

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
Regular Meeting

April 22, 1959

The Civil Service Board met in regular session in the City Council Chambers, City Hall, at 2:00 P.M. (regular meeting of April 15, 1959, postponed to this date).

PRESENT: Commissioners Alexander, Deise, Genshlea and Wright

ABSENT : Commissioner Grebitus

The meeting was called to order by Chairman Kenneth Wright.

Minutes of the last regular meeting held April 1, 1959, were read and approved.

CARPENTER EX. #579

Extension of Filing Date

Because of the limited number of applicants received, the Secretary was authorized to

extend the date for receiving applications for Carpenter Examination No. 579 for one week, to April 24, 1959.

CHANGE OF PREVAILING RATES  
Construction and General  
Laborers Union

The Secretary advised that as per contract in effect between Construction and General Laborers

Local #185 and the Associated General Contractors, hourly rates for all classes in this contract will be increased by an amount of 18¢ per hour effective May 1, 1959.

Motion was made by Mr. Alexander that hourly rates for the following City classes affected by this increase be adopted, to become effective May 1, 1959. Motion was seconded by Mr. Deise and carried by the following vote:

AYES: Alexander, Deise, Genshlea and Wright

NOES: None

ABSENT: Grebitus

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<u>Class</u>	<u>Present Rate</u>	<u>New Rate</u>
Building Construction Laborer	\$2.68 $\frac{1}{2}$	\$2.86 $\frac{1}{2}$
Street Construction Worker	2.68 $\frac{1}{2}$	2.86 $\frac{1}{2}$
Asphalt Raker	2.93 $\frac{1}{2}$	3.11 $\frac{1}{2}$
Asphalt Shoveler	2.78 $\frac{1}{2}$	2.96 $\frac{1}{2}$
Buckeye Spreader	2.93 $\frac{1}{2}$	3.11 $\frac{1}{2}$
Cement Worker	2.78 $\frac{1}{2}$	2.96 $\frac{1}{2}$
Jackhammer Operator	2.93 $\frac{1}{2}$	3.11 $\frac{1}{2}$

REQUEST FOR REINSTATEMENT

David E. Tipton

Communication from David E. Tipton, former Patrolman in the Police Department dated April 15, 1959,

requesting reinstatement to the Patrolman Eligible Register, was read and considered.

Letters from J. V. Hicks, Chief of Police, P. J. Bennett, Superintendent of the Traffic Division, Captain Wm. J. Kinney and Sergeant Wm. McKenzie, all reporting favorably on Mr. Tipton's work as a Police Officer and recommending favorable consideration for reinstatement, were read and ordered filed.

After discussion of Mr. Tipton's performance record as a Police Officer and the short duration of time since his resignation, motion was made by Mr. Alexander that Mr. Tipton's name be placed on the reinstatement list for Patrolman, subject to ruling by the City Attorney as to whether this action would be in conflict with Section 165 of the City Charter pertaining to residence qualifications, and subject to forfeiture of sick leave credits but retention of salary rights as of date of resignation, if eligible for re-appointment. Motion seconded by Mr. Genshlea and carried by the following vote:

AYES: Alexander, Deise, Genshlea and Wright

NOES: None

ABSENT: Grebitus

UNIFORM FIREMAN EX. #574  
Rejection of Applicants

The following applications for Uniform Fireman Examination No. 574 were ordered rejected for the

reasons outlined:

Telles, Rudy	Insufficient Education
Stermer, Ernest	Insufficient Education
Buford, Gerald	Insufficient Education
Crutchfield, John	Insufficient Education
Hermann, Ronald W.	Police Record and Insufficient Educa.
Kaylor, Paul	Insufficient Education
Mayberry, Francis	Insufficient Education
Myrick, Jeffery	Insufficient Education
Parvin, George	Insufficient Education
Pope, James	Police Record
Robinson, Adlert	Police Record
Robinson, Guyscemo	Police Record
Robinson, Herbert A.	Insufficient Education

TRAFFIC CHECKER EX. #576  
Written Test Results

Written Test results for Traffic  
Checker Examination No. 576

held April 9, 1959, were reviewed.

Motion made by Mr. Genshlea that the minimum qualifying raw score be set at 120 of a possible 160 items, qualifying eleven candidates and that Personal Interviews be scheduled for Wednesday, April 29, 1959. Seconded by Mr. Deise and carried by the following vote:

AYES: Alexander, Deise, Genshlea and Wright

NOES: None ABSENT: Grebitus

The Secretary was instructed to prepare the eligible register immediately upon computation of final total percentage scores.

