

March 12, 1953

There being no further business, the Board adjourned at 11:55 P.M. to meet again at the Call of the Chair.

S e c r e t a r y

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

April 2, 1953

The Civil Service Board met in regular session at 7:30 P.M.

PRESENT: Commissioners Deise and Wright.

ABSENT: Commissioner Marty.

Minutes of the previous meeting were approved as read.

FRANK E. GREGORY

Req. Permit for
outside employment

In accordance with application approved
by the Traffic Engineer, Mr. Deise
moved that Frank E. Gregory, Traffic

Linesman be granted permission to accept part-time employment with the Sacramento Baseball Association for a period of six months, 15 hours per week daily from 7 P.M. to 9:30 P.M.; seconded by Mr. Wright and motion carried.

FRED L. YEOMANS

Req. Leave of absence

In accordance with application filed
on this date, Mr. Wright moved that
Fred L. Yeomans, Janitor, City Hall,

be granted a leave of absence for a period of six months, from March 12, 1953 because of illness; seconded by Mr. Deise and motion carried.

JOHN F. PESELEY

Req. Leave of Absence

In accordance with application filed
on this date, Mr. Deise moved that
John F. Peseley, Janitor, City Hall,

be granted a leave of absence for a period of six months commencing April 2,

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1953, because of illness; seconded by Mr. Wright and motion carried.

CHARLES WATERBURY
Temp. Appt. as a
Street Const. Inspector

In accordance with recommendation
of the City Manager and City Engin-
eer, Mr. Wright moved that Mr. Chas.

Waterbury be employed as a temporary Street Construction Inspector for a
limited term period at the fifth salary step of \$380.00 per month. Seconded
by Mr. Deise and motion carried.

WATER DEPARTMENT
Re: New classifications

In accordance with report submitted
by the Secretary and recommendation
of the City Manager and City Engineer,

Mr. Wright moved that the Board recommend to the City Council that two new
classifications of "Supervisor of Water Treatment and Pumping" and Supervisor
of Sewage Treatment and Pumping" be established in the Water Department at
Salary Range No. 35, \$480 - \$575 per month and that the classification of
Bacteriologist and Chemist, Filtration Plant be abolished; seconded by Mr.
Deise and motion carried.

SURVEY OF CALIFORNIA CITIES
Re: Compensation for Civil
Service Board Members

The Secretary submitted the results
of a survey of California cities
showing the compensation paid Civil

Service Board Members for meetings attended as follows:

Alameda	No compensation
Berkeley	No compensation
Glendale	No compensation
Richmond	No compensation
San Jose	No compensation
Fresno	\$35.00 per month
Long Beach	\$10.00 per meeting - limit 5
Los Angeles	\$ 5.00 per meeting - limit 10
Oakland	\$10.00 per meeting - limit 4
San Francisco	\$1200.00 per year
Stockton	\$10.00 per meeting - limit 3
Sacramento County	\$15.00 per meeting - limit 3

SERVICE QUALIFICATIONS FOR
PROMOTION FROM PATROLMAN
TO SERGEANT

Verbal request of the City Manager
that consideration be given to the
raising of the service qualifications

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from three to five years for promotion from Patrolman to Sergeant, was again discussed.

After determining that approximately 45 Patrolman now eligible to participate in the next Sergeant's Promotional Examination under the three year service requirement would be barred from said examination if the requirements were raised to five years, Mr. Wright moved that no action be taken on said matter at this time; seconded by Mr. Deise and motion carried.

POLICE SERGEANT EX. #338

Announcement Notice for Sergeant Examination No. 338 was filed and Mr. Wright moved that said notice

be approved and that said examination be held during the month of May 1953; seconded by Mr. Deise and motion carried.

PATROLWOMEN

Re: Eligibility to become Sergeants

In answer to a question by the Secretary, Mr. Wright moved that Patrolwomen now employed in the

Police Department meeting the three year service qualifications, be permitted to participate in said examination and if placed on the resulting eligible list, subject to certification and appointment only if qualified to assume the duties of the position to be filled; seconded by Mr. Deise and motion carried.

SALARY REPORT

The members of the Board reviewed the final draft of the Salary Report as prepared by the Secretary,

discussing in detail, the various phases of said report.

