

APPROVED
BY THE CITY COUNCIL

FEB 16 1999

OFFICE OF THE
CITY CLERK



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NEIGHBORHOODS, PLANNING
AND DEVELOPMENT SERVICES
DEPARTMENT

OFFICE OF HUMAN SERVICES

CITY OF SACRAMENTO
CALIFORNIA

6005 FOLSOM BOULEVARD
SACRAMENTO, CA
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February 3, 1999

City Council
Sacramento, California

Honorable Members in Session

SUBJECT: SUMMER FOOD SERVICE PROGRAM

LOCATION: City Wide

STAFF RECOMMENDATION

It is recommended that the City Council, by resolution, approve participation in the 1999 Summer Food Service Program and authorize the City Manager to execute all agreements and documents relative to the program including executing agreements with the Elk Grove Unified School District, the Del Paso Heights School District, and the Elverta School District for the preparation and delivery of breakfasts, lunches and snacks for the program. Further it recommends amending the FY 1998-99 Budget to reflect the operation of the 1999 Summer Food Service Program.

CONTACT PERSON

Alan Boyd, Superintendent, Office of Human Services, 277-6077
Janet Jewell, Recreation Supervisor, 277-6022

FOR THE COUNCIL MEETING OF:

February 16, 1999

SUMMARY

This report provides information about the 1998/99 Summer Food Service Program which will provide meals throughout the school year to children when they are not attending school (minimum of 15 consecutive school days) and during the summer of 1999 and recommends that the City Council amend the current year budget and authorize the City Manager to execute various agreements and contracts relative to the 1999 program for the period December 1, 1998 through September 30, 1999.

BACKGROUND INFORMATION

The Summer Food Service Program has been administered by the Office of Human Services for a number of years for both the City and County of Sacramento. The purpose of the Summer Food Service Program is to provide nutritious lunches and snacks to youth, 18 years and under, who receive free or reduced cost meals at school during the school year. In 1998 316,780 lunches were served at 137 sites in the City and County. This represented an approximate 17% increase from the previous summer. The City sponsored program is recognized as a model program because of its extensive community outreach and involvement as well its cost effective management. The program has been nominated for the USDA Sunshine Award and its program manager, Janet Jewell was invited to speak at the USDA Summer Food Conference in Washington DC and she is often requested to assist in the training of program sponsors in other locales in the State.

In September of 1998 a request for proposal was sent to all of the school districts in the County of Sacramento to provide the meals and delivery for the 1998/99 Summer Food Service Program. Three proposals were received. A tasting group comprised of children of different ages and cultural background, parents and site supervisors rated the meals. The quality of the meals provided by the three bidders was very high and quite comparable.

Based on the high quality of the meals provided by all three bidders and the need to keep costs low by minimizing transportation costs and the desire to keep jobs in the neighborhoods, it is recommended that the City contract with all three bidders to provide meals. Del Paso Heights School District will provide meals to sites within their school district boundaries, Elverta School District will provide meals to all other sites north of the American River and west of business 80 and Elk Grove Unified School District will provide meals to all remaining sites.

FINANCIAL CONSIDERATIONS

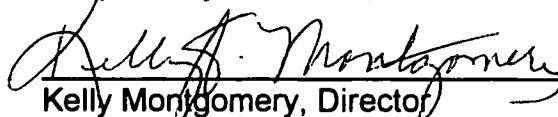
The program is funded on a direct reimbursement basis from the United States Department of Agriculture with the City and County sharing the cost of program administration and supervision beyond the amount reimbursed. The total cost of the program in 1998 was \$862,308 all of which was reimbursed by USDA. The recommended budget amendment for 1998 is \$881,000, all of which will be reimbursed by USDA with no projected costs to the City and County.

POLICY CONSIDERATIONS

The Summer Food Service Program is consistent with the Department's goal to provide and/or facilitate programs and services that enrich the quality of life for individuals and groups with specialized needs and that are responsive to neighborhood needs.

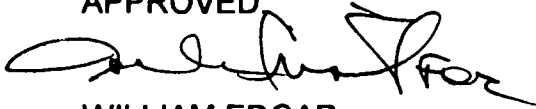
MBE/WBE EFFORTS
Not applicable

Respectfully submitted,



Kelly Montgomery, Director
Area 4

APPROVED:



WILLIAM EDGAR
City Manager
Attachments
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RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING VARIOUS MATTERS RELATED TO THE 1999 SUMMER FOOD SERVICE PROGRAM

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. The City Manager is hereby authorized to:
 - A. Sign agreements relative to the 1999 Summer Food Service Program with the State of California as appropriate and as required.
 - B. Execute agreements with the Elk Grove Unified School District, the Elverta School District and the Del Paso Heights School District for the preparation and delivery of meals and snacks for the 1999 Summer Food Service Program.
2. The FY 1998-99 Budget of the Neighborhoods, Planning and Development Services Department is hereby amended to reflect the operation of the 1999 Summer Food Service Program as follows:

Expenditures

250-OGR-G139-4101 Employee Services	\$ 90,000
250-OGR-G139-4202 Telephone & Telegraph	500
250-OGR-G139-4204 Reproduction	5,000
250-OGR-G139-4205 Mail	1,000
250-OGR-G139-4231 Rental of Real Property	5,000
250-OGR-G139-4240 Radio Equipment	1,000
250-OGR-G139-4261 Transportation	5,500
250-OGR-G139-4399 Misc. Services	770,000
250-OGR-G139-4411 Office Supplies	2,000
250-OGR-G139-4461 Small tools, equip., supplies	1,000

Revenues

250-OGR-G139-3513	\$ 881,000
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FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

MAYOR

ATTEST

CITY CLERK

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RESOLUTION NO: _____

DATE ADOPTED: _____

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BY THE CITY COUNCIL

FEB 16 1999

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 99-061

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

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ATTEST

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