

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Regular Meeting

December 18, 1957

The Civil Service Board met in regular session at 5:30 P.M.

PRESENT: Commissioners Deise and Wright

ABSENT : Commissioner Finks

Minutes of the previous meeting were approved as read.

POLICE PATROLMAN EX. #513
Eligible Register

Scores of the Written Test, Mile
Run, Physical Agility and Personal
Interviews of Police Patrolman Ex-

amination No. 513 held November 23, 1957, were reviewed. The Secretary reported that 16 candidates of a total 69 qualified in the Written Test with a minimum qualifying score of 84 of a possible 140; that one candidate failed to qualify in the Mile Run; that one candidate failed to qualify in the Physical Agility Test; that no candidates were rejected in the Personal Interviews (Q.A.B. consisting of Kenneth Wright and Leroy Deise, Civil Service Board Members, and Captain White of the Police Department); that three candidates failed to qualify in the Medical Examination by the City Physician, and that one candidate who was excused from the mile run and physical agility tests because of a leg injury had not yet completed the examination.

It was the order of the Board that the following Eligible Register be established, to become effective on the date that the present Eligible Register No. 447 for Police Patrolman is exhausted:

POLICE PATROLMAN ELIGIBLE REGISTER NO. 513

#1.	Leon Juarros, Jr.	92.04%
#2.	Robert L. Spieth	89.47
#3.	James L. Lyons, Jr.	89.31
#4.	Edward G. Kelley	89.29
#5.	Luther L. Linebarger	87.63
6.	Francis K. Mulderrig	86.29
#7.	Joseph P. Del Ponte	85.72
8.	Donald H. Scott	81.56
9.	Harry E. Ritchie	75.80
10.	Keith F. Schiele	75.09

(#Indicates applicant received 10 points Veterans' Credit.)

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AUTOMOTIVE PAINTER EX. #517
Eligible Register

Written Test scores of Automotive Painter Examination No. 517 held November 27, 1957, were reviewed.

It was the order of the Board that the minimum qualifying score be set at 60 of a possible 100; that the Personal Interviews be eliminated and the following Eligible Register established to become effective December 10, 1957:

AUTOMOTIVE PAINTER ELIGIBLE REGISTER NO. 517

#1.	Wilbur D. Zimmerman	91.14%
#2.	Donald M. Polson	90.28
3.	Carlos J. Adams	72.57
4.	Angelo A. Cartoscelli, Jr.	72.57
5.	Evid B. Wilmoth	70.00

(#Indicates applicant received 10 points Veterans' Credit.)

PARKING LOT ATTENDANT EX. #518
Eligible Register

Written Test scores of Parking Lot Attendant Examination No. 518 held December 11, 1957, were re-

viewed.

It was the order of the Board that the minimum qualifying score be set at 400 of a possible 600; that the Personal Interviews be eliminated and the following Eligible Register established, to become effective December 26, 1957:

PARKING LOT ATTENDANT ELIGIBLE REGISTER NO. 518

#1.	Robert A. Valine	105.31%
#2.	Douglas C. Van Maren	91.36
#3.	Vincent E. Lera	89.94
#4.	John A. Gilmont, Jr.	88.14
#5.	James W. Thomas	86.99
#6.	John P. Murphy	86.86
7.	Roger L. Avena	86.44
#8.	Frank J. Reshke, Jr.	80.60
#9.	Stanley W. Wolfe	80.45
#10.	Ralph G. Cole	80.32
11.	Bobby C. Barger	80.14
12.	Vincent B. Sepulveda	79.04
13.	Louis A. Miller	74.09
14.	Herman C. Katt	74.09
15.	Anthony M. Kouklis	73.51

(#Indicates applicant received 10 points Veterans' Credit.)