Mr. Wright expressed the opinion that living costs during the past two or three months have dropped considerably and appear to have leveled off, as shown by the Bureau of Labor Statistics Index during the past year. Mr. Wright also stated that there appears to be no doubt that inequities exist in the salary plan as shown in the report, particularly in some classifications in which a

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a large number of city workers are employed, which would have been eliminated if a two step increase had been granted on July 1, 1952, instead of a one step increase.

After general discussion by members of the Board, the Secretary was directed to arrange a joint meeting with the Civil Service Committee of the City Council for the purpose of discussing said report.

There being no further business, the Board adjourned at 10:20 P.M. to meet again at the Call of the Chair.

Secretary

APPROVED:

President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING

April 30, 1953

The Civil Service Board met in Regular Session at 7:30 P.M.

PRESENT: Commissioners Deise and Marty
ABSENT : Commissioner Wright

Minutes of the previous meeting were approved as read.

LETTER OF APPRECIATION
FROM CITY EMPLOYEES' ASSN.

Communication from the Sacramento
City Employees' Association, express-
ing appreciation for the manner in

which the 1953-54 salary survey was handled and urging the approval of a general one step salary increase for all city employees, was read and ordered filed.

ERNEST E. VAN HARLINGER
Req. Permit for outside
employment

In accordance with application ap-
proved by the department head, Mr.

Wright moved that Ernest E. Van Har-
linger, Gallery Assistant, Crocker Art Gallery, be granted permission to accept

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employment with the Kingsley Art Club for one day on May 10, 1953, to assist with paintings for an exhibit; seconded by Mr. Deise and unanimously carried.

SERGEANT EX. #388
Elimination of
questions

In accordance with recommendation of the Secretary, Mr. Deise moved that all questions in the Sergeant

Examination No. 338 referring to the Rules and Regulations of the Police Department be eliminated from said examination; seconded by Mr. Marty and motion carried.

JOB SPECIFICATION NO. 118
Water Div. Superintendent

Mr. Deise moved that job specification No. 118 for Water Division Superintendent (unclassified), be

approved; seconded by Mr. Marty and motion carried.

JOB SPECIFICATION NO. 119
Water Div. Asst. Superintendent

Mr. Marty moved that job specification No. 119 for Water Division Assistant Superintendent (unclassified), be approved; seconded by Mr. Deise and motion carried.

fied), be approved; seconded by Mr. Deise and motion carried.

JOSEPH J. DE GUARA
Re: Reclassification

In accordance with approval from both department heads, Mr. Marty moved that transfer of Joseph J.

De Guara from Routeman, Waste Removal Department, to Truck Driver, Street Cleaning Division, be approved, and that permanent civil service status as a Truck Driver be granted said employee; seconded by Mr. Deise and motion carried.

REQUEST FOR RECLASSIFICATION
FOREMAN I POSITIONS
Street Cleaning Division

Communication from Mr. A. N. McMillan, Foreman III, Street Cleaning Division, Engineering

Department, requesting an investigation of the duties of two Grade I Foremen (Foster Bogart and J. O. Campbell) in said division to determine the responsibilities assigned said employees and the possible reclassification of said

positions to Foremen, Grade II, was considered.

Job survey prepared by the Personnel Department comparing the duties and responsibilities of said positions with comparable Grade I positions in other city departments and the relationship of Grade I and Grade II Foremen positions, was read and ordered filed.

After general discussion by members of the Board, Mr. Marty moved that the foregoing request for reclassification of said positions be denied; seconded by Mr. Deise and motion carried.

SALARY SURVEY REPORT

Salary Survey Report for the fiscal year 1953-54, prepared by the Personnel Department, was further

considered by the Board.

After general discussion and further review of said report, Mr. Deise moved that the Board submit said report to the City Council, together with a recommendation that a general one-step salary increase be granted all city employees, to become effective July 1, 1953; seconded by Mr. Marty and motion carried.