REMOVAL OF NAMES FROM  
ELIGIBLE REGISTERS

The following names were ordered  
removed from eligible registers  
for reasons outlined:

<u>Eligible List</u>	<u>Name</u>	<u>Reason</u>
Uniform Fireman #494	Robert Peterson	3 certifications
	Joseph Del Ponte	No reply to Certif.
Custodian I #548	Irven Bettag	3 certifications
	Steve Esparza	No reply to certif.
Library Clerk	Virginia Kingsley	No reply to certif.
Clerk I #551	Helen Dunn	No reply to certif.
	Frances Lincoln	No reply to certif.
	Mary Roalson	No reply to certif.
	Leona Lawrence	No reply to certif.
Engineering Aide #482	James L. Nichols	No reply to certif.
	Frank Munoz	No reply to certif.

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<u>Eligible Register</u>	<u>Name</u>	<u>Reason</u>
Automotive Serviceman II #529	Wayne Horita	3 certifications
	Frank Quinn	3 certifications
	George Francis	No reply to certif.
Handyman #540	Richard Rodriguez	No reply to certif.
	Harry Slightam	No reply to certif.
	Ronald Cascio	No reply to certif.
Truck Driver #533	Frank Jinkerson	No reply to certif.
	Jerome Potter	No reply to certif.

CLASSIFICATIONS AND SALARY SURVEY  
Progress Report of P.A.S.  
Representatives

Mr. Bob Stover and Mr. Sam Chapman  
 appeared before the Board and gave  
 a brief report of progress to date

in the preparation of classification study and salary survey. General discussion followed on tentative classification recommendations being considered.

WORK PERMITS FILED

The following work permits approved  
 by department heads in conformity  
 with Civil Service Board policy

were filed:

<u>Name</u>	<u>Class</u>	<u>Type Work</u>	<u>Approved by</u>
Ray Blackshire	Refuse Collector	Custodial	J. Cronan
Richard Rose	Fingerprint Technician	Sales	J. E. Rooney

(All of above in conformity with Civil Service Board policy, not to exceed eight hours per week.)

DEPARTMENTAL REPORTS  
APPROVAL OF

After review and agreement, it was  
 the order of the Board that the  
 following Departmental Reports be

approved:

Temporary Appointments

Brosemer, Lowell R.	Asst. Physician & Surgeon	Emergency
Lisher, Barbara A.	Dance Leader	Recreation
Monday, Dale S.	Recreation Leader	Recreation

Probationary Appointments

Marino, Richard	Laborer	St. Cleaning
Neves, Gerald	Engineering Aide	Engineering
Thompson, George A.	Power Mower Opr.	Park
Wolfe, Stanley	Parking Meter Collector	Traffic

Limited Term Appointments

Fabricius, Herbert

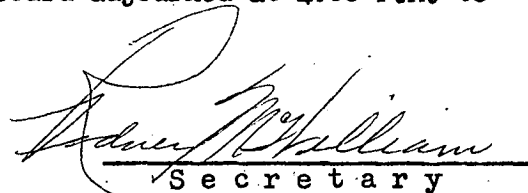
Traffic Checker

Traffic

MILITARY RESERVE TRAINING

Hicks, James V. - Military Reserve Training 3/18 to 3/20/59 Chief of Police

There being no further business, the Board adjourned at 4:00 P.M. to meet again at the Call of the Chair.

  
Secretary

APPROVED:

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 President

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
Regular Meeting

May 6, 1959

The Civil Service Board met in regular session in the City Council Chambers, City Hall, at 2:00 P.M.

PRESENT: Commissioners Deise, Grebitus and Genshlea

ABSENT: Commissioners Alexander and Wright

The meeting was called to order by Vice-Chairman Leroy Deise.

Minutes of the last regular meeting held April 22, 1959 were read and approved.

TRAFFIC CHECKER EX. #576  
Eligible Register

The following eligible register for Traffic Checker Examination #576, was approved to become effective April 30, 1959; Personal Interviews having been held April 29, 1959 with Qualifications Appraisal Board consisting of Joe Genshlea, Board Member, Earl Simons, Personnel Technician II, and Russel Pearson, Associate Engineer in the Traffic Engineering Department:

TRAFFIC CHECKER ELIGIBLE REGISTER No. 576

#1.	Frank W. Jones	94.92%
#2.	Stanley Wolfe	88.95
#3.	William E. Oliver	88.23
#4.	Earl R. Bothne	87.73
5.	Howard B. Boyd	83.05
6.	Chris Morgensen	82.67
7.	A. Starr Abbott	81.23
#8.	William Simmonds	80.67
9.	Lyle F. Barber	78.88
10.	Grant B. Kesler	76.67
11.	Sol Rosenberg	76.02

(#Indicates applicant received 10 points Veterans' Credit.)