CHANGE OF PREVAILING RATES

Electrician
 Electrician Lineman
 Electrician Foreman
 Electrician Apprentice

In accordance with union contract negotiated between Electrical Workers' Union No. 340 IBEW and the Sacra-

mento Valley Chapter of the National Electrical Contractors Association, the prevailing rates for the following classes were established as follows, to become effective January 1, 1958:

<u>Class</u>	<u>Union Rate</u>	<u>Amount deducted from hourly rate under union contract for Vacation Fund</u>	<u>Hourly Rate for City Employees</u>
Electrician	\$3.94 Hr.	16¢	\$3.78
Electrician Apprentice (90% of Electrician Rate)	3.55 "	15¢	3.40
Electrician Foreman	4.24 "	17¢	4.07
Electrician Lineman	3.94 "	16¢	3.78

Since the union contract provides for 4% to be deducted from the employee's pay for vacation fund, this 4% is deducted from the gross rate to determine the hourly rate to be paid employees in the above class working for the City.

CHANGE OF PREVAILING RATES

Painter
 Painter Foreman

In accordance with union contract negotiated between Painters Local Union No. 487 and the Painting and

Decorating Contractors Association of Sacramento, the prevailing rates for the following classes were established as follows, effective January 1, 1958:

Painter	\$3.325 Hr.
Painter Foreman	3.66 "

SALARY ADJUSTMENT REQUEST

Sacramento Fire Fighters
 Local #522 I.A.F.F.

Communication dated December 2, 1957, from Fire Fighters Local No. 522, I.A.F.F. requesting an

immediate salary adjustment for the various classes in the Fire Department as below outlined, was considered:

Uniform Fireman	\$500
Fire Engineer	550
Fire Captain	600
Battalion Chief	720
Assistant Chief	820
Chief	1075
Drillmaster	720
Fire Prevention Bureau Head	785

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Data from various governmental agencies on salaries paid various Fire Department classifications was included for the Board's information and request was made for a hearing by the Civil Service Board based on this request.

The Secretary was instructed to notify the Fire Fighters Local Union that the date of January 22, 1958 would be set for this hearing.

PLANNING ASSOCIATE
Salary Range

Communication from R. L. Rathfon,
Planning Director dated December 18, 1957, requesting that a

salary range be established for the new class of Planning Associate in the Planning Department, was considered.

Job description of this new class was reviewed and after study of the duties, responsibilities and qualifications for this class, Mr. Wright moved that Salary Range No. 35 (\$525-630) be assigned. Seconded by Mr. Deise and unanimously carried.

SALARY SURVEY

Discussion followed relative to the annual salary survey to be started in March 1958.

It was the suggestion of the Secretary that in order to get accurate information on salary rates of comparable classes, and particularly for classes in the Police and Fire Departments, as well as other classes where detailed information is desired, that a recommendation should be made to the City Manager to have a member of the office staff make a personal visit to the Personnel Department of each of the agencies used for comparative purposes in gathering salary information.

This suggestion was concurred in by members of the Board and such recommendation to be made at a later date.

WORK PERMITS FILED

The following work permits, approved by department heads in accordance with Civil Service

Board policy were filed:

<u>Name</u>	<u>Class</u>	<u>Type Work</u>	<u>Approved by</u>
Simons, Earl	Personnel Technician II	Casual Musician	R. McWilliam
Ball, Camele	Gardener	Gardening	R. Renfree
Michel, E. J.	Tree Supervisor	Gardening & Tree Work	R. Renfree
Brinson, B. H.	Labor Foreman	Catering & Bartending	J. Cronan
Viegas, Val	Maintenance Supervisor	Pruning & Grafting	R. Renfree
Ghilarducci, V.	Gardener	Janitorial Work	R. Renfree

