

Robert M. Sullivan
SECRETARY

J. M. Genshlea
PRESIDENT

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING MARCH 31, 1967

The Civil Service Board met in regular session in the Conference Room at 819 Tenth Street at 3:30 p.m.

PRESENT: Members Street, Erickson, Genshlea.

ABSENT: Members Alexander, Diepenbrock.

Minutes of the last regular meeting held March 17, 1967, were read and approved.

NEW EXAMINATION SCHEDULED:

Secretary advised that the following examination has been

scheduled:

#965 Identification Technician I

AUDITORIUM MAINTENANCE MAN I
EXAMINATION NO. 940:
Eligible Register

Written test scores and Personal Interview ratings in Auditorium

Maintenance Man I Examination No. 940, written test for which was held February 7, 1967, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 78 of a possible 120 items, qualifying 19 of 135 candidates appearing for the written test.

Qualifications Appraisal Board consisted of John Lee, Custodian Foreman II and Don Sandman, Personnel Analyst II.

The following eligible register was made effective March 21, 1967:

AUDITORIUM MAINTENANCE MAN I EXAMINATION NO. 940

#1.	Wilbert T. Miles	91.00%
#2.	Martin Hagel	85.86
#3.	Gerald Gaball	85.00
#4.	John B. Floyd	84.86
5.	Edgar J. Carey	80.57
6.	Frank W. Brown	76.28
7.	Ronald Wilson	73.86
8.	Victor Sanchez	72.86

(# Indicates applicant received 10 points veteran's credit.)

TRAFFIC CONTROL MAINTENANCE
MAN I EXAMINATION NO. 941:
 Eligible Register

Written test scores and Personal
 Interview ratings in Traffic Control

Maintenance Man I Examination No. 941, written test for which was held February 28, 1967, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 68 of a possible 105 items, qualifying 17 of 120 candidates appearing for the written test.

Qualifications Appraisal Board consisted of James Bissell, Assistant Traffic Engineer and Don Sandman, Personnel Analyst II.

The following eligible register was made effective March 15, 1967:

TRAFFIC CONTROL MAINTENANCE MAN I EXAMINATION NO. 941

#1.	Wilbert T. Miles	90.32%
#2.	Kenneth H. Farley	89.43
#3.	Mack L. Rose	88.75
#4.	Paul Q. Whitten	87.49
#5.	Rado S. Palandech	84.00
6.	Joseph Bondi	78.80
7.	Ronald W. Mayberry	78.00
8.	William S. Dixon	77.00
9.	Robert C. Stinson	76.94
10.	Daniel D. Colar	76.49
11.	Richard H. Beskeen	76.40
12.	Haden E. Crites	74.46
13.	Dale L. Wells	73.46
14.	David C. Fernandez	72.46
15.	Trinidad Contreras	72.43
16.	Richard A. Taylor	72.00
17.	William E. Pepping	71.00

(# Indicates applicant received 10 points veteran's credit.)

PLANT OPERATOR II
EXAMINATION NO. 942:
 Eligible Register

Written test scores and Personal
 Interview ratings in Plant Operator

II Examination No. 942, written test for which was held February 20, 1967, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 95 of a possible 135 items, qualifying 16 of 64 candidates appearing for the written test.

Qualifications Appraisal Board consisted of William Rogers, Water Treatment Plant Superintendent and Earl Simons, Safety and Training Officer.

The following eligible register was made effective March 21, 1967:

PLANT OPERATOR II EXAMINATION NO. 942

(Promotional)

1.	Yukiharu Sazaki	83.55%
2.	Stan Morgan	82.79
3.	Gary L. Thiry	82.20
4.	Wayne E. Woodard	78.20
5.	Billy C. Eve	77.05
6.	Joseph O. Bondi	75.95

(Open)

#1.	Jack R. Redman	85.85%
2.	Larry S. Fernandes	81.65
3.	Donald L. Coby	78.70
4.	Thomas McLoughlin	77.75
5.	Richard N. Becker	76.75
6.	David R. Phillips	74.80
7.	John J. Semon	74.70
8.	Donald J. Leong	72.50
9.	Daniel L. Wolfe	70.00

(# Indicates applicant received 10 points veteran's credit.)

