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# CITY OF SACRAMENTO

CITY MANAGER'S OFFICE  
**RECEIVED**  
OCT 28 1981

DEPARTMENT OF GENERAL SERVICES  
SUPPORT SERVICES DIVISION  
5730 24TH STREET  
BUILDING 4  
SACRAMENTO, CA 95822-3699  
TELEPHONE (916) 449-5551

HOWARD F. ISHIDA  
ADMINISTRATOR

October 28, 1981

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT:** Suspension of Formal Competitive Bidding for the Rebuilding of One (1) Each International Harvester Cab and Chassis with Dempster Rear Loader Body.

SUMMARY

The Equipment Maintenance Division has a requirement for the rebuilding of one (1) each International Harvester cab and chassis with Dempster rear loader body. Since the parts required for this rebuilding are only available from an International Harvester and a Dempster dealer, and Sunnyvale Truck Equipment Company is the closest authorized service/dealer for both manufacturers, it is recommended that this rebuilding be done by Sunnyvale Truck Equipment Company. The replacement cost for this vehicle is approximately \$70,000 and the estimated rebuilding cost is \$35,000; therefore, it is recommended that the City Council suspend formal competitive bidding for this requirement.

BACKGROUND INFORMATION

The Equipment Maintenance Division has approval in its 1981/82 fiscal year budget to conduct an experimental program whereby the cost of rebuilding existing vehicles can be compared to the cost of purchasing new vehicles. This division will utilize data gathered from this program to determine if this approach to fleet management is cost effective and should be explored further.

FINANCIAL DATA

The estimated cost for this rebuilding is \$35,000 (\$18,600 for parts and \$16,400 for labor). Sufficient funds have been approved in this division's 1981/82 fiscal year budget.

**APPROVED**  
BY THE CITY COUNCIL

NOV 4 1981

OFFICE OF THE  
CITY CLERK

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the specific procedures and protocols that must be followed when recording transactions. It details the steps involved in data collection, verification, and reporting, ensuring that all information is reliable and consistent.

3. The third part of the document addresses the role of technology in streamlining the record-keeping process. It discusses the benefits of using specialized software and digital tools to automate data entry and analysis, reducing the risk of human error and increasing efficiency.

4. The fourth part of the document focuses on the importance of regular audits and reviews. It explains how these processes help identify discrepancies, correct inaccuracies, and ensure that the records remain up-to-date and accurate over time.

5. The fifth part of the document concludes by reiterating the overall goal of maintaining high standards of record-keeping. It encourages all staff members to take ownership of their roles in this process and to work together to ensure the integrity and reliability of the organization's data.

APPENDIX

RECOMMENDATION

It is recommended that the City Council adopt a resolution suspending formal competitive bidding for the rebuilding of one (1) each International Harvester cab and chassis with Dempster rear loader body and authorizing the City Manager to execute the necessary contract with Sunnyvale Truck Equipment Company in the estimated amount of \$35,000.

Respectfully Submitted,

*Howard F. Ishida*

Howard F. Ishida  
Support Services Administrator

Recommendation Approved:

*Walter J. Stone*

Walter J. Stone, City Manager

HFI:jc  
1 Attachment  
P. O. # 83073

November 4, 1981  
All Districts

**RESOLUTION NO. 81-790**

Adopted by The Sacramento City Council on date of

November 4, 1981

**RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING FOR  
THE REBUILDING OF ONE (1) EACH INTERNATIONAL HARVESTER  
CAB AND CHASSIS WITH DEMPSTER REAR LOADER BODY**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, TWO-THIRDS (2/3)  
OF ALL MEMBERS VOTING IN FAVOR THEREOF:**

That pursuant to Section 57.401(c) of the Sacramento City Code,  
it is determined to be in the best interests of the City to suspend for-  
mal competitive bidding for the rebuilding of one (1) each International  
Harvester cab and chassis with Dempster rear loader body and authorize  
the City Manager to execute the necessary contract with Sunnyvale Truck  
Equipment Company in the estimated amount of \$35,000.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**APPROVED**  
BY THE CITY COUNCIL

NOV 4 1981

OFFICE OF THE  
CITY CLERK

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Horizontal line of text, possibly a section header or a date.

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Third main body of handwritten text, continuing the cursive script.

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Fourth main body of handwritten text, continuing the cursive script.

Final line of handwritten text, possibly a signature or a date.