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Re-

ports be approved:

Assessor-Collector

Gorman, Ellsworth J. - Temp. Appt. 3/10/53 Dpty Pers. Prop. Assr. @ \$264 Mo.
McTimmonds, Guy W. - Prob. Appt. 3/23/53 Senior Clerk @ \$264 Mo. from list

Bond Fund - Sewers

Waterbury, Charles - Temp. Appt. 4/1/53 Street Const. Inspector @ \$380 Mo.

Building Inspector

Hays, Rosemary - Temp. Appt. 3/23/53 Junior Clerk @ \$210 Month

Park Department

Alves, Joe	-	Temp. Appt. 3/25/53	Laborer @ \$230 Month
Crandall, Lloyd	-	Temp. Appt. 4/13/53	Laborer @ \$230 Month
Beebe, H.	-	Temp. Appt. 4/13/53	Laborer @ \$230 Month
Davis, Clarence	-	Temp. Appt. 4/2/53	Laborer @ \$230 Month
Firenza, John	-	Temp. Appt. 4/1/53	Laborer @ \$230 Month
Fountain, E. Z.	-	Temp. Appt. 4/1/53	Laborer @ \$230 Month
Freidenbloom, J.P.	-	Temp. Appt. 3/9/53	Laborer @ \$230 Month
Galante, Peter	-	Temp. Appt. 4/10/53	Laborer @ \$230 Month
Gale, Wm. E.	-	Temp. Appt. 4/7/53	Laborer @ \$230 Month
Keil, Robert	-	Temp. Appt. 3/9/53	Laborer @ \$230 Month
Krause, Glen C.	-	Temp. Appt. 4/3/53	Laborer @ \$230 Month
Pine, Frank	-	Temp. Appt. 3/25/53	Laborer @ \$230 Month
Rohrer, John	-	Temp. Appt. 4/7/53	Laborer @ \$230 Month
Shortino, Matthew	-	Temp. Appt. 4/2/53	Laborer @ \$230 Month
Silva, Luiz	-	Temp. Appt. 4/8/53	Laborer @ \$230 Month
Stefani, Aldo F.	-	Temp. Appt. 4/8/53	Laborer @ \$230 Month

Parking Lot Maintenance

Baugh, Russell	-	Prob. Appt. 3/11/53	Parking Lot Attndt. @ \$240 Mo. from list
Buford, Kenneth	-	Prob. Appt. 4/2/53	Parking Lot Attndt. @ \$240 Mo. from list
Kennedy, Robert	-	Prob. Appt. 4/3/53	Parking Lot Attndt. @ \$240 Mo. from list

Parking Meter's

Hayes, Wm. R.	-	Temp. Appt. 3/20/53	Parking Meter Collector @ \$240 Mo.
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Police Department

Berringer, Russell	-	Prob. Appt. 4/1/53	Patrolman @ \$315 Mo. from list
Hannigan, Paul D.	-	Prob. Appt. 4/1/53	Patrolman @ \$300 Mo. from list
Hicks, Betty	-	Prob. Appt. 3/20/53	Junior Clerk @ \$210 Mo. from list
Kaminsky, Geo. Jr.	-	Emerg. Dur. Appt. 4/6/53	Patrolman @ \$315 Mo.
LaDue, Noel	-	Temp. Appt. 4/8/53	Jr. Fingerprint Technician @ \$252 Mo.
Roark, Eugene O.	-	Emerg. Dur. Appt. 4/20/53	Patrolman @ \$300 Mo.

Purchasing Department

Warner, Harry	-	Prob. Appt. 3/23/53	Senior Clerk @ \$264 Mo. from list
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Recreation Department

Bagley, Rodney	-	Temp. Appt. 4/1/53	Laborer @ \$230 Month
Benson, Hildur	-	Temp. Appt. 4/15/53	Recreation Leader @ 95¢ Hr.
Book, Marjorie	-	Temp. Appt. 3/1/53	Music Leader @ \$1.25 Hr.
Booth, Burl	-	Temp. Appt. 4/1/53	Golf Course Irrigator @ \$1.50 Hr.
Costantino, Jos.	-	Reinst. 4/1/53	Laborer @ \$252 Mo. from Layoff List
Dutra, John	-	Temp. Appt. 4/1/53	Laborer @ \$230 Mo.
Fisher, Angel	-	Temp. Appt. 4/1/53	Laborer @ \$230 Mo.
Georgakakis, E.	-	Temp. Appt. 4/7/53	Laborer @ \$230 Mo.
Gilbert, George	-	Temp. Appt. 4/6/53	Laborer @ \$230 Mo.
Giles, Joseph R.	-	Temp. Appt. 4/15/53	Recreation Leader @ 95¢ Hr.
Griffin, Nellie	-	Temp. Appt. 3/1/53	Seamstress @ 95¢ Hr.
Guillen, Frank	-	Temp. Appt. 4/14/53	Recreation Leader @ 95¢ Hr.
Gustafson, Nels A.	-	Temp. Appt. 4/21/53	Janitor @ \$220 Mo.