SENIOR CLERK EXAMINATION
NO. 944 (a):
 Eligible Register

Written test scores and Personal
 Interview ratings in Senior Clerk

Examination No. 944 (a), written test for which was held February 16, 1967, were reviewed.

SENIOR CLERK EXAMINATION
NO. 944 (a): (CONT'D)

Secretary advised that the minimum qualifying score in the written test was set at 98 of a possible 140 items, qualifying 18 of 197 candidates appearing for the written test.

Qualifications Appraisal Board consisted of Rodney McWilliam, Personnel Officer and Lewis Hood, Administrative Assistant I.

The following eligible register was made effective March 16, 1967:

SENIOR CLERK EXAMINATION NO. 944 (a)

(Promotional)

- | | | |
|----|------------------|--------|
| 1. | Kathryn King | 79.63% |
| 2. | Catherine Strong | 78.39 |

(Open)

- | | | |
|-----|------------------|--------|
| #1. | Jack Willard | 90.43% |
| #2. | Leon Wilkins | 87.57 |
| 3. | Harriet Martin | 84.68 |
| 4. | Rose Weiss | 81.99 |
| 5. | Gerry Goishi | 80.46 |
| 6. | Julius Bauman | 80.14 |
| 7. | Alan Lewis | 78.72 |
| 8. | Daniel Martinez | 78.54 |
| 9. | Quetha Way | 76.60 |
| 10. | Madeline Reed | 76.43 |
| 11. | Harvey Flewellyn | 76.17 |
| 12. | Ann Durfee | 72.00 |
| 13. | Patricia Johnson | 70.86 |

(# Indicates applicant received 10 points veteran's credit.)

SENIOR TYPIST-CLERK
EXAMINATION NO. 944 (b):
 Eligible Register

Written test scores and Personal
 Interview ratings in Senior Typist-

Clerk Examination No. 944 (b), written test for which was held February 16, 1967, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 98 of a possible 140 items, qualifying 18 of 197 candidates appearing for the written test.

SENIOR TYPIST-CLERK
EXAMINATION NO. 944 (b):(CONT'D)

Qualifications Appraisal Board consisted of Rodney McWilliam, Personnel Officer and Lewis Hood, Administrative Assistant I.

The following eligible register was made effective March 16, 1967:

SENIOR TYPIST-CLERK EXAMINATION NO. 944 (b)

(Promotional)

- | | |
|---------------------|--------|
| 1. Kathryn King | 79.63% |
| 2. Catherine Strong | 78.39 |

(Open)

- | | |
|---------------------|--------|
| 1. Harriet Martin | 84.68% |
| 2. Rose Weiss | 81.99 |
| 3. Gerry Goishi | 80.46 |
| 4. Kay Fernandez | 79.28 |
| 5. Blanche Burch | 77.43 |
| 6. Margaret Bowden | 76.43 |
| 7. Madeline Reed | 76.43 |
| 8. Benita Karan | 75.60 |
| 9. Louise Copren | 74.75 |
| 10. Toni Ona Hansen | 73.57 |
| 11. Ann Durfee | 72.00 |

RECREATION SUPERVISOR I.
EXAMINATION NO. 955:
 Eligible Register

Written test scores and Personal
 Interview ratings in Recreation

Supervisor I Examination No. 955, written test for which was held March 25, 1967, were reviewed.

Secretary advised that the minimum qualifying score in the written test was set at 78 of a possible 120 items, qualifying 7 of 14 candidates appearing for the written test.

Qualifications Appraisal Board consisted of Ed McGivern, Assistant Director of Recreation and Parks; Erling Linggi, Recreation General Supervisor; and Rodney McWilliam, Personnel Officer.

