

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SEPTEMBER 7, 1982

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by Vice-President Vivian C. Nance, in Conference Room 103, Department of Personnel, 801 - 9th Street, Sacramento, California, at 1:30 p.m.

Members Present: Ms. Gail A. Mabbutt
Mr. Jonathan E. Mayhew
Ms. Pamela C. Placencia
Mrs. Vivian C. Nance

Member Absent: Mr. Joseph L. Russell

MINUTES OF THE REGULAR MEETING OF AUGUST 17, 1982, AND MINUTES OF THE SPECIAL MEETING OF AUGUST 31, 1982

Motion was made to approve the minutes of the regular meeting of August 17, 1982 and the special meeting of August 31, 1982, as read.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by the following roll call vote:

Meeting of August 17, 1982, all ayes;
Meeting of August 31, 1982,

Ayes: Ms. Mabbutt
Mr. Mayhew
Mrs. Nance

Abstain: Ms. Placencia

REPORTS OF DIRECTOR OF PERSONNEL

Leave of Absence Extension - Gene Petralli

Mrs. Donna L. Giles, Director of Personnel, informed the Board that a leave of absence extension had been granted to Gene Petralli.

Mrs. Giles also informed that a letter of thanks had been sent to Fire Chief William Powell for the presentation at the training facility on August 31, 1982.

PROPOSED CLASS SPECIFICATIONS REVISIONS - 2nd Reading

Accountant Classification Series

Motion was made to approve the second reading and adopt the revisions to the Accountant Series Class Specifications.

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Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

PROPOSED CIVIL SERVICE BOARD RULE REVISION - 2nd Reading

CSB Rule 5.5

Mr. John Worcester, Personnel Services Manager, addressed the Board and indicated that the employee representative organizations were not in opposition to this rule revision.

Motion was made to approve the second reading and adopt the proposed revision to Civil Service Board Rule 5.5.

Motion: Mr. Mayhew
Second: Ms. Placencia

Motion was approved by unanimous roll call vote.

PROPOSED NEW CLASSIFICATIONS - 1st Reading

Vegetal Waste Facility Worker
Vegetal Waste Facility Supervisor
Sanitation Worker IV

Mr. Worcester addressed the Board and explained the duties of these proposed classifications, and introduced Mr. Paul Smilanich, Assistant Refuse Collection Superintendent. Mr. Smilanich described how the new program would work, and the State's involvement in the program and the facility.

There was some discussion on these proposed classifications and Mr. Worcester and Mr. Smilanich answered questions from the Board.

Motion was made to approve the first reading of the proposed new classifications of Vegetal Waste Facility Worker, Vegetal Waste Facility Supervisor, and Sanitation Worker IV, and pass for second reading.

Motion: Mr. Mayhew
Second: Ms. Mabbutt

Motion was approved by unanimous roll call vote.

EXAMINATIONS ANNOUNCED

- a. #1890 - Traffic Signal Technician
- b. #1889 - Offset Equipment Operator

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Ms. Charlotte Hollis, Personnel Analyst I, addressed the Board and answered questions on the Offset Equipment Operator examination.

ELIGIBLE LISTS ESTABLISHED

- a. #1824-C - Equipment Mechanic II
- b. #1877 - Plant Operator II
- c. #1878 - Fire Investigator I (FS)
- d. #1886 - Programmer Analyst
- e. #1887 - Supervising Police Clerk

Ms. Thelma Vanesian, Personnel Analyst I, addressed the Board and answered questions on the Programmer Analyst and the Supervising Police Clerk Eligible Lists.

There being no further business, Vice-President Nance declared the meeting adjourned at 2:00 p.m.



Vivian C. Nance
Vice-President



Donna L. Giles
Secretary