

City Planning Commission
Sacramento, California

Members in Session:

Subject: Special Permit Time Extension to continue the operation of the Sacramento Food Bank (P87-201)

Location: 3333 3rd Avenue (APN: 010-0373-017)

BACKGROUND: On May 28, 1987, the City Planning Commission approved a special permit to relocate and expand the Sacramento Food Bank with a food locker and soup kitchen operation to 3333 3rd Avenue on 1.0+ developed acres in the General Commercial (C-2) zone. The Oak Park PAC, however, filed an appeal of the Commission's action regarding allowing a soup kitchen. On July 7, 1987 the City Council approved the appeal to eliminate the soup kitchen/meal service operation.

The Council also required that the special permit be valid for only 18 months and that the applicant request a special permit time extension and modification prior to expiration of the permit. The applicant is required to report back to the Commission on the operation.

STAFF'S EVALUATION: The Sacramento food bank began operating at the subject site in October 1987. Its previous location was at the Immaculate Conception Church located at 2549 32nd Street. Staff recently inspected the site and found that there were no significant problems at the facility. Currently in operation at the site are the food locker program and a clothing distribution program. The applicant informed staff that the clothing distribution is a fairly new operation which started in September 1988. The clothing program was approved in the original application. The applicant has submitted an annual report of the numbers of individuals served in the community (see attached chart). In addition, a description of the clothing distribution is attached.

The applicant does not propose to modify any of the existing programs or the hours of operation. Hours of operation are Monday through Friday, 8:00 A.M. to 5:00 P.M. for the food locker operation; and Monday through Friday, 10:00 A.M. to 2:00 P.M. for the clothing operation. Presently the majority of the workers are volunteers and only four are paid. The facility is giving away a three to four day supply of food to approximately 200-250 persons per day. The clothing program, however, gives out clothing to fewer people per day.

Staff contacted the Oak Park PAC and the Women's Civic Improvement Center which were both opposed to the relocation of the soup kitchen. Both organizations are no longer opposed to the current operations at the facility. They have received no complaints from neighbors in the immediate area. The Women's Center indicated to staff that they also supply clothing to the food bank and are satisfied with the operation. These organizations also expressed to staff that they would still be opposed to a soup kitchen at this location but the two existing operations are adequate and compatible with the neighborhood. The Oak Park Neighborhood Improvement Association also continues to support the current operation.

ENVIRONMENTAL DETERMINATION: The proposed project has been determined to be exempt from environmental review pursuant to State EIR Guidelines (CEQA, Section 15301a).

RECOMMENDATION: Staff recommends the Commission approve the special permit time extension subject to conditions and based upon findings of fact which follow:

Conditions - Special Permit

1. Any modification to days or hours of operation shall be reviewed and approved by the Planning Director.
2. No dining facility (soup kitchen) shall be permitted.
3. The applicant shall construct the facility as shown on the site plan and elevations submitted.
4. Hours and days of operation of the facility shall be limited to the following for 18 months, at which time the applicant shall request a special permit time extension.