The following eligible register was made effective March 27, 1967:

RECREATION SUPERVISOR I
EXAMINATION NO. 955: (CON'T)

RECREATION SUPERVISOR I EXAMINATION NO. 955

1. Earl M. Mizuguchi	79.27%
2. Robert G. Quintella	78.33
3. Richard T. Anderson	77.40
4. Leslie D. Sarrels	76.93
5. Georgia A. Smalley	76.06
6. Douglas R. Hess	74.39
7. Elise H. Wagy	71.82

JUNIOR TYPIST-CLERK
EXAMINATION NO. 958:
 Eligible Register

Written test scores in Junior

Typist-Clerk Examination No. 958,

held March 13, 1967, were reviewed. Personal Interviews were not included as a part of the examination.

Secretary advised that the minimum qualifying score in the written test was set at 63 of a possible 90 items, qualifying 28 of 58 candidates appearing for the written test.

The following eligible register was made effective March 27, 1967:

JUNIOR TYPIST-CLERK EXAMINATION NO. 958

1. Diane M. Domich	93.33%
2. Deborah A. Day	92.22
3. Sheriece Royston	92.22
4. Linda J. Anater	91.11
5. Claudia A. Ferreira	86.67
6. Ruth A. Werner	86.67
7. Gail M. Crippen	83.33
8. Muriel H. Gill	83.33
9. Dolores M. Feiling	81.11
10. Diana L. Stevenson	81.11
11. Karen A. McKenzie	80.00
12. Lynda R. Applegate	78.89
13. Helen C. Lenarz	78.89
14. Jody Hocking	78.89
15. Ora J. Blevins	77.78
16. Patti A. Cubberley	77.78
17. Carolyn Beneto	77.78
18. Carol M. Hironaka	77.78
19. Merry L. Muench	74.44
20. Laura M. Budney	72.22
21. Berndine A. White	72.22

JUNIOR TYPIST-CLERK EXAMINATION NO. 958 (CONT'D)

22.	Thelma G. Ashley	72.22%
23.	Amelia A. Mullen	72.22
24.	Elaine A. York	72.22
25.	Marilyn G. Ng	71.11
26.	Mary E. Bradford	71.11
27.	Sandra L. Ferguson	71.11
28.	Josephine A. Pierre	70.00

TRAFFIC CONTROL FOREMAN
EXAMINATION NO. 959:
Eligible Register
(promotional)

Personal Interview ratings in
Traffic Control Foreman Examination
No. 959, held March 10, 1967, were

reviewed. Written test was not included as a part of the examination.

Qualifications Appraisal Board consisted of Earl Simons, Safety and Training Officer; James Bissell, Assistant Traffic Engineer; and Ed Lial, Supervising Civil Engineer.

The following eligible register was made effective March 17, 1967:

TRAFFIC CONTROL FOREMAN EXAMINATION NO. 959

(Promotional)

1.	Fred Christophel	85.75%
2.	George Carnesi	76.25

TRAFFIC CONTROL MAINTENANCE
MAN III EXAMINATION NO. 960:
Eligible Register
(promotional)

Personal Interview ratings in
Traffic Control Maintenance Man
III Examination No. 960, held

March 10, 1967, were reviewed. Written test was not included as a part of the examination.

Qualifications Appraisal Board consisted of Earl Simons, Safety & Training Officer; Ed Lial, Supervising Civil Engineer; and James Bissell, Assistant Traffic Engineer.

The following eligible register was made effective March 17, 1967:

TRAFFIC CONTROL MAINTENANCE MAN
III EXAMINATION NO. 960 (CONT'D)

TRAFFIC CONTROL MAINTENANCE MAN III
EXAMINATION NO. 960

(Promotional)

1. Caesar Parada	90.00%
2. Manuel J. Felix	88.33
3. Fred W. Trejo	80.00
4. Pete M. Lopez	76.67
5. Harry C. Callahan	76.00
6. Frank W. Ceriani	73.33

TRAFFIC CONTROL MAINTENANCE
MAN II