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was
the order of the Board that the fol-
lowing Departmental Reports be

approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Abbott, Daisy	Recreation Leader (P.T.)	Recreation
Bockmier, Jean	Music Leader	Recreation
Bruton, Core R.	Parking Lot Attendant	Parking Lot Maint.
Crowley, Margaret	Recreation Leader	Recreation
Demas, Ruth	Dispatcher Clerk	Police
Ferrola, Richard	Recreation Leader (P.T.)	Recreation
Fisher, Lucretia	Seamstress	Recreation
Gatiss, Robert J.	Recreation Leader (P.T.)	Recreation
Gilbert, Edna	Seamstress	Recreation
Gray, Maxine	Seamstress	Recreation
Kesler, Grant	Parking Lot Attendant (P.T.)	Parking Lot Maint.
Lenoire, Philip	Parking Lot Attendant	Parking Lot Maint.
Makabe, Grace	Recreation Leader	Recreation
Martello, Frank	Parking Lot Attendant (P.T.)	Parking Lot Maint.
Miller, Louis A.	Parking Lot Attendant (P.T.)	Parking Lot Maint.
Murphy, John T.	Parking Lot Attendant (P.T.)	Parking Lot Maint.
Overstreet, Evelyn	Junior Clerk	Emergency Hospital
Pfeiffer, Walter E.	Parking Lot Attendant (P.T.)	Parking Lot Maint.
Pine, John	Truck Driver	Street Cleaning
Puisis, Sara	Junior Clerk	Civil Defense
Scott, Sue	Recreation Leader (P.T.)	Recreation
Tellefson, Roy	Library Page (P.T.)	City Library
VandenBerghe, Morton	Recreation Leader	Recreation
Vella, Pietrina D.	Recreation Leader	Recreation
Walsh, William E.	Parking Lot Attendant (P.T.)	Parking Lot Maint.

Exempt Appointments

Beaty, Elyn B.	Junior Librarian	City Library
Frederick, P.	Supervising Plant Opr.	Water
McNeal, H. W.	Asst. Physician & Surgeon	Emergency Hospital
Mosier, Kimberly	Assistant Engineer	Water
Murray, Grace	Branch Librarian	City Library
Smalley, E.	Chief Plant Opr.	Water
Yee, Joe	Associate Engineer	Water

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Probationary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Greer, James L.	Refuse Collector	Waste Removal
Martinez, Silberio L.	Auto Serviceman II	Corporation Yard
Murphy, Gerald	Recreation Director	Recreation
Odermatt, Albert	St. Const. Worker	St. Maintenance
Paular, Raymond	Accountant I	Controller
Pine, Ben T.	Custodian I	Municipal Airport
Reshke, Thomas A.	St. Const. Worker	St. Maintenance
Slatt, Stanley R.	Custodian I	Municipal Airport
Telles, Rudy M.	Custodian I	Auditorium
Vlardi, Patricia	Clerk I	Corporation Yard
Wolfe, James D.	Airport Attendant	Municipal Airport

Limited Term Appointments

Avalos, David	Truck Driver	Street Cleaning
Cornell, Luther A.	Truck Driver	Street Cleaning
Coughlin, John	Truck Driver	Street Cleaning
Maciel, Bob	Truck Driver	Street Cleaning
Smith, Eugene	St. Const. Worker	St. Maintenance

Reclassification

Lusich, W. M.	From Clerk IV to Clerk III	Electrical
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Change in Classification

Hood, L.	From Clerk III to Clerk IV	Water
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Change in Class Title

Scollan, Ed	From Superintendent Bldg. Maint. to Const. & Maint. Supt.	Corporation Yard
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Voluntary Demotion

Harder, George A.	From Account Clerk to Clerk IV @ \$140 Mo.	Fire
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Leave of Absence

Puccinelli, George	- Leave of Absence 12/2/57	St. Const. Worker, Military Service
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Military Duration Appointment

Crowley, Harold	- Military Duration Appointment 11/18/57	Refuse Collector @ \$300
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Transfers

D'Alessandro, Sam	- Transfer 11/1/57 from Park to Tree Div. Laborer - \$315 Mo.
Link, O. J.	- Transfer 11/1/57 from Electrical to Engineering * \$500 Mo. Sr. Draftsman

There being no further business, the Board adjourned at 6:30 P.M. to meet again at the Call of the Chair.

APPROVED:


 Secretary

 President