

DEVELOPMENT SERVICES
DEPARTMENT

CITY OF SACRAMENTO
CALIFORNIA

1231 I Street, Room 300
Sacramento, CA 95814

DEVELOPMENT ENGINEERING
AND FINANCE DIVISION

PH: 916-808-7995
Fax 916-264-7480

May 13, 2005

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: NEIGHBORHOOD WATER QUALITY DISTRICT - INITIATING ANNUAL PROCEEDINGS FY2005/06

LOCATION AND COUNCIL DISTRICT:

This district includes 3 separate subdivisions, as follows (see Attachment A):

- Buena Park, Meadowview Estates & Steamboat Bend located in Council District 8.

RECOMMENDATION:

This report recommends that City Council adopt the following resolutions:

- Directing Filing of Annual Report for FY 2005/06 for the Neighborhood Water Quality District; and
- Approving Engineers Report and Intention to Order Maintenance of Improvements for FY 2005/06 for the Neighborhood Water Quality District

CONTACT PERSONS: Ron Wicky, Program Specialist, 808-5628
Edward Williams, Manager, 808-5440

FOR COUNCIL MEETING OF: June 7, 2005

SUMMARY:

The Neighborhood Water Quality District was established to recover the annual costs for the maintenance of this district. The recommended Council action will formally initiate the annual proceedings and set a public hearing for June 28, 2005 (see Attachment B). Assessments are equal to or less than the maximum amount authorized.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On July 23, 1991 City Council approved formation of the Neighborhood Water Quality District, formerly known as the Meadowview Estates Maintenance District. This district provides funding for maintenance of Water Quality areas and landscaping improvements which are located in and/or adjacent to residential subdivisions. At the time of formation, the initial district included the Meadowview Estates. Since then, the City Council has annexed 2 additional subdivisions to the district.

FINANCIAL CONSIDERATIONS:

The total maintenance cost for the 3 subdivisions is estimated to be \$156,610 for FY 2005/06. The cost for each subdivision is as follows:

Neighborhood	FY 2005/06 Budget	Surplus/ (deficit)	FY 2005/06 Assessed
Buena Park	\$20,060	\$0	\$20,060
Meadowview Estates	114,300	0	114,300
Steamboat Bend	22,250	0	22,250

The following is a breakdown of the actual cost per single-family lot in each subdivision.

Neighborhood	# of Lots	Maximum Authorized	FY 2004/05	FY 2005/06
Buena Park	59	\$340.00	\$0	\$340.00
Meadowview Estates	450	254.00	250.00	254.00
Steamboat Bend	146	152.40	150.00	152.40

The proposed FY 2005/06 assessments are equal to or less than the maximum amount authorized prior to the current year.

The costs are detailed in the Engineer's Report on file with the City Clerk. The maintenance district is self-supporting and has no impact on the General Fund.

ENVIRONMENTAL CONSIDERATIONS:

Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

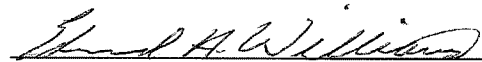
POLICY CONSIDERATIONS:

The annual proceedings for this district are being processed as set forth in Chapter 3.124 of the Sacramento City Code. This process is consistent with the City's Strategic Plan in preserving and enhancing the City's neighborhoods and quality of life.

ESBD CONSIDERATIONS:

None. No goods or services are being purchased.

Respectfully submitted,


Edward Williams, Manager
Development Engineering and Finance

RECOMMENDATION APPROVAL:


