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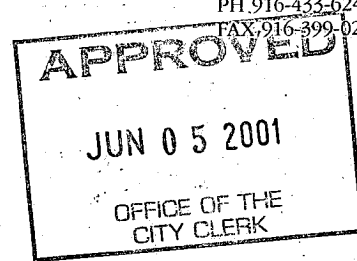
DEPARTMENT OF
ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

5730 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-5699

May 17, 2001
PS:Admin:01-19:RBH:bd

PH.916-433-6240
FAX.916-399-0263



City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ORDINANCE AMENDING SECTION 3.60.110 OF THE SACRAMENTO CITY CODE RELATING TO ADVERTISING FOR PUBLIC PROJECTS

LOCATION AND COUNCIL DISTRICT: City-wide

STAFF RECOMMENDATION:

This report recommends that the City Council adopt the attached Ordinance amending City Code Section 3.60.110 relating to advertising for public projects.

CONTACT PERSON: Bob Holbrook, Procurement Services Manager, 433-6202

FOR COUNCIL MEETING OF: June 5, 2001

SUMMARY:

This report recommends that the City Council amend Section 3.60.110 of the City Code relating to advertising for public projects. In June 1997, the City Council increased the amount at which advertising of public projects and City Council approval of contracts is required from \$50,000 to \$100,000 with the proviso that the amount would revert to \$50,000 on July 1, 1999 unless the Council amended the Code to remove the "sunset provision". In June 1999, the Council acted to remove the subject sunset provisions from the City Code. However, Section 3.60.100 (then Section 58.03.301) was inadvertently omitted from the Code sections from which the sunset provision was removed. This report recommends "clean up" of that omission by correcting the requirement to conform with other sections of the Code dealing with public projects.

COMMITTEE/COMMISSION ACTION:

None.

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BACKGROUND:

In June 1997, the City Council increased the amount at which advertising of public projects and City Council approval of contracts is required from \$50,000 to \$100,000 with the proviso that the amount would revert to \$50,000 on July 1, 1999 unless the Council amended the Code to remove the "sunset provision". In June 1999, the Council acted to remove the subject sunset provisions from the City Code. However, Section 3.60.100 (then Section 58.03.301) was inadvertently omitted from the Code sections from which the sunset provision was removed. This report recommends "clean up" of that omission by adopting the attached Ordinance, which changes the requirement for advertising of public projects to conform with other sections of the Code dealing with public projects. The correction will remove reference to the "sunset" provision from this section of the Code.

FINANCIAL CONSIDERATIONS:

This change has no direct financial impact. All contracts for \$100,000.00 or more require approval of the City Council.

POLICY CONSIDERATIONS:

The recommendation in this report is in accordance with the provisions of the City Charter, Article XIV, which vests authority with the City Council to establish the levels at which competitive bidding shall be required.

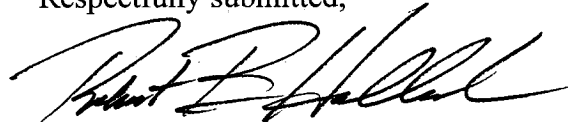
ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative activities, such as general policy and procedure making, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Section 15378(b)(2).

ESBD CONSIDERATIONS:

EBE/SBE contractors and vendors are included in City bid solicitations in accordance with the policies adopted by the City Council.

Respectfully submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:

ROBERT P. THOMAS
City Manager

2 Attachments (Attachment 1: "Strikeout" version; Attachment 2: New Ordinance)

ORDINANCE NO. 201-823

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

AN ORDINANCE AMENDING SECTION 3.60.110 OF THE SACRAMENTO CITY CODE, RELATING TO ADVERTISING FOR FORMAL BIDS FOR PUBLIC PROJECTS

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1.

The Sacramento City Council hereby finds and declares that:

1. Prior to the adoption of Ordinance No. 99-024, provisions of the Sacramento City Code governing the bidding and award of contracts for public projects allowed contracts less than \$100,000 to be informally bid and awarded without City Council approval, but also provided that this threshold would be reduced to \$50,000 effective July 1, 1999, unless the City Council adopted an ordinance providing otherwise.
2. Ordinance No. 99-024, adopted on May 18, 1999, was intended to permanently establish \$100,000 as the threshold at which formal bidding and City Council approval is required to bid and award contracts for public projects, by deleting the language in various sections of the City Code that referred to reducing this threshold to \$50,000.
3. Ordinance No. 99-024 made the necessary changes to City Code sections 58.02.201 and 58.02.202, governing the award of contracts, but inadvertently failed to make corresponding changes to City Code section 58.03.301, governing the formal advertising of contracts.
4. In order to correct this inadvertent omission, and make City Code section 58.03.301 (now renumbered as City Code section 3.60.110) consistent with related provisions of the City Code, the language in this section that refers to reducing this threshold to \$50,000 should be deleted as provided in this ordinance.

SECTION 2.

Section 3.60.110 of the Sacramento City Code is hereby amended to read as follows:

FOR CITY CLERK USE ONLY

ORDINANCE NO. _____

DATE ADOPTED: _____

3.60.110 When advertising required.

Where the cost of a public project required by the city equals or exceeds the sum of one hundred thousand dollars (\$100,000.00), the city manager shall request the city clerk to call for formal bids therefor by advertising at least once not less than fifteen (15) calendar days before the date the bids are opened, in one or more daily or weekly newspapers, trade association publications, trade journals, minority or trade oriented publications, or other media available to minority or women's business enterprises that are interested in participating in the project. The city manager, when he or she deems it to be advisable, may request more than one advertising of the call for bids.

DATE PASSED FOR PUBLICATION:
DATE ENACTED:
DATE EFFECTIVE:

MAYOR _____

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

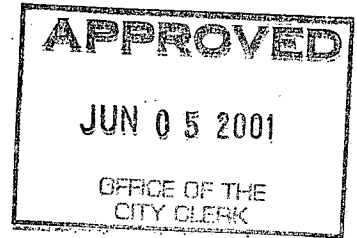
ORDINANCE NO. _____

DATE ADOPTED: _____

ORDINANCE NO. 2001-023

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____



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May 17, 2001

PS:Admin:01-18:RBH:bd

City Council
Sacramento, California

CONTINUED
FROM 3-29-01
TO 6-5-01

Honorable Members in Session:

SUBJECT: ORDINANCE AMENDING SECTION 3.60.110 OF THE SACRAMENTO CITY CODE RELATING TO ADVERTISING FOR PUBLIC PROJECTS

LOCATION AND COUNCIL DISTRICT: City-wide

STAFF RECOMMENDATION:

This report recommends that the item be passed for publication of title and continued to June 5, 2001.

CONTACT PERSON: Bob Holbrook, Procurement Services Manager, 433-6202

FOR COUNCIL MEETING OF: May 29, 2001

SUMMARY:

This item is presented at this time for approval of publication of title pursuant to City Charter, Section 32.

COMMITTEE/COMMISSION ACTION:

None.

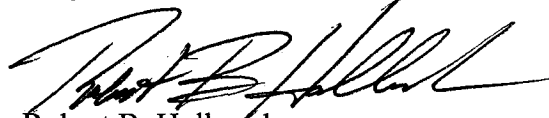
BACKGROUND:

Prior to publication of an item in a local paper to meet legal advertising requirements, the City Council must

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first pass the item for publication. The City Clerk then transmits the title of the item to the paper for publication and for advertising the meeting date.

Respectfully submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

2 Attachments (Attachment 1: "Strikeout" version; Attachment 2: New Ordinance)

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ADOPTED BY THE SACRAMENTO CITY COUNCIL

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