

MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
CITY OF SACRAMENTO
AUGUST 16, 1988

The meeting of the City of Sacramento Civil Service Board was called to order by President Joseph Russell in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, CA at 1:37 p.m.

MEMBERS PRESENT: Ms. Catherine Harris
Mr. Jonathan Mayhew
Ms. Dora Huntzing
Mr. Joseph Russell
Mr. Bill White

MINUTES OF REGULAR MEETING OF AUGUST 2, 1988

A motion was made to approve the minutes of the August 2, 1988 Civil Service Board meeting.

Motion: Ms. Huntzing
Second: Mr. Mayhew

The motion was approved by the following roll call vote.

Ayes: Ms. Harris
Mr. Mayhew
Ms. Huntzing
Mr. Russell

Abstain: Mr. White

REPORTS OF DIRECTOR OF PERSONNEL

Ms. Donna Giles informed the Board that she had no reports.

INFORMATION RELATING TO DRUG USAGE LANGUAGE TO APPEAR ON JOB ANNOUNCEMENTS FOR CLASSIFICATIONS USED IN THE POLICE DEPARTMENT

Information item only.

CLASS REVISIONS - POLICE OFFICER AND POLICE CADET - FIRST AND SECOND READINGS

Thelma Vanesian, Senior Personnel Analyst, addressed the Board on this item. Ms. Vanesian informed the Board that these revisions were necessary in order to more narrowly define the qualifications for lateral entry, and revising both the Police Officer and Police Cadet classifications in relation to the felony conviction language and drug usage qualification. Ms. Vanmesian stated that the reason for first and second readings is an immediate need to begin recruitment. Sacramento Police Officers' Association is in agreement with the revisions.

After discussion by the Board, Ms. Vaneisan, and Lieutenant Mike George a motion was made to adopt the class revisions for Police Officer and Police Cadet for first and second readings.

Motion: Mr. Mayhew
Second: Mr. White

The motion was approved by unanimous roll call vote.

PROPOSED NEW CLASSIFICATION, TRAFFIC WORKER I - REVISION AND RETITLING OF THE CLASSIFICATION OF TRAFFIC WORKER TO TRAFFIC WORKER II - REVISION TO THE CLASSIFICATION OF TRAFFIC LEADWORKER - FIRST READING

Ms. Stephanie Clymer, Personnel Analyst, addressed the Board. Ms. Clymer informed the Board that staff is recommending the establishment of the new classification of Traffic Worker I. This entry-trainee classification will have the experience qualifications set at six months demonstrating competency in the use of simple carpenter and mechanic hand, small power, painting and digging tools. The current classification of Traffic Worker is recommended to be revised to include the additional new duties which require a higher skill and to be retitled to Traffic Worker II. The classifications of Traffic Worker I and II will be flexibly staffed. Revisions have also been made to the classification of Traffic Leadworker to reflect the additional duties of the unit. Local 1176 of the Auto, Marine and Specialty Painters is in agreement with these proposed changes.

A motion was made to adopt the proposed new classifications of Traffic Worker I, the revision and retitling of the Classification of Traffic Worker to Traffic Worker II and the revision to the classification of Traffic Leadworker for first reading.

Motion: Mr. Mayhew
Second: Ms. Harris

The motion was approved by unanimous roll call vote.

EXTENSION OF ELIGIBLE LIST

Information item only.

ELIGIBLE LISTS ESTABLISHED

Information item only.


EXAMINATIONS ANNOUNCED

Information item only.


CITIZENS ADDRESSING THE CIVIL SERVICE BOARD ON MATTERS NOT ON THE AGENDA

Information item only.

There was no further business, President Russell declared the meeting adjourned at 2:10 p.m.



Joseph Russell
President



Donna L. Giles
Secretary