



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

Consent  
January 4, 2007

Honorable Mayor and  
Members of the City Council

**Title:** Supplemental Agreements: Traffic Data Collection (PN: TS41)

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution:** 1) authorizing and directing the City Manager to execute Supplemental Agreement No. 1 in the amount of \$50,000 with All Traffic Data for a total contract amount of \$125,000; 2) authorizing and directing the City Manager to execute Supplemental Agreement No. 1 in the amount of \$50,000 with Traffic Research & Analysis for a total contract amount of \$125,000; and 3) authorizing and directing the City Manager to execute Supplemental Agreement No. 1 in the amount of \$50,000 with Wiltec for a total contract amount of \$75,000.

**Contact:** Kate Binning, Senior Engineer, 808-8365; Hector Barron, Traffic Engineering Manager, 808-2669

**Presenters:** None

**Department:** Department of Transportation

**Division:** Engineering Services Division

**Organization No:** 3439

### Description/Analysis

**Issue:** The City of Sacramento Department of Transportation requires traffic data collection services to conduct traffic engineering and transportation studies. The City contracts directly with traffic data collection consultants for approximately \$75,000 in services annually. Typical traffic data collection includes turning movement counts, average daily volume counts, vehicle classification counts, speed surveys, and pedestrian counts.

This report requests approval of supplemental agreements with three traffic data collection firms, All Traffic Data, Traffic Research & Analysis and Wiltec, currently under contract with the City. These supplemental agreements are required to perform required data collection for traffic investigations, the Neighborhood Traffic Management Program and other Department of Transportation programs on an as-needed basis. City Council approval is necessary to move forward with executing these agreements.



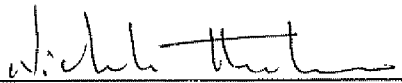
**Policy Considerations:** The action requested supports the City's Strategic Plan goals of improving and expanding public safety, achieving sustainability and enhancing livability, and is consistent with Chapter 3.64 of the Sacramento City Code and existing policy regarding professional services agreements.

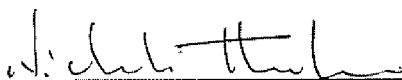
**Environmental Considerations:** The approval of professional service agreements is not considered a project as defined by Section 15378 of the California Environmental Quality Act guidelines. The recommended action involves no physical construction and has no potential to cause significant impact to the environment.

**Rationale for Recommendation:** All Traffic Data, Traffic Research & Analysis and Wiltec were deemed the most qualified to provide traffic data collection services for the City of Sacramento through a Request for Qualifications (RFQ) released by the department in February 2005. These agreements are the first extension of this contract and we will re-solicit new proposals prior to the expiration of the extension.

**Financial Considerations:** As of December 7, 2006, Traffic Data Collection (PN: TS41) has a total budget of \$410,000 and an unobligated balance of \$183,862 which is sufficient to execute the three (3) Supplemental Agreements in the amount of \$150,000.

**Emerging Small Business Development (ESBD):** The Request for Qualifications strongly encouraged the participation of Emerging and Small Business Enterprises (E/SBE) and points were awarded for E/SBE certification. All Traffic Data and Wiltec are certified Small Business Enterprises (SBE).

Respectfully Submitted by:   
Nicholas Theocharides  
Engineering Services Manager

Approved by:   
Jerry Way  
Director of Transportation

Recommendation Approved:

  
RAY KERRIDGE  
for City Manager

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## **Attachment 1**

### **Background Information:**

The Department of Transportation solicited a Request for Qualifications for Traffic Data Collection On-Call Services in February 2005. Five firms responded to the request. Three firms, All Traffic Data, Traffic Research & Analysis and Wiltec, were deemed the most qualified to provide traffic data collection services for the City of Sacramento through the Request for Qualifications (RFQ) selection process. The Request for Qualifications specified that the on-call firms would be utilized by the City for a two-year period with the option to extend the agreement annually, for a total of three additional years.

The City entered into Master Service Agreements with All Traffic Data, Traffic Research & Analysis and Wiltec in June 2005. The original time of performance for each Agreement was established as two years concluding on June 30, 2007. Original contract budgets were less than \$100,000 each and therefore did not require Council approval. The Supplemental Agreements will extend both the budget and schedule to fulfill service needs until June 30, 2008.

The Request for Qualifications strongly encouraged the participation of Emerging and Small Business Enterprises (E/SBE) and points were awarded for E/SBE certification. All Traffic Data and Wiltec are certified Small Business Enterprises (SBE).

**Attachment 2**

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**SUPPLEMENTAL AGREEMENTS: TRAFFIC DATA COLLECTION (PN: TS41)**

**BACKGROUND**

- A. The City of Sacramento Department of Transportation requires traffic data collection services to conduct traffic engineering and transportation studies. The City contracts directly with traffic data collection consultants for approximately \$75,000 in services annually.
- B. The Department of Transportation solicited a Request for Qualifications for Traffic Data Collection On-Call Services in February 2005. Five firms responded to the request. Three firms were deemed as the most qualified during the selection process.
- C. The City entered into Master Service Agreements with All Traffic Data, Traffic Research & Analysis and Wiltec in June 2005.
- D. This report requests approval of supplemental agreements with three firms, All Traffic Data, Traffic Research & Analysis and Wiltec, to continue services until June 30, 2008 as specified in the Request for Qualifications for Traffic Data Collection On-Call Services.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager is authorized and directed to execute Supplemental Agreement No. 1 in the amount of \$50,000 with All Traffic Data for a total contract amount of \$125,000.
- Section 2. The City Manager is authorized and directed to execute Supplemental Agreement No. 1 in the amount of \$50,000 with Traffic Research & Analysis for a total contract amount of \$125,000.
- Section 3. The City Manager is authorized and directed to execute Supplemental Agreement No. 1 in the amount of \$50,000 with Wiltec for a total contract amount of \$75,000.