Operation Hours

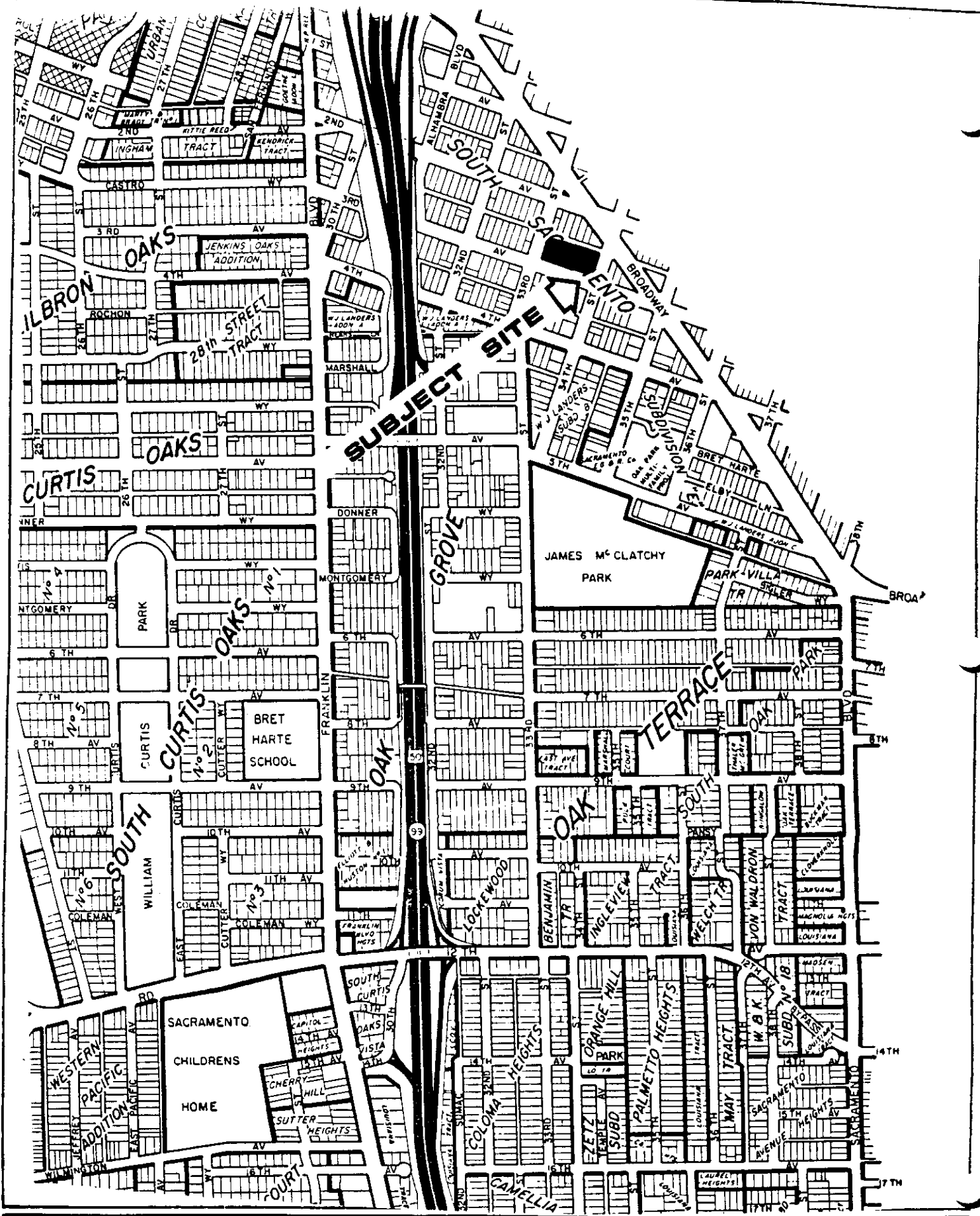
Food Bank - Monday through Friday, 8:00 A.M.
to 5:00 P.M.
Food Locker - Monday through Friday, 10:00 A.M.
to 3:00 P.M.
Soup Kitchen - Sunday only, preparation of food
only, no serving of meals on-site

5. Eighteen months from approval of this special permit, the special permit shall expire. The applicant may request a time extension and special permit modification providing a report on the operation. Scheduled start-up is January of 1988 so that 10 months of trial operation will be reported.
6. The applicant shall comply with all applicable building codes, fire codes, health department permits, handicapped access, and food preparation standards in the designed interior spaces of the building. Staff notes fire sprinklers may be required for the cafeteria area and increased restrooms for the cafeteria and employees of the food locker.
7. No loitering signs shall be allowed outside the building. Signs shall be affixed to the exterior of the building station, 'No Loitering'. All lines shall be contained inside the building.
8. The redesigned parking lot shall meet minimum City standards for stall dimensions, aisle widths and back-out maneuvering areas.
9. The applicant shall include one trash enclosure facility meeting the Trash Enclosure Guidelines of Exhibit I.