ROBERT P. THOMAS, City Manager

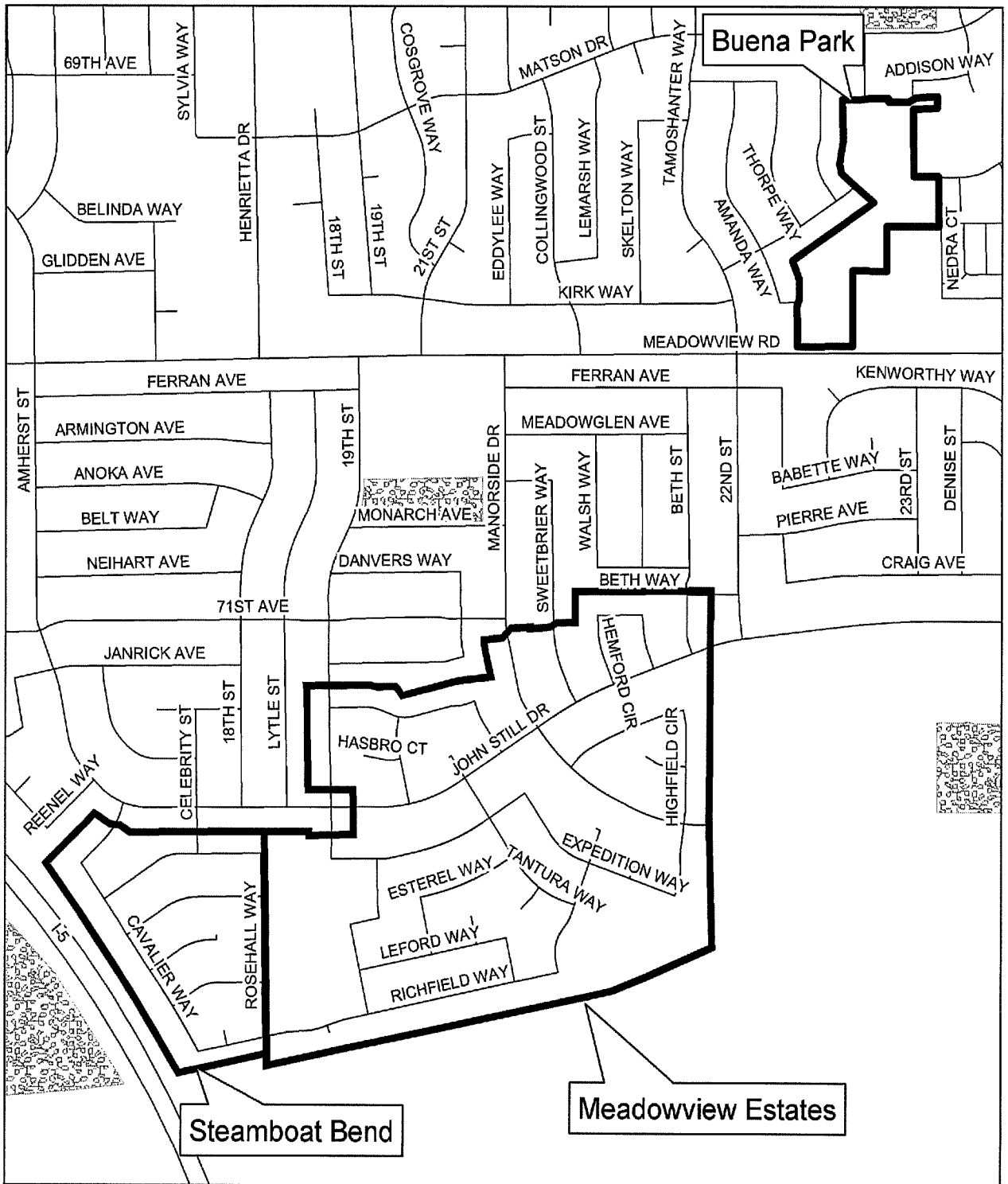
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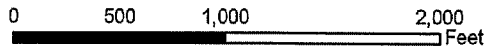
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ATTACHMENT A

Neighborhood Water Quality District 2003-03



BMueller, 5/10/05



ATTACHMENT B
NEIGHBORHOOD WATER QUALITY DISTRICT
FY 2005/06 SCHEDULE

June 7, 2005	Council Considers Resolution of Intention and Sets Date for Hearing
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June, 2005 Publish Notice of Meeting and Hearing

