

July 20, 1938.

There being no further business, the Board adjourned at 12:30 A. M. to meet again at the Call of the Chair.

APPROVED:

Joseph T. Stacy
President

H. H. Jewett
Secretary

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

July 27, 1938

The Civil Service Board met in special session in the office of the Board at 7:30 P.M.

PRESENT: Commissioners Deise, Cavanaugh, and President Stacy.
ABSENT: None

REED, RAYMOND

Laborer Ex. #83

Mr. Reed appeared before the Board explaining that during the confusion resulting from the wind storm of February 9, 1938, he felt that he should have been employed rather than employing others who were not from eligible registers. He further explained that due to the confusion of employment at that time he reported to the Corporation Yard and was employed only one day, thereafter being laid off. Board members recalled that Mr. Reed had discussed the matter with them during the period of the storm and also that Mr. Reed had failed to report February 10, 1938, after being requested to do so; hence his name was removed from the Laborer eligible register. After discussion the Board advised Mr. Reed they would review his case entirely and advise him of their decision.

RODGERS, MAXWELL

Mr. McQuillan, Superintendent of the Waste Removal Dept., appeared and discussed the status of Mr. Rodgers with the Board,

July 27, 1938.

stating that Mr. Rodgers performed special work with privately owned trucks for the Waste Removal Dept. and was not on City payrolls, the City merely acting as a collection agency for Mr. Rodgers. After discussion it was the opinion of the Board no decision should be made at this time and the matter should be again discussed at the conclusion of Mr. Rodgers' present arrangement with the Waste Removal Dept.

DUNNING, ALFRED A.

A letter from R. E. Mittelstaedt, Superintendent of the Water Dept., dated July 26, 1938, pertaining to the employment of Mr. Dunning as Inspector to assist in rating new consumers recently obtained from the Oak Park Water Co. was discussed by the Board. After discussing new employees, previously employed by the Oak Park Water Company, it was the opinion of the Board that Mr. Dunning's appointment as Inspector be approved for a period of not to exceed six months.

TEMPORARY APPOINTMENTS

After discussing temporary appointments as made by departments it was the opinion of the Board that a letter should be prepared to department heads from the Manager's office informing department heads of provisions for employment to positions for which no classification or eligible register were available and which were of a temporary nature.

HYDE, CHARLES G.

The Board received a letter dated July 26, 1938, from R. E. Mittelstaedt, Superintendent of the Water Dept. referring to the duties of Mr. Chas. Gilman Hyde, which accompanied Mr. Hyde's appointment. After reviewing the letter and discussing the matter it was the opinion of the Board that this appointment was of an exempt classification and the appointment was approved.

July 27, 1938

WATER SERVICE INSPECTOR

Classification
and Definition

After discussing the necessity for this classification and reviewing the prepared definition, Mr. Cavanaugh moved that the definition and classification of Water Service Inspector, dated July 16, 1938, be approved; seconded by Mr. Deise and unanimously carried.

WATER SERVICE INSPECTOR
EXAMINATION #127

After discussing the necessity for holding this examination, Mr. Cavanaugh moved that an examination for the position of Water Service Inspector be held September 1 and 2, 1938, with the following scope; seconded by Mr. Deise and unanimously carried;

SCOPE OF EXAMINATION

Weights

Education, experience, and fitness for the position. (See note below).

100%

In the event that a sufficient number of applications is received from candidates qualified under the prescribed requirements, a written test will be held as an aid in determining relative fitness, such written test if given, to have a weight of 70% in the entire examination.

KNIGHT, JOHN C.

A letter dated July 27, 1938, from City Manager James S. Dean pertaining to Mr. Knight's status was read and discussed by the Board. Mr. Dean recommended that Mr. Knight be placed on a layoff list to be called when and if some position as Laborer was available and under no circumstances was Mr. Knight to be entrusted with City equipment. After discussion Mr. Cavanaugh moved that Mr. Dean's report be concurred in; seconded by Mr. Deise and unanimously carried.

HUGGINS, MARION S.

A letter from Clifford Prudhomme, City Electrician, dated June 17, 1938, accompanied by a letter from City Manager James S. Dean, dated June 22, 1938, pertaining to establishing a position of Superintendent of

July 27, 1938.

Maintenance in the Electrical Department was considered by the Board. After discussion it was the opinion of the Board that additional information should be secured, hence no action was taken at this time.

DEPARTMENTAL REPORTS
APPROVAL OF

L. W. Moore
M. I. Veiera

After reviewing reports received from departments, Mr. Cavanaugh moved that the appointment of L. W. Moore, Street Inspector in the Engineering Department,

dated July 26, 1938, be disapproved and that Mr. Blood be notified the position was to be filled from the Junior Civil Engineer eligible register; seconded by Mr. Deise and unanimously carried.

After discussing the Fire Department appointment of M. I. Veiera as Director of Training, Mr. Cavanaugh moved that the position of Director of Training in the Fire Department be considered as exempt and the report be approved; seconded by Mr. Deise and unanimously carried. The following reports were approved:

Engineering Department

Bradford, George B. - Temp. Appt. 7/13/38 Laborer @ \$115.00 Month from list.
Canning, Ralph - Temp. Appt. 7/15/38 Airport Attendant @ \$145.00 Month.
Chargin, Joseph - Temp. Appt. 7/19/38 Laborer @ \$5.00 Day from list.
Woodward, Ernest - Temp. Appt. 7/13/38 Laborer @ \$115.00 Month from list.

Fire Department

Malnburg, H. L. - Perm. Appt. 5/31/38 Uniform Fireman @ \$170. Mo. from list.
Stewart, A. - Perm. Appt. 7/1/38 Uniform Fireman @ \$170. Mo. from list.

Health Department

Briggs, Richard - Temp. Appt. 7/18, 19/38 Substitute Dentist @ \$210 Mo. Exempt.
Johnson, Phillip - Temp. Appt. 7/20/38 Substitute Dentist @ \$210. Mo. Exempt.
Moody, Marie - Temp. Appt. 7/2/38 Public Health Nurse @ \$150. Mo. Exempt.
Varanini, E. E. - Temp. Appt. 7/5/38 Emergency Surgeon @ \$140. Mo. Exempt.

Park Department

Ingrim, Earl - Temp. Appt. 7/1 to 8/15/38 Drafting & Field Ass't. @
\$150.00 Month.

July 27, 1938.

Police Department

- Barney, Jackson L. - Temp. Appt. 7/17, 24, 31/38 Jail Porter @ \$120. Mo. from Janitor list.
- Erwin, Jack - Perm. Appt. 6/30/38 Fingerprint Technician @ \$125. Mo. from list.
- Hough, Turner - Perm. Appt. 6/30/38 Patrolman : \$170 Mo. from list.
- McDermott, Frances - Perm. Appt. 7/12/38 Matron @ \$125.00 Mo. from list.
- Noone, A. P. - Temp. Appt. 7/18-31/38 Act. Capt. of Traffic @ \$225. Mo.
- Schalles, Ruth - Temp. Appt. 7/3/38 Act. City Jail Cook @ \$100. Month.

Recreation Department

- French, Eugene - Temp. Appt. 6/18/38 Life Guard @ \$3.25 Day.
- Matranga, Joe - Prob. Appt. 7/20/38 Laborer @ \$115.00 Month from list.

Traffic Signs & Signals

- Faustman, D. Jackson - Temp. Appt. 7/5/38 Junior Draftsman @ \$135.00 Month.

Waste Removal Department

- Adams, Virgil H. - Temp. Appt. 7/12/38 Garbageman, Extra Bd., @ \$4.85 Day from list.
- Alexander, Richard V. - Temp. Appt. 7/12/38 Garbageman, Extra Bd., @ \$4.85 Day from list.
- Balshor, Joe J. - Temp. Appt. 7/18/38 Garbageman, Extra Bd., @ \$4.85 Day from list.
- Mortara, Emilio - Temp. Appt. 7/12/38 Garbageman, Extra Bd., @ \$4.85 Day from list.
- Newsome, Ulysee - Temp. Appt. 7/14/38 Garbageman, Emerg. @ \$4.85 Day, from list.
- Pane, Orlie O. - Temp. Appt. 7/18/38 Garbageman , Extra Bd., @ \$4.85 Day from list.
- Tietzen, A. F. - Temp. Appt. 7/14/38 Garbageman @ \$4.85 Day from list.
- Vesci, Victor J. - Temp. Appt. 7/18/38 Garbageman @ \$4.85 Day from list.
- Vierra, Eamel - Temp. Appt. 7/12/38 Garbageman @ \$4.85 Day from list.
- Webb, J. T. - Temp. Appt. 7/12/38 Garbageman @ \$4.85 Day from list.
- Wood, Cyril A. - Temp. Appt. 7/12/38 Garbageman @ \$4.85 Day from list.

Water Department

- Baker, Orval A. - Prob. Appt. 6/1/38 Caulker @ \$115.00 Month from list.
- Bauerly, J. A. - Prob. Appt. 6/1/38 Caulker @ \$115.00 Month from list.
- Dunbar, O. A. - Temp. Appt. 7/18/38 Laborer @ \$115.00 Month from list.
- Economou, D. P. - Temp. Appt. 7/7/38 Laborer @ \$115.00 Month from list.
- Martello, Frank - Temp. Appt. 7/8/38 Laborer @ \$115.00 Month from list.
- Martello, Joe - Temp. Appt. 7/21/38 Laborer @ \$115.00 Month from list.
- O'Brien, William - Prob. Appt. 6/1/38 Caulker @ \$115.00 Month from list.
- Pennington, Alphie - Temp. Appt. 7/7/38 Laborer @ \$115.00 Month from list.
- Rosa, Lawrence. - Temp. Appt. 7/7/38 Laborer @ \$115.00 Month from list.
- Squires, Norman H. - Prob. Appt. 6/1/38 Caulker @ \$150.00 Month.

Transfers

- Peterson, Joel H. - Trans. 7/1/38 from Distribution to Oak Park System, Water Dept. as Laborer @ \$115.00 Month.
- Morrison, Raymond R. - Trans. 7/25/38 from Wm. Land Gold Course to Water