

9-20-61

Motion was made by Mr. Street that the recommendations of State Co-operative Personnel Services on the item protests be approved. Motion seconded by Mr. Grebitus and carried by the following vote:

AYES: Members Grebitus, Genshlea, C. Alexander, Street.

NOES: None

LIBRARIAN III EXAMINATION  
NO. 690 (Promotional)  
Qualifying Score

Results of the written test for

Librarian III Examination No. 690

(Promotional), after deletions and changes recommended by State Cooperative Personnel Services and adopted by the Board, were reviewed.

Upon recommendation of the Secretary, the minimum qualifying score in the written test was set at 120 of a possible 174 items and personal interviews eliminated from the examination.

REQUEST - LEAVE OF ABSENCE EXTENSION  
John Beivelman

Communication from John Beivelman,  
Laborer, in the Parks Department,

requesting a two month extension from September 11 to November 11, 1961, of  
the leave of absence originally granted by the department head, <sup>because of illness</sup> was considered.

Motion was made by Mr. C. Alexander that the request be approved. Motion seconded by Mr. Genshlea and carried by the following vote:

AYES: Members Grebitus, Genshlea, C. Alexander, Street.

NOES: None

CLASSIFICATION APPEAL  
Elmer Wirts  
Stores Clerk

Secretary advised that the date of  
September 20, 1961, had been set  
for the purpose of hearing an appeal

by Elmer Wirts, Stores Clerk, of the denial by the Personnel Officer of his

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CLASSIFICATION APPEAL (Cont'd)

Elmer Wirts - Stores Clerk

request for reallocation of his position to a new class of a higher salary range. A brief was submitted by Kenneth Wright, Executive Secretary of the Sacramento City Employees Association on behalf of Mr. Wirts outlining the reasons why, in his opinion, Mr. Wirts' position is improperly classified.

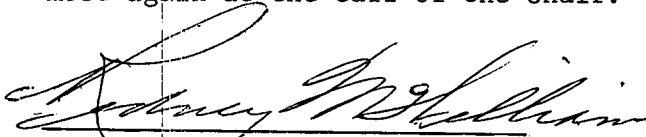
The job survey of Mr. Wirts' position which was prepared by the Personnel Department staff was explained briefly by the Personnel Officer and by Earl Wilson, Personnel Technician, who conducted the job survey and which outlined the reasons for denial of the reallocation request. Also present at the hearing were Charles Inderbitzen, Automotive Maintenance Superintendent; Bill Robbins, Purchasing Agent; J. Lyle Lack, former Storekeeper, and Elmer Wirts.

The brief prepared on behalf of Mr. Wirts were explained in detail by Mr. Wright. Mr. Wirts explained the details of his job and was questioned at length by the various board members. Mr. Inderbitzen and Mr. Robbins also explained the duties performed by Mr. Wirts and were also questioned by the Board members.

Request was made by the Personnel Officer that any decision on this appeal should be postponed until such time as the brief submitted by Mr. Wright could be analyzed and a report prepared for the Board.

Mr. Grebitus, Chairman of the Board, advised that the appeal would be studied and given further consideration at the next regular meeting to be held October 4, 1961.

There being no further business, the meeting adjourned at 4:00 P.M. to meet again at the call of the Chair.

  
S E C R E T A R Y

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