

DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

DEVELOPMENT SERVICES
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TECHNICAL SERVICES DIVISION

July 10, 2000

City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: APPROVAL OF SUPPLEMENTAL AGREEMENT NO. 3 TO WILLDAN ASSOCIATES FOR ENGINEERING PLAN CHECK SERVICES FOR THE NORTH NATOMAS AREA

LOCATION/COUNCIL DISTRICT:

North Natomas
Council District 1

RECOMMENDATION:

This report recommends that the City Council authorize the City Manager to execute Supplemental Agreement No. 3 as an addendum to the existing professional services agreement with Willdan Associates for engineering plan check services on an as-needed basis. This action would increase the not-to-exceed amount from \$99,500 to \$249,500.

CONTACT PERSON:

Fritz Buchman, Associate Engineer, 264-7493

FOR COUNCIL MEETING OF:

July 25, 2000

SUMMARY:

On March 1, 1999 the City of Sacramento entered into a professional services agreement in the amount of \$25,000 with Willdan Associates for engineering plan check services. Two additional supplemental agreements were executed for \$25,000.00 and \$49,500.00 respectively. Total amount of the current agreement is \$99,500.00.

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In order to maximize efficiency and augment Development Services' staff for the North Natomas development, staff recommends that the current agreement with Willdan Associates be increased to \$249,500.00. Willdan Associates is familiar with the City's standard design and specification requirements for the North Natomas area. Staffs' recommendation to continue with Willdan Associates eliminates an interruption in Development Services' plan check and the financial cost to retrain a new consulting firm.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On March 1, 1999, the City of Sacramento entered into a professional services agreement for an amount not to exceed \$25,000 with Willdan Associates for engineering plan check services. Supplemental agreements were executed subsequently for \$25,000 and \$49,500, bringing the total not-to-exceed amount for the contract to \$99,500.

The purpose of the agreement is to allow the City to accommodate the current peak in engineering plan check workload, largely due to increased development activity in North Natomas, without adding career positions to the base plan check staffing level. The City has received excellent service at a reasonable price from Willdan during the course of the present agreement. Willdan is familiar with the City's design standards and specifications, including the special standards adopted for North Natomas. Extending the present agreement with Willdan per Staff's recommendation would maintain plan check service continuity for numerous projects, primarily in North Natomas, and would prevent potential interruptions in plan check services while training staff and/or a new consultant.

FINANCIAL CONSIDERATIONS:

Professional services fees provided for in the agreement would be paid from Plan Check and Inspection Fee revenues. There is no fiscal impact on the City's General Fund from the proposed agreement.

ENVIRONMENTAL CONSIDERATIONS:

The approval of this agreement is not considered a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines.

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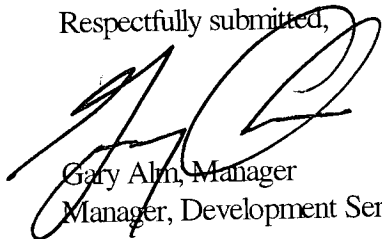
POLICY CONSIDERATIONS:

Pursuant to Title 3, Section 3.64.020 of the City Code, the city council shall authorize the execution of agreements for services where the amount to be expended under each such agreement equals or exceeds one hundred thousand dollars (\$100,000.00). The proposed Supplemental Agreement raises the contract limit to \$249,500; therefore, the agreement requires approval by the City Council.

ESBD CONSIDERATIONS:

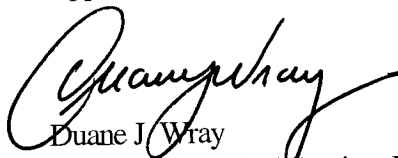
The original contract was issued prior to implementation of the ESBD Program.

Respectfully submitted,



Gary Alm, Manager
Manager, Development Services

Approved:



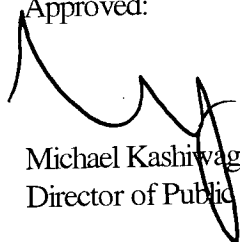
Duane J. Wray
Manager, Technical Services Division

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

Approved:

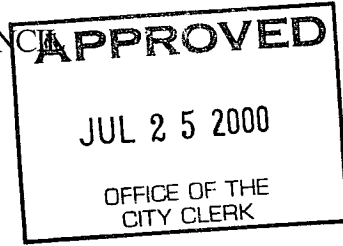


Michael Kashiwagi
Director of Public Works

FB:me
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RESOLUTION NO. 2000-444

ADOPTED BY THE SACRAMENTO CITY COUNCIL



ON DATE OF _____

APPROVING SUPPLEMENTAL AGREEMENT NO. 3 TO WILLDAN ASSOCIATES FOR ENGINEERING PLAN CHECK SERVICES FOR THE NORTH NATOMAS AREA

WHEREAS, THE CITY COUNCIL OF THE CITY OF SACRAMENTO FINDS AND DETERMINES AS FOLLOWS:

1. Agreement No. 99-121 is amended to change the maximum not-to-exceed amount from \$99,500.00 to \$249,500.00. The total sum of this professional services agreement shall not exceed the cumulative allowable maximum amount authorized in this resolution.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____