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Recreation Department (Cont.)

Herscowitz, Roger	- Temp. Appt. 4/10/53	Locker Attendant @ \$1.00 Hr.
Johnson, Audra A.	- Temp. Appt. 3/1/53	Seamstress @ 85¢ Hr.
Kauffman, Rae	- Temp. Appt. 3/12/53	Dance Leader @ \$1.25 Hr.
Kennedy, Robert	- Temp. Appt. 3/18/53	Laborer @ \$230 Month
Lewis, Earl	- Temp. Appt. 4/1/53	Golf Course Irrigator @ \$1.50 Hr.
McKlosky, John	- Temp. Appt. 4/16/53	Golf Course Night Irrigator @ \$1.50 Hr.
Oehlich, Mary	- Temp. Appt. 3/10/53	Recreation Leader @ 85¢ Hr.
Paras, Bessie	- Temp. Appt. 3/21/53	Recreation Leader @ 85¢ Hr.
Petras, Tony	- Temp. Appt. 4/1/53	Golf Course Irrigator @ \$1.50 Hr.
Piacentini, Archie	- Temp. Appt. 3/24/53	Recreation Leader @ 95¢ Hr.
Pirtle, Clinton	- Temp. Appt. 4/6/53	Laborer @ \$230 Month
Putnam, Ronald	- Temp. Appt. 4/6/53	Laborer @ \$230 Month
Pyle, Floyd M. Jr.	- Temp. Appt. 4/16/53	Golf Course Irrigator @ \$1.50 Hr.
Rossi, Yvonne	- Temp. Appt. 4/13/53	Recreation Leader @ 85¢ Hr.
Soracco, Betty	- Temp. Appt. 4/16/53	Recreation Leader @ 95¢ Hr.
Sypnicki, Ed	- Temp. Appt. 4/10/53	Attendant - Clunie Pool @ \$1.00 Hr.
Verdina, Joseph	- Temp. Appt. 4/10/53	Locker Attendant @ \$1.00 Hr.
Vierra, Donald	- Temp. Appt. 4/1/53	Golf Course Irrigator @ \$1.50 Hr.
Zazzetti, John	- Temp. Appt. 4/1/53	Laborer @ \$230 Month

Street Cleaning Division

Burnes, James	- Temp. Appt. 4/2/53	Truck Driver @ \$288 Month
Frago, Wm.	- Temp. Appt. 4/7/53	Sweeper Operator @ \$300 Month
Hudson, James	- Temp. Appt. 4/2/53	Laborer @ \$230 Month
Miles, James H.	- Temp. Appt. 4/20/53	Laborer @ \$230 Month
Shaw, Hezekiah	- Temp. Appt. 4/8/53	Laborer @ \$230 Month
Valenzuela, Alfred	- Reinst. 4/7/53	Truck Driver @ \$315 Month from layoff list

Traffic Department

Yniguez, Rudy	- Temp. Appt. 3/17/53	Traffic Linesman @ \$264 Month
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Waste Removal Department