PATROLMAN EX. #570  
Medical Reports

Medical Reports on candidates in  
the Patrolman Examination No. 570  
were reviewed. The following

candidates did not meet the minimum standards required for reasons outlined:

<u>Candidate</u>	<u>Deficiency</u>
1. Evans, Ralph	Faint trace of sugar in urine.
2. Gustavson, Larry	1/4" short in height; 18 lbs. under min. wt.
3. Mackintosh, Richard	4 lbs. below min. wt. requirement.
4. Stark, Thomas	2 lbs. below min. wt. requirement.
5. Riolo, Peter	8 lbs. over max. wt. requirement
6. Bryers, Ray	20/50 vision in rt. eye without glasses.
7. Luna, Felix	20/100 vision in rt. eye without glasses.
8. Thayer, Wesley	20/200 vision in each eye without glasses (candidate wears contact lenses.)
9. Williams, Larry	1" under min. ht. requirement

Motion was made by Mr. Deise that candidates Evans, Gustavson, Mackintosh, Stark and Riolo be accepted conditionally, subject to meeting the required medical standards at time of appointment, and that candidate Williams be rejected. Motion seconded by Mr.

Genshlea and carried by the following vote:

AYES: Deise, Genshlea, Grebitus

NOES: None

Motion was made by Mr. Grebitus that action be postponed on medical reports of candidates Bryers, Luna and Thayer, pending further investigation of their visual deficiencies. Motion seconded by Mr. Genshlea and carried by the following vote:

AYES: Deise, Genshlea, Grebitus

NOES: None

ABSENT: Alexander and Wright

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UNIFORM FIREMAN EX. #574

Secretary advised that Written, Physical, Agility Tests and Personal Interviews for Uniform Fireman Examination No. 574 were held April 25, 1959, and that of all 113 candidates (of a total of 149 filing) appearing for the written test, twenty candidates were successful with qualifying score on the Written Test having been set at 78 of a possible 120. Qualifications Appraisal Board was composed of Manuel Vieira, Assistant Fire Chief; Mr. George Evans, Deputy State Fair Marshall; and Rodney McWilliam, Assistant Personnel Officer.

RULING OF CITY ATTORNEY  
Re: David Tipton

The following opinion from Everett Glenn, City Attorney, relating to residence status of David Tipton, who was reinstated to the Patrolman Eligible Register by action of the Board on April 22, 1959, was read and ordered filed:

".....In my opinion, the absence from the City for a period of six weeks at Tahoe Valley, on a business venture did not constitute a severance of his legal residence in Sacramento, California.

"The action of the Board was valid and he has the residence requirement as set forth in Section 165 of the City Charter."

SACRAMENTO FIRE FIGHTERS LOCAL #522

Communication from the Sacramento Fire Fighters, Local #522, dated April 29, 1959, and requesting an opportunity to discuss with the Board the findings of Public Administration Service relative to Fire Department salaries prior to the transmittal of the Board's salary recommendations to the City Council, was ordered filed.

SACRAMENTO-YOLO COUNTIES  
CENTRAL LABOR COUNCIL

Re: Endorsement of Fire Fighters' Salary Requests.

Communication from Harry Finks, Executive Secretary of the Sacramento-Yolo Counties Central Labor Council, dated April 23, 1959, advising that this organization had gone

on record as endorsing the salary requests of the Sacramento Fire Fighters Local #522, was read and ordered filed.

TRAFFIC LINESMAN EX. #578  
Eligible Register

Written test scores of Traffic Linesman Examination No. 578, held April 28, 1959, were reviewed.

Motion made by Mr. Deise that minimum qualifying score of 101 of a possible 145, representing 70%, be established; that Personal Interviews be eliminated, and the following eligible register established to become effective May 7, 1959. Motion seconded by Mr. Genshlea, and carried by the following vote:

AYES: Deise, Grebitus, Genshlea

NOES: None

ABSENT: Alexander and Wright

TRAFFIC LINESMAN ELIGIBLE REGISTER NO. 578

#1.	Charles E. Rogers	82.04%
#2.	Manuel Felix	81.36
#3.	Robert E. Minkley	81.36
#4.	Frank W. Ceriani	81.36
#5.	Richard Rodriguez	80.68
6.	Joseph Fassler	76.81
7.	George Fator	76.13
8.	Sanford Cate	75.45
9.	Van C. Gillian	75.45
10.	Alonzo B. Gale	74.09
11.	J. M. Glass	70.00

(#Indicates applicant received 10 points Veterans' Credit.)

CARPENTER EX. #579  
Written Test Scores

Written Test scores of Carpenter Examination No. 579 held April 28, 1959, were reviewed. Motion made

by Mr. Genshlea that the minimum qualify score of 95 of a possible 136 be established, qualifying eight candidates, and that Personal Interviews be scheduled for May 13, 1959. Motion seconded by Mr. Deise and carried by the following vote:

AYES: Deise, Genshlea, Grebitus

NOES: None

ABSENT: Alexander and Wright



5-6-59

The Secretary was instructed to prepare the eligible register immediately upon completion of final total percentage scores.