10. All lighting shall be focused and directed on-site so as not to reflect off-site.

Findings of Fact

1. The existing use does not adversely affect the peace or general welfare of the surrounding neighborhood, in that:
 - a. the hours of operation are limited to Monday through Friday from 8:00 A.M. to 5:00 P.M.;
 - b. adequate parking has been provided on-site and off-site; and
 - c. provision of a food bank operation has occurred in the area for 18 months with minimum disruption to the commercial and residential neighborhood.
2. The existing use is not contrary to or does not adversely affect any program or redevelopment or neighborhood conservation in that the use is compatible with the Redevelopment Plan and the commercial zoning of the site and surrounding land uses.
3. The existing use is consistent with the General Plan which designates the site for Community/Neighborhood Commercial and Offices and the 1985 Oak Park Redevelopment Plan designates the site for commercial.



VICINITY MAP

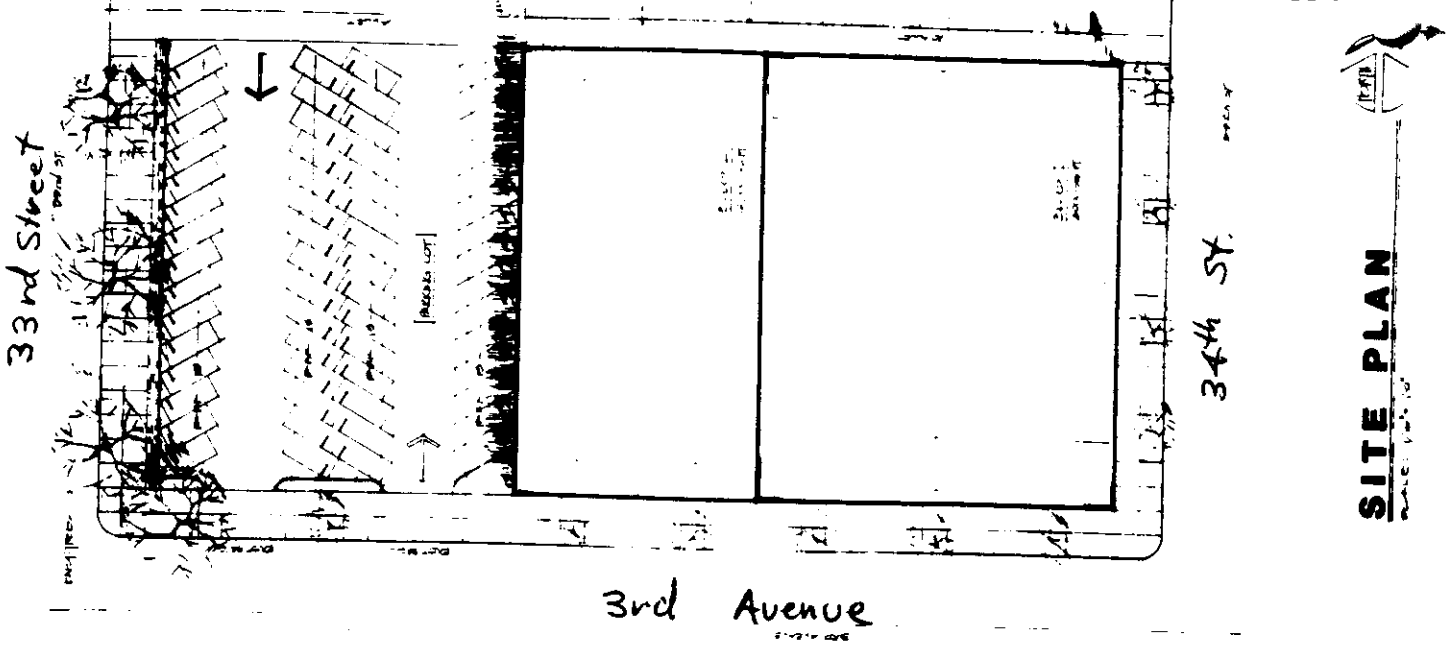


SACRAMENTO FOOD BANK

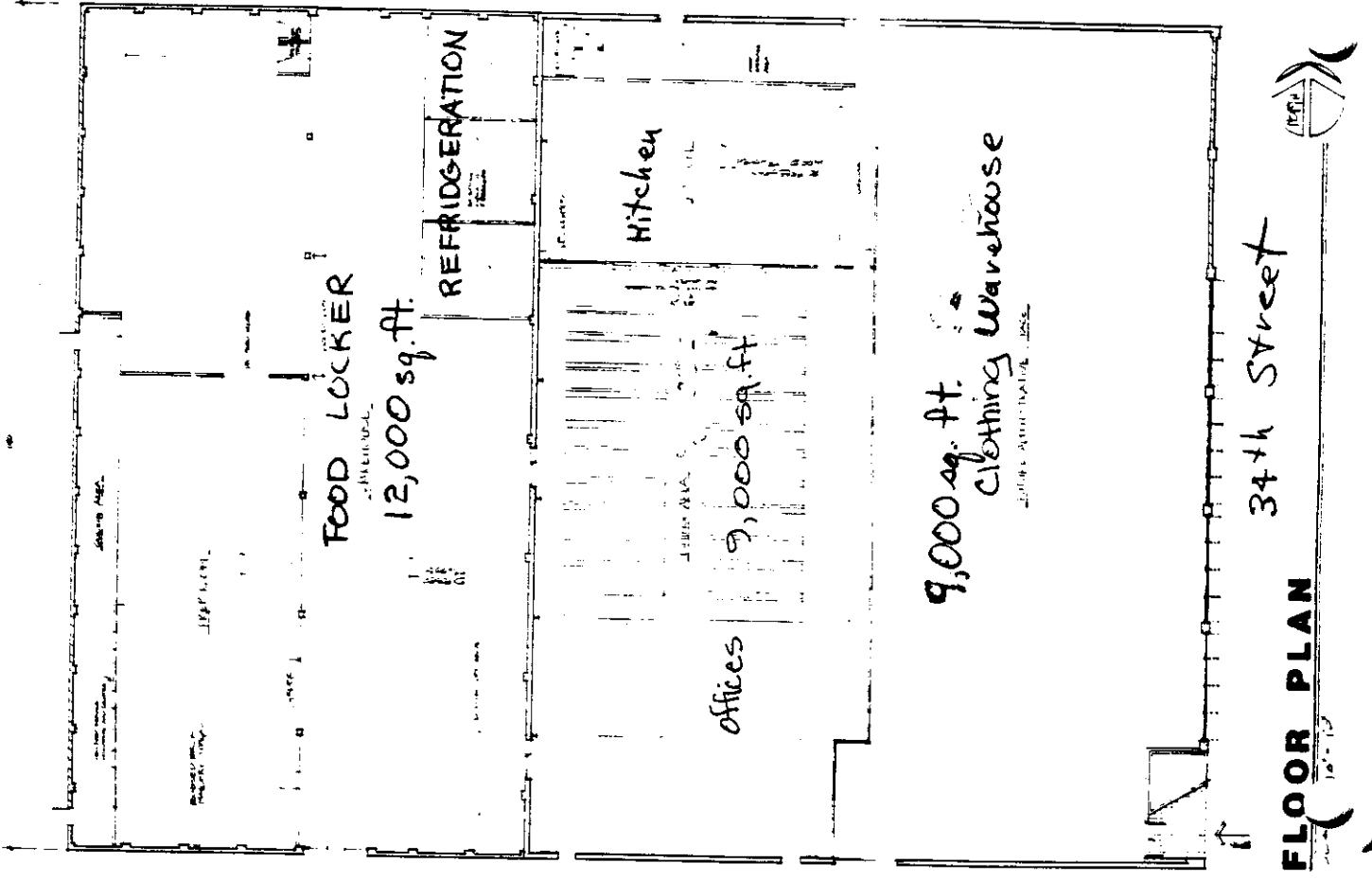
3333 3RD AVE.

