

SACRAMENTO METROPOLITAN



**Cable
CTC Television
Commission**

SUITE 2500, 700 'H' ST., SACRAMENTO, CA 95814 • (916) 440-6661

ROBERT E. SMITH
EXECUTIVE DIRECTOR

May 24, 1983

To: Members, Sacramento Metropolitan Cable Television Commission

From: Bob Smith, Executive Director
Sacramento Metropolitan Cable Television Commission

Subject: 1983-84 PROPOSED BUDGET

The Cable Television Ordinance requires the Commission to adopt a preliminary budget prior to July 1 of each year. The attached budget proposal incorporates all of the current estimates available for rebidding the franchise as presented to you in the May 17 staff report, and projections of next year's expenditures based on the limited current year actuals.

In Salaries and Wages, the Proposed Budget includes a continuation of the number of authorized positions requested last year. Therefore, the Commission will have four authorized positions, but will continue to obtain the services of Clerk to the Commission under an agreement with the Clerk of the Board of Supervisors, and the services of the Executive Director under a contract with the County Executive's Office in lieu of two of the positions. A temporary help person continues pending a determination of our longer term needs. The Budget includes employee salaries and benefits at last year's level, funding for the Board of Directors' meeting expenses at the rate of \$100 per meeting, and contingencies for any salary increases which may be granted.

Under Operating Expenses, the major items include an estimated \$205,000 for Engineering Services of which \$145,000 is for the rebid and the \$60,000 is for services relative to system construction. Of the \$90,000 budget for Legal Services, \$60,000 is for the rebid and \$30,000 is for general legal counsel. Travel and Telephones has been allocated an additional \$5,000 for our lobbying activities on S.66. Under data processing services, \$9,000 has been budgeted for use of the County's COSMOS Office Automation System. No fixed assets are planned for purchase and the balance of the operating expenses are estimates for on-going operation based on our limited historical trends.

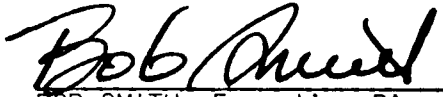
A 20% distribution to the Cities and County is not included, as franchise fee revenue is not anticipated during 1983-84.

This is a preliminary budget and is subject to refinements prior to your final approval, which is required before September 1, 1983.

Members, Cable Commission
May 24, 1983
Page 2

Therefore, it is recommended that you approve the attached Preliminary Budget Resolution.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bob Smith", written over a horizontal line.

BOB SMITH, Executive Director
Sacramento Metropolitan Cable
Television Commission

RES:ab

Attachments

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION
 PROPOSED BUDGET- JULY 1, 1983 TO JUNE 30, 1984

(REBID)

SALARIES & WAGES	87584
RETIREMENT	8094
OASDI	4784
GROUP LIFE, DENTAL, MEDICAL	4506
WORKER'S COMP.	1104
SDI/SUI	3090
COMM. MEETING EXPENSE	10800

=====

TOTAL SALARIES & BENEFITS	119962
---------------------------	--------

ADVERTISING NOTICES	1500
BOOKS/PERIODICALS	800
BUSINESS CONFERENCE	4500
BUSINESS TRAVEL	2000
EDUCATION TRAINING	800
EMP. TRANSPORTATION	250
INSURANCE-LIABILITY	9000
OFFICE SUPPLIES	1400
PRINTING SERVICES	4000
TELEPHONE	4000
FINANCIAL SERVICES	3000
ENGINEERING/ECONOMIC CON. (145,000)	205000
LEGAL SERVICES (60,000)	90000
PERSONNEL SERVICES	1000
OTHER PERSONNEL SERVICES	109573
DATA PROCESSING SERVICES	9000
PRINTING SERVICES- DGS	500
POSTAGE/MAIL- DGS	3000
PURCHASING SERVICES- DGS	1000
EQUIPMENT RENTAL- DGS	500
PUBLIC WORKS SERVICES	5000
OFFICE RENT/USE- DGS	6500
COUNTY SERVICE CHARGES	1000
RES. FOR CONTINGINCIES	30000

=====

TOTAL EXPENSES	493323
----------------	--------

=====

GRAND TOTAL	613285
-------------	--------

CABLE TELEVISION FUND:	
JULY 1, 1983 BALANCE- EST.	180000
PRIOR BIDDERS DEPOSIT CANCELLATION	60000

=====

AVAILABLE FOR APPROPRIATION	240000
-----------------------------	--------

=====

DEFICIENCY- CASH ADVANCE REQUIRED	373285
TO BE REPAYED FROM REBID APPLICATION FEES	
40% CITY	149314
60% COUNTY	223971

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. _____

WHEREAS, the Sacramento Metropolitan Cable Television Commission has before it the attached proposed operating budget for the period July 1, 1983 to June 30, 1984.

NOW, THEREFORE, IT IS RESOLVED AND ORDERED that the preliminary budget for the Sacramento Metropolitan Cable Television Commission for the period July 1, 1983 to June 30, 1984 is hereby adopted; that the expenditure amounts shown therein are hereby appropriated for the purposes stated; that the means of financing the expenditures set forth in said budget shall be in the Cable Television Fund (#0094).

IT IS FURTHER RESOLVED, that the Board of Directors shall be entitled to a commission meeting expense of one hundred dollars per each meeting attended, retroactive to April 1, 1983.

On a motion by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Cable Television Commission this ____ day of _____, 1983, by the following vote, to wit.

AYES: Directors

NOES: Directors

ABSENT: Directors

Chairperson of the Board of Directors
Sacramento Metropolitan Cable
Television Commission

ATTEST:

Clerk of the Commission