Barber, Theodore	- Temp. Appt. 4/1/53	Garbageman @ \$240 Month
Blakey, Clarence	- Temp. Appt. 3/1/53	Garbageman @ \$240 Month
Gully, Wilbur	- Temp. Appt. 3/1/53	Garbageman @ \$240 Month
Mikes, Wm. J.	- Temp. Appt. 3/25/53	Garbageman @ \$240 Month
Poole, Frank	- Temp. Appt. 4/1/53	Garbageman @ \$240 Month
Sheard, Fred	- Temp. Appt. 4/7/53	Garbageman @ \$240 Month
Shelby, Wilbert	- Temp. Appt. 4/7/53	Garbageman @ \$240 Month
Smith, Ollis	- Temp. Appt. 4/1/53	Garbageman @ \$240 Month
Ward, William	- Temp. Appt. 4/1/53	Garbageman @ \$240 Month
Williams, David Jr.	- Temp. Appt. 4/1/53	Garbageman @ \$240 Month
Young, Samuel	- Temp. Appt. 3/5/53	Truck Driver @ \$264 Month

Water Department

Askew, Noel	- Prob. Appt. 3/16/53	Oiler @ \$300 Mo. from list
Eppler, Douglas	- Temp. Appt. 3/25/53	Serviceman Helper @ \$252 Month
Fennessy, R.	- Prob. Appt. 3/12/53	Serviceman Helper @ \$288 Mo. from list
Flores, Jim	- Temp. Appt. 3/26/53	Serviceman Helper @ \$252 Month
Franz, Willard	- Prob. Appt. 3/9/53	Filter Operator @ \$300 Mo. from list

Water Department (Cont.)

Freese, Howard	- Temp. Appt. 4/8/53	Serviceman Helper @ \$252 Month
Hollis, A. C.	- Prob. Appt. 3/23/53	Senior Clerk @ \$264 Mo. from list
Jones, Ray W.	- Temp. Appt. 3/1/53	Asst. Superintendent @ \$550 Month
Morgan, Robert	- Prob. Appt. 3/12/53	Serviceman Helper @ \$252 Mo. from list
Moss, Cecil	- Temp. Appt. 3/9/53	Laborer @ \$230 Month
Nelson, Edwin	- Prob. Appt. 3/20/53	Serviceman Helper @ \$252 Mo. from list
Paiva, Frank	- Prob. Appt. 3/1/53	Pump Operator @ \$330 Mo. from list
Thielbahr, R. R.	- Temp. Appt. 3/1/53	Coagulant Opr. @ \$300 Month
Treloar, E.	- Prob. Appt. 3/12/53	Serviceman Helper @ \$252 Mo. from list
Watkins, Galen	- Prob. Appt. 3/12/53	Serviceman Helper @ \$252 Mo. from list
Welch, A. H.	- Prob. Appt. 3/16/53	Machinist Helper @ \$1.705 Hr. from list
White, James Sr.	- Temp. Appt. 3/17/53	Machinist Helper @ \$1.705 Month
Willett, Clifford Jr.	- Prob. Appt. 3/12/53	Oiler @ \$276 Mo. from list

Leave of Absence

Nielsen, Patricia	- Leave of Absence from April 18, 1953 to October 17, 1953 Junior Clerk \$ 230 Month
Oreb, Anthony	- Leave of Absence from March 16, 1953 to March 27, 1953 Janitor @ \$252 Mo. Military Service
Yeager, Herbert L.	- Leave of Absence from April 12, 1953 to April 25, 1953 Airport Attd. @ \$315 Mo. Military Service
Pesely, John F.	- Leave of Absence from April 2, 1953 to October 1, 1953 Janitor @ \$264 Month
Yeomans, Fred L.	- Leave of Absence from March 12, 1953 to September 11, 1953 Janitor @ \$264 Month

Return to Duty from Military Service

Fong, Evan	- Returned to duty from M.S. 3/1/53 Asst. Surgeon and Physician @ \$525 Month
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Transfer

Cate, Sanford	- Transfer March 2, 1953 Laborer from Haggin Oaks Golf Course to Bing Maloney @ \$240 Mo.
Deguara, J. J.	- Transfer March 8, 1953 Truck Driver from Waste Removal to Street Cleaning @ \$315 Mo.
Wristen, Sarah	- Transfer March 16, 1953 Junior Clerk from Health to Controller @ \$210 Month
Yori, Fred	- Transfer March 2, 1953 Truck Driver from Waste Removal to Street Cleaning @ \$315 Month

There being no further business, the Board adjourned at 10:35 P.M. to meet again at the Call of the Chair.

Secretary

APPROVED:

President