

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

August 28, 1946

The Civil Service Board met in special session in its office at 7 o'clock P.M.

PRESENT: Commissioners Deise, Marty and Root
ABSENT: None

Minutes of the previous meeting were ordered approved as read.

DOROTHY HOSMANN

Request for Reinstatement

Communication from Dorothy A. Hosmann,
Stenographer in the City Clerk's Office,
who had resigned from the City Service

in November 1944 due to defective eyes and re-employed in November 1945 on a temporary basis as Stenographer in the City Clerk's Office, requesting reinstatement to former Civil Service classification and status of Stenographer, was considered. After general discussion by members of the Board, action on the foregoing request was postponed until next regular meeting.

PREVAILING SCALE
ELECTRICIANS

Communication from the International
Brotherhood of Electrical Workers

Local Union B-340, with reference to increase in prevailing wage scale for Electrical Workers from \$1.82½ to \$1.87½ per hour was considered. Mr. Marty moved that the Secretary be instructed to recommend to the City Council that the prevailing wage for Electrical Workers be increased to \$1.87½ per hour; seconded by Mr. Deise and motion carried.

SENIOR CLERK POSITION
WATER DEPARTMENT

Communication from Mr. C. M. Hoskinson,
Superintendent of the Water Division,
requesting that one position of Senior

Clerk be created in the Distribution and Maintenance Department of the Division of Water, was considered. In accordance with job description report of duties of proposed position, Mr. Deise moved that it be the recommendation of the Board that an

additional position of Senior Clerk be created as requested. Seconded by Mr. Root and motion carried.

SENIOR CLERK EXAMIN. #170
Oral Interviews

The Board held personal interviews for those candidates who had successfully passed the written portion of the Senior

Clerk Examination No. 170 and who had been invited to be present at this time.

In accordance with the results of a clerical survey, recently completed by the Civil Service Board and approved by the City Council, reclassifying certain positions to conform to the duties now performed by the employee occupying said position, Mr. Deise moved that the Secretary notify those employees having permanent civil service status of a lower grade and occupying the position reclassified, to personally appear before the Board for oral examination and reclassification.

RUBY TINBURG
Reclassification
Senior Clerk

Miss Ruby Tinburg, Stenographer occupying such position in the Assessor-Collector's Division, personally appeared

for oral examination in order to qualify for reclassification as Senior Clerk, said position now occupied by said employee having been reclassified to Senior Clerk.

By oral examination, it was determined by the Board that Miss Ruby Tinburg has been employed by the City of Sacramento for a period of 25 years and was duly certified, appointed and classified as a Stenographer; is properly qualified under educational and experience requirements and has been performing the duties of a Senior Clerk in the position now occupied.

Mr. Deise thereupon moved that Miss Ruby Tinburg now classified as a Stenographer be permanently reclassified as a Senior Clerk and that said employee be so certified to the Senior Clerk position now occupied in the Assessor-Collector's Department. Seconded by Mr. Marty and motion carried.

NAMES OFF LIST

After investigation, the following names were ordered removed from the Plumber Eligible Register No. 104

because certifications were either returned by postal authorities or eligibles failed to report after certification:

- O. E. Newhall - Plumber
- J. H. McNeill - Plumber
- J. Roberts - Plumber

DEPARTMENTAL REPORTS APPROVAL OF:

After review and agreement, it was the order of the Board that the following Departmental Reports be approved:

City Library

- Holbrook, Joy - Temp. Appt. 8/12/46 Library Page @ 55¢ Hour
- Ziegler, Margaret - Temp. Appt. 8/19/46 Library Clerk @ \$145 Month

Crocker Art Gallery

- Rossi, Leonard J. - Temp. Appt. 8/11/46 Janitor @ \$155 Month

Engineering Department

- Mangan, Elizabeth - Temp. Appt. 8/14/46 Telephone Operator @ \$145 Month
- Moore, L. W. - Temp. Appt. 7/15/46 Street Construction Inspector @ \$1.50 Hr.

Fire Department

- Applegate, E. T. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Asher, M. C. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Carey, B. E. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Ford, T. F. Jr. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Gross, J. L. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Hellinge, E. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Knickerbocker, E. H. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Lawrence, W. H. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Morris, Stanley - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Nykodym, L. O. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Ozanich, A. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Roef, R. L. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Schoenman, F. S. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List
- Stine, R. M. - Prob. Appt. 8/1/46 Uniform Fireman @ \$205 Month from List

Health Department

- Holbrook, Loris D. - Temp. Appt. 8/12/46 Child Hygiene Assistant @ \$145 Month
- Martin, John - Temp. Appt. 7/22/46 Janitor-Custodian @ \$160 Month
- Porro, Mary Lou - Temp. Appt. 8/5/46 Stenographer @ \$160 Month

Park Department

- Bauman, F. - Temp. Appt. 8/7/46 Laborer @ \$160 Month

Recreation Department

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|--------------------|--|
| Azevedo, Edward | - Temp. Appt. 8/8/46 Laborer @ \$160 Month |
| Beamer, Aileen | - Temp. Appt. 8/20/46 Recreation Leader Grade B @ 75¢ Hour |
| Irving, Marian | - Temp. Appt. 8/8/46 Recreation Leader Grade B @ 75¢ Hour |
| O'Brien, Pat | - Temp. Appt. 8/1/46 Locker Attendant @ 65¢ Hour |
| Poppe, Charles | - Temp. Appt. 8/1/46 Life Guard @ 75¢ Hour |
| Terry, Ernest A. | - Temp. Appt. 8/8/46 Laborer @ \$160 Month |
| Walker, Douglas B. | - Temp. Appt. 8/5/46 Recreation Leader Grade B @ 75¢ Hour |

Street Cleaning Division

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| Abernathy, Ryan | - Temp. Appt. 8/11/46 Truck Driver @ \$185 Month |
| Stamp, Donald L. | - Temp. Appt. 8/11/46 Truck Driver @ \$185 Month |

Waste Removal Department

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| Benford, Roosevelt | - Temporary Appt. 8/15/46 Garbageman @ \$7.15 Day |
| Carson, Earl | - Temporary Appt. 8/5/46 Garbageman @ \$7.15 Day |
| Haynes, Isiah | - Temporary Appt. 8/11/46 Garbageman @ \$7.15 Day |

Water Department

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| Barraza, Robert P. | - Temp. Appt. 8/12/46 Laborer @ \$160 Month |
| Burelle, Carmen F. | - Reinst. 8/12/46 Junior Clerk @ \$175 from Layoff List |

Change in Classification (Temporary Appointment)

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|--------------------|---|
| Hegg, Conrad | - From Laborer to Skilled Laborer 8/15/46 @ \$178 Month |
| Hoskinson, Carl M. | - From Chief Engineer to Superintendent & Chief Engineer
8/12/46 @ \$500 Month |
| Lomba, Manuel | - From Laborer to Skilled Laborer 8/15/46 @ \$178 Month |

Leave of Absence

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|----------------|---|
| Heinrich, Mary | - Leave of Absence from August 15, 1946 to October 11, 1946
without pay |
| Meyer, Joseph | - Leave of Absence from July 29, 1946 to October 26, 1946
without pay |
| Sather, Lola | - Leave of Absence from August 15, 1946 to November 11, 1946
without pay |

Transfer

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| Webber, Constance | - Transfer 8/16/46 Junior Clerk from Waste Removal Dept. to
Purchasing Dept. @ \$145 Month |
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There being no further business, the Board adjourned to meet again at the Call of the Chair.

S e c r e t a r y

APPROVED:

P r e s i d e n t