June 28, 2005 Hold Hearing

Council Considers All Protests, Orders Annual Levy

July, 2005 Assessments to County for Placement on Tax Roll

RESOLUTION NO. _____

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION DIRECTING FILING OF ANNUAL
REPORT FOR THE NEIGHBORHOOD WATER QUALITY
DISTRICT (FY 2005/06)**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The Development Engineering and Finance Manager of the Development Services Department, the person designated by this Council as the Engineer of Work for the Neighborhood Water Quality District, is hereby directed to file an annual report in accordance with the provisions of Chapter 3.124 of the Sacramento City Code
2. This resolution is adopted pursuant to Chapter 3.124 Article II of the Sacramento City Code.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

RESOLUTION NO. _____

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION APPROVING ENGINEERS REPORT AND INTENTION TO ORDER
MAINTENANCE OF IMPROVEMENTS FOR NEIGHBORHOOD WATER QUALITY
DISTRICT (FY 2005/06)**

1. City Council hereby approves the annual Engineer's Report on file in the City Clerk's Office.
2. The City Council intends to levy and collect assessments within the Neighborhood Water Quality District during FY 2005/06. The area of land to be assessed is located in the City of Sacramento, Sacramento County.
3. The maintenance of improvements to be made in this assessment district are generally described as follows in 2 parts:

Part 1:

The work to be performed consists of the maintenance and repair of wetland areas, the work may include but is not limited to maintenance of seasonal wetlands, mowing fire breaks, litter control and patrolling, repair and/or replacement of post and cable, keeping of contractor's records, and any related work necessary to comply with the conditions of an Army Corps of Engineers' Permit. The work will also include landscape (i.e. trees & native grasses) maintenance of the water quality detention basin. Pumping, hauling, and disposal of collected wastes shall be in accordance with all appropriated state, federal, and local regulations. The work does not include general maintenance of a drainage channel as normally provided by the City of Sacramento.

Certain types of unscheduled maintenance may also be performed, but only when specifically authorized by the City of Sacramento. These tasks include plant replacement, seeding, insect, weed and rodent control, erosion control, basin renovation, and repair of damage due to vandalism, flood, or fire.

Part 2:

The work described below is to be carried out when the improvements (e.g., landscaping, irrigation systems, post & cable and water quality landscaped basin and drainage swales) are installed and dedicated to the City. The work will be performed in lots that have been

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DATE ADOPTED: _____

dedicated to the City of Sacramento and are located within Subdivisions that have been annexed into the Neighborhood Water Quality District , and is more particularly described in plans and specifications approved by the City of Sacramento and on file at the City of Sacramento's Development Engineering and Finance Division of the Development Services Department, 1231 "I" Street, Room 200, Sacramento, California 95814.

The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor, material, supplies, and utilities necessary or desirable to maintain the landscaping and irrigation systems. Maintenance work may include but not be limited to periodic mowing of grass, trimming of trees and shrubs, and fertilizing, together with the regular furnishing of water for irrigation of all plant material, and the repair, maintenance, replacement of post & Cable, irrigation systems, planted materials, and amenities, and cleaning of the water quality drainage basin and/or swale.

- 4. In accordance with this Council's resolution directing the filing of an annual report, the Engineer of Work has filed with the City Clerk the report required by Chapter 3.124 of the Sacramento City Code. All interested parties are referred to that report for a full and detailed description of the improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land within the assessment district.
- 5. At the hour of 2:00 pm on Tuesday, June 28, 2005, the City Council will conduct a public hearing on the questions of the levy of the proposed annual assessment. The hearing will be held at the meeting place of the City Council located in the Interim City Hall, 730 I Street, Sacramento, California.
- 6. This year's are the same as last year's assessments, and are still below the highest authorized amount assessed from any of the previous years.
- 7. The City Clerk is authorized and directed to give the notice of hearing required by Chapter 3.124 of the Sacramento City Code.

MAYOR

ATTEST:

CITY CLERK

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RESOLUTION NO.: _____

DATE ADOPTED: _____