ALLEY

SITE PLAN



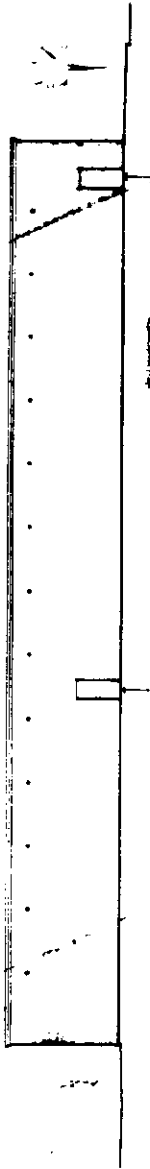
FLOOR PLAN



SACRAMENTO FOOD BANK
 3333 3RD AVE. SACRAMENTO, CALIF. ELEVATIONS

COMBEE
 PARSON
 ARCHITECTS

15
 12
 11
 10
 9
 8
 7
 6
 5
 4
 3
 2
 1



WEST



NORTH



EAST



SOUTH

Sacramento Food Bank

3333 3rd Avenue Sacramento CA 95817 (916) 452-FOOD

Oak Park Food Locker
Del Paso Heights Food Locker
Oak Park Soup Kitchen
Del Paso Heights Soup Kitchen
Wellspring Women's Center

Affiliated:

Meadowview Food Locker
Rancho Cordova Community Food Locker

April 20, 1989

P87-201

Mr. Wil Weitman
Dept. of Planning
and Development
City of Sacramento
1231 I Street, Room 200
Sacramento, CA 95814

RE: Sacramento Food Bank - Special Use Permit
3333 3rd Ave. APN: 010-0373-017

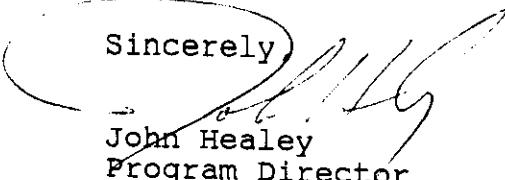
Enclosed please find a 300 foot radius map, ownership list, and report of operation of the Sacramento Food Bank for the period indicated.

The Sacramento Food Bank began operation from its new site at 3333 3rd Avenue in October 1987, moving from the Immaculate Conception Church grounds that it had outgrown a few blocks away at 2549 32nd Street for the past 14 years.

In addition to the food locker operation at the Arata Center the Sacramento Food Bank also warehouses food for four other food lockers and two soup kitchens that it operates under its banner. The SFB also distributes U.S.D.A commodities to the Western half of the greater Sacramento Area. The Commodities are stored at the Arata Center, until delivered to the distribution sites. A clothing distribution program has been formalized in the Arata Center and is in full operation patterned after the food locker program. No charge is made for service from a Sacramento Food Bank Program.

To date no formal complaint has been directed to Fr. Madigan or my-self regarding the operation of the Arata center or its interaction in the neighborhood. In fact, the opposite has been the case with the communities praise for its operation.

Sincerely


John Healey
Program Director

P87-201

6-8-89

Item 19

OAK PARK FOOD LOCKER

*desk mark
only*

	<u>Households</u>	<u>Meals</u>
Oct. 1987	2,799	112,156
Nov. "	2,886	116,030
Dec. "	3,371	160,490
Jan. 1988	3,750	152,955
Feb. "	3,481	142,500
Mar. "	3,991	160,656
Apr. "	3,355	138,951
May "	3,265	125,706
June "	3,601	137,984
July "	3,226	134,627
Aug. "	3,513	132,118
Sept. "	3,192	117,273
Oct. "	3,650	123,320
Nov. "	3,850	135,642
Dec. "	<u>3,215</u>	<u>129,051</u>
TOTAL	51,145	2,019,459

