



# Minutes City of Sacramento Housing Code Advisory and Appeals Board

## **BOARD MEMBERS**

Eric Fritz-Chair

Kevin McKinley, Vice Chair

Melisa Gaudreau

Kyla Powell

Vacant

## **CITY STAFF**

*Ron O' Connor, Director of Operations*

*Holly Bava, Secretary*

*Lan Wang, Senior Deputy City Attorney*

*Historic City Hall  
915 I Street, 2<sup>nd</sup> Floor – Hearing Room*

*March 12, 2014 – 5:30 P.M.*

*The Housing Code Advisory and Appeals Board is a board of the City Council with decision-making authority to provide final interpretation of provisions of the City's "Housing Code" and "Dangerous Buildings Code", and to hear appeals relating to substandard and dangerous buildings.*

## **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Board you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code § 2.15.160).

**Speaker slips are located on the materials table in the hearing room and should be completed and submitted to the Board Secretary.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Board. The agenda provides a general description and staff recommendations; however, the Board may take action other than what is recommended. The agenda is available for public review three days prior to the meeting. Hard copies of the agenda, synopsis/minutes, and staff reports are available at the Community Development Department (10 cents per page).*

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Code Enforcement Department at (916) 808-7959 at least 48 hours prior to the meeting.

# AGENDA

All items listed are heard and acted upon by the Housing Code Advisory and Appeals Board unless otherwise noted.

## Call to Order

Roll Call – Fritz, McKinley and Powell present; Gaudreau arrived 5:41pm

## Consent

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

### 1. Approval of Minutes for February 12, 2014

**Location:** (Citywide)

**Recommendation:** Approve Board minutes for February 12, 2014.

**Contact:** Ron O'Connor, Operations Manager, (916) 808-8183

**Action:** Moved by consent unanimously 3-0.

## Public Hearings

Public hearings may be reordered at the discretion of the Chair.

### Public Hearing

#### Notice & Order Appeals

Item #	Council District	Case #	Address	Owner
2	5	12-012102/ JOHN VANELLA	3538 2 <sup>ND</sup> AVE	DAVID ROBERT BENNETTE
BI J. Vanella presented for City Staff and the appellant, David Bennette, appeared before the board. After hearing testimony and reviewing submitted documents, a motion was made to not uphold the Notice & Order and the Notice & Order was not appropriate. Moved by Fritz, seconded by McKinley; motion carried unanimously 4-0.				

## Staff Reports

Staff reports include oral presentations and those recommending receive and file.

None

## Public Comment – Matters Not on the Agenda

None

## Board Member's Comments, Questions, Ideas, and Announcements

McKinley inquired on the status of a new board member. City staff advised that only one application has been received. There must be more applications received than positions available for the City Clerk's office to submit them to the Personnel and Public Employees Committee (P & PE). Due to having two vacancies, at least three applications need to be received. Occasionally an exception may be made if there is an extraordinary applicant. Ron O'Connor will follow up with the City Clerk's office.

Powell inquired if the \$400 Notice & Order appeal fee is refundable. City staff stated that the Notice & Order appeal fee is only refundable if the appellant wins their case completely and the Notice & Order is not upheld.

## Adjournment

6:15pm

Housing Codes Adv/Appeals Board – 3/12/14 Minutes