recipient not later than the time specified on the front of this form.
6. No bidder shall be interested in more than one bid as provided by City Code Section 57.302.
7. The right to reject any and all bids is reserved by the City.
8. The City reserves the right to waive any informalities or minor irregularities in connection with bids received.
9. All provisions of Chapter 57 of the City Code are applicable to any bid submitted or contract awarded pursuant thereto.
10. **Faithful Performance Bond.** The successful bidder will [] will not [X] be required to submit a faithful performance bond, in a form approved by the city attorney, in the amount of _____.
11. **Cash Discounts.** Cash discounts offered for payment in less than ten (10) days will not be considered as a basis of award. Cash discounts offered for payment in ten (10) or more days will be subtracted from the total bid price for the purposes of bid evaluation. Any cash discount offered by the successful bidder will be accepted by the City of Sacramento, whether or not it was considered as a basis of award.
12. Bids will be opened, in public, in the City Council Chambers, City Hall, 915 - Eye Street, Sacramento, California, at ~~10:30~~ ^{10:30} a.m., February 19, 1985 . (Bids must be submitted prior to ~~10:30~~ ^{10:30} a.m.)
13. Within thirty (30) days after the bid opening a contract will be awarded by the City to the lowest responsible bidder, subject to the right of the city to reject all bids, as it may deem proper. The time for awarding a contract may be extended an additional thirty (30) days, at the sole discretion of the City, if required to evaluate bids or for such other purpose as the City may determine, unless the Bidder objects to such extension in writing with his bid. The "lowest responsible bidder" is defined as follows:

In addition to price in determining the lowest responsible bidder under the provisions of this chapter, consideration shall be given to: (i) the quality and performance of the supplies to be provided by the bidder; (ii) the ability, capacity and skill of the bidder to perform the contract or effectuate the transaction; (iii) the ability of the bidder to perform the contract or effectuate the transaction within the time specified, without delay; (iv) the character, integrity, reputation, judgement, experience and efficiency of the bidder; (v) the quality of bidder's performance on previous purchases by, or contracts with, the City; and (vi) the ability of the bidder to provide future maintenance, repair parts and services for the supplies provided. (Section 57.102)

In addition to the above considerations, the City will also consider which bids will result in receipt by the City of sales or use tax under the Provisions of Part 1.5 of Division 2 of the California Revenue and Taxation Code and Article III of Chapter 41 of the Sacramento City Code and shall deduct the amount of such sales or use tax which will be received from any such bid. (Ordinance No. 4064)

THE CITY CANNOT ACCEPT A BID FAILING TO COMPLY WITH ANY OF THE ABOVE REQUIREMENTS