SACRAMENTO FOOD BANK FOOD LOCKER ANNUAL REPORT 1988

Total Program
1st. Oct. 1988

1988	ADULTS	CHILDREN	INFANTS	INDIVIDUALS	HOUSEHOLDS	MEALS
JAN	13,849	12,733	12	26,594	9,548	432,881
FEB	13,277	12,054	286	25,617	9,102	428,349
MAR	14,185	12,670	357	27,280	9,774	430,832
APR	12,510	12,572	372	26,741	13,506	434,187
MAY	12,363	11,615	440	25,737	13,495	392,850
JUN	13,435	13,788	640	29,111	12,804	434,610
JUL	12,475	13,103	844	27,826	11,749	407,104
AUG	12,397	12,807	733	27,187	11,754	397,048
SEP	12,383	13,130	771	27,765	12,472	383,432
OCT	11,967	12,900	867	27,198	11,198	376,904
NOV	13,214	14,076	956	29,604	12,831	410,519
DEC	13,578	14,567	987	29,132	12,576	485,213
TOTAL	155,633	156,015	7,265	329,792	140,809	5,013,929

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Item 19

SACRAMENTO FOOD BANK CLOTHES CLOSET

The clothes closet opened on September 12, 1988. It was managed by Jack VanderWhite until January 4, 1989. On January 4 De Jones accepted the position of clothing locker coordinator.

Operation has been on the basis of three days a week -- Monday, Wednesday and Friday. One half day has been added on Thursday morning beginning on April 20. The clothing locker was closed from April 10 through April 14 to facilitate the move into their new quarters.

Figures from day of opening:

	<u>Adults</u>	<u>Children</u>	
September	299	298	
October	586	584	
November	487	454	
December	<u>499</u>	<u>571</u>	
Totals 1988	1,871	1,907	Total 3,778
January	511	473	
February	571	576	
March	735	822	
April	<u>611</u>	<u>683</u>	(Closed one week)
	2,428	2,554	Total <u>4,982</u>
			8,760 Total

	<u>Articles</u>	
September	2,966	
October	5,265	
November	4,016	
December	<u>4,159</u>	
	16,406	- Total 1988
January	4,499	
February	5,803	
March	7,514	
April	<u>6,764</u>	(Closed one week)
	24,580	Total September thru April <u>40,986</u>

In April 1989 we began accepting household articles and appliances. We offer a pickup on Tuesdays for donated articles.

We have had three clothing drives in the last couple of months: St. Ignatius, Sacred Heart and Our Lady of Assumption Catholic Churches.

Our supply of clothing is plentiful. The supply of household items such as pots and pans and dishes and small appliances does not meet the demand.

The demand is greatest for all children's garments and our supply is limited.

There is a demand for pants, shirts and blouses all year, and all other items are needed according to the season. From January through April I stored all summer items and as I removed the winter items I had a good supply of spring and summer items to put on display. I am now storing quality winter items for September and October.

Any item that is not usable is sent to a company in West Sacramento where they are recycled for rags or to be sent to poor countries. We receive a nominal fee per pound and this gives us the finances to buy small items needed for daily use -- such as clothes pins, hangers, pins, etc.

You can see from the figures presented that the unfortunate make use of our clothes closet for the number of articles taken continues to increase.

There is a need for appliances and we are in the process of working up policies for referrals.

We do not deliver at this time and I can't project the future for this.

The volunteers that we have are dedicated and loving people. They serve our patrons with much care and love and they serve as the hands and feet of Jesus. There is a need for a minimum of five people for each shift but a desire for more to take care of the days when one or more are out for illness or travel. Most of our generous volunteers are seniors and often are out for health reasons.

Our desire is to be open five days a week. Thursday p.m. needs volunteers so that we can be open a full day.

Submitted by De Jones