LIBRARY CLERK EX. #577  
Eligible Register

Written test scores of Library Clerk Examination No. 577, held April 27, 1959, were reviewed.

Motion made by Mr. Grebitus that the minimum qualifying score of 98 of a possible 140 be established; that Personal Interviews be eliminated, and that the following eligible register be established to become effective May 7, 1959. Motion seconded by Mr. Genshlea and carried by the following vote:

AYES: Deise, Genshlea, Grebitus

NOES: None

ABSENT: Alexander and Wright

LIBRARY CLERK ELIGIBLE REGISTER NO. 577

1. Elizabeth Loomis	93.21%
2. Janet Lomas	87.86
3. Renee Nestell	87.86
4. Geraldine Betts	81.79
5. Lois M. Beselee	81.07
6. Carol A. Proske	80.00
7. Virginia Bambery	78.93
8. Hermina Babich	77.86
9. Irene L. Martinelli	76.07
10. Frances Dixon	73.21
11. Marian J. Reed	71.43

SICK LEAVE REPORT  
March 1959

Sick Leave Report for the month of March, 1959, showing the number of days used on sick

leave and on special leave was read and ordered filed.

SPECIAL MEETING WITH COUNCIL  
CIVIL SERVICE COMMITTEE AND  
CITY MANAGER

The Secretary was instructed to call a special meeting of the Civil Service Board for Friday,

May 8, 1959, at 10:00 A.M. in the City Manager's Office, and to invite the members of the Council Civil Service and Retirement Committee, for the purpose of hearing the preliminary report on the classification study and salary survey being prepared by representatives of Public Administration Service.

5-6-59

WORK PERMITS FILED

The following work permits, approved by department heads in accordance with Civil Service Board policy,

were filed:

<u>Name</u>	<u>Class</u>	<u>Type Work</u>	<u>Approved by</u>
McWilliam, Rodney*	Asst. Pers. Officer	Music Contractor	M. F. Faig
Chorley, Wm.	Park Superintendent	Flower Judging	R. Renfree

(\*while on vacation)

(All of the above in accordance with Civil Service Board policy, not to exceed 8 hours per week.)

DEPARTMENTAL REPORTS APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports be

approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Allen, Calvin C.	Refuse Truck Driver	Waste Removal
Brinton, Suzanne L.	Library Page	Library
Correa, Louie F.	Locker Attendant	Recreation
Dominguez, Gregory	Locker Attendant	Recreation
Hall, Alfred A.	Refuse Collector	Waste Removal
Lagomarsino, Paul	Recreation Leader	Recreation
Richardson, Vernon O.	Refuse Collector	Waste Removal
Sheard, Fred	Refuse Collector	Waste Removal

Exempt Appointment

Baldwin, Milton	Prosecuting Attorney	City Attorney
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Probationary Appointments

Marquis, Nancy	Dispatch Clerk	Police
Rodrigues, Albert A.	Groundman	Park

Limited Term Appointments

Asmus, Nell M.	Clerk I	Water
Carson, Sharon	Clerk I	Water
Costa, Manuel	Laborer	Park
Demas, Ruth	Clerk I	Water
Dunlap, Charles A.	Laborer	Park

Limited Term Appointments (Cont'd.)

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Fradinho, Antonio	Laborer	Park
Freitas, Frank R.	Laborer	Park
Garbarino, Joe H.	Laborer	Park
Gustavson, Terry	Laborer	Water
Lazzari, Eleanor	Clerk I	Personnel
Lenhart, Leroy P.	Carpenter	Corp. Yard
Long, Charles C.	Laborer	Park
Neste, Joan L.	Clerk I	Water
Patrick, George W.	Engineering Aide	City Engineer
Rowe, Georgenia	Clerk I	Water
Saenz, Manuel	Laborer	St. Cleaning
Stassi, Jack J.	Laborer	Park
Thayer, Charlene	Clerk I	Personnel

Military Reserve Training

Hicks, James V. - Military Reserve Training 4/6 to 4/8/59, Chief of Police  
Hicks, James V. - Military Reserve Training 4/13 to 4/27/59, Chief of Police

Military Service

Hilts, James - Military Service 4/6 to 4/7/59, Serviceman Helper

Reinstatements

Burnes, James	Laborer	St. Cleaning
Dazzo, Frank	Truck Driver	St. Cleaning
Zaro, Andrew J.	St. Const. Inspector	City Engineer

There being no further business, the Board adjourned at 3:30 P.M. to meet again at the Call of the Chair.

  
Secretary

APPROVED:

President