

SRAFFA BOARD OF DIRECTORS

Steve Hansen, City Councilmember (District 4)
Jay Schenirer, City Councilmember (District 5)
Kevin McCarty, City Councilmember (District 6)
Phil Serna, County Supervisor (District 1)
Susan Peters, County Supervisor (District 3)

AUTHORITY STAFF

James Sanchez, Legal Counsel
Holly Charléty, Elections & Compliance Manager
Brian Wong, Sr. Debt Analyst



Special Meeting Minutes

Sacramento Regional Arts Facilities Financing Authority (SRAFFA) Board of Directors

**City Hall-Council Chamber
915 I Street, 1st Floor**

**Published by the
Office of the City Clerk
(916) 808-7200**

**Tuesday, October 8, 2013
2:00 p.m.**

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

Speaker slips are available on the City's Website and located in racks inside the chamber and should be completed and submitted to the Senior Deputy City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

General Conduct for the Public Attending SRAFFA Board of Directors Meetings

- Members of the public attending SRAFFA Board of Director meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Board.
- Members of the public wishing to provide documents to the Board shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the SRAFFA Board of Directors

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
 - Public comments should not be addressed to individual Members nor to City officials, but rather to the Board of Directors as a whole regarding City business.
 - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Board.
 - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
 - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Board's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Board during the meeting.
 - **Matters not on the Agenda.** Two (2) minutes per speaker.
 - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
 - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Board at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

SPECIAL MEETING MINUTES

Tuesday, October 8, 2013

2:00 p.m.

City Hall – 915 I Street- First Floor Council Chamber

Open Session - 2:00 p.m.

Special session called to order by Member Hansen at 2:08 p.m. on Tuesday, October 8, 2013 at the Sacramento City Council Chamber.

Roll Call **Members Present:** Steve Hansen, Jay Schenirer, Kevin McCarty
Members Absent: Phil Serna, Susan Peters

Public Comments – Matters Not on the Agenda

None.

Consent Calendar Estimated Time: 5 Minutes

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

Action: Motion/Second: Members Kevin McCarty/Steve Hansen
Yes: Steve Hansen, Jay Schenirer, Kevin McCarty
Absent: Phil Serna, Susan Peters

Motion **passed** to approve the consent calendar.

1. Approval of Minutes for May 11, 2012 Meeting

Location: (Citywide)

Issue: Approve the minutes to confirm the actions for the meeting for the official record.

Recommendation: Approve minutes for May 11, 2012 meeting.

Contact: Holly Charléty, Elections & Compliance Manager, (916) 808-7605, Office of the City Clerk

Discussion Calendar

Discussion Calendar items include an oral presentation including those recommending "receive and file".

2. Selection of Chair and Vice-Chair

Location: (Citywide) Estimated Time: 5 Minutes

Issue: Membership has changed requiring selection of a new chair and vice-chair.

Action: Motion/Second: Members Kevin McCarty/Jay Schenirer
Yes: Steve Hansen, Jay Schenirer, Kevin McCarty
Absent: Phil Serna, Susan Peters

Motion **passed** to elect Member Steve Hansen as the commission chair.

Action: **Motion/Second:** Members Jay Schenirer/Kevin McCarty
Yes: Steve Hansen, Jay Schenirer, Kevin McCarty
Absent: Phil Serna, Susan Peters

Motion **passed** to elect Member Susan Peters at the commission vice-chair.

Recommendation: Pass a motion to select a chair and vice-chair.

Contact: Holly Charléty, Elections & Compliance Manager, (916) 808-7605, Office of the City Clerk

3. Annual Report of Authority's Financial Activity

Location: (Citywide) **Estimated Time: 15 Minutes**

Issue: In accordance with the Joint Exercise of Powers Agreement by and between the County of Sacramento and the City of Sacramento creating the Sacramento Regional Arts Facilities Financing Authority ("SRAFFA"), the Board of Directors of the SRAFFA is to hold at least one regular meeting each year. The annual reports of SRAFFA's financial activity for Fiscal Year 2012 (audited) and Fiscal Year 2013 (preliminary/unaudited) are being presented in this meeting.

Action: Recieved and filed the annual financial reports.

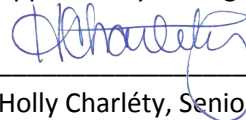
Contact: Brian Wong, Sr. Debt Analyst (916) 808-5168; Janelle Gray, Debt Manger, (916) 808-8296, Office of the City Treasurer

Member Comments-Ideas, Questions and Meeting/Conference Reports

None.

Adjournment: 2:25 p.m.

This is to certify that the foregoing is a true and correct copy of the meeting minutes as approved by the legislative body.



Holly Charléty, Senior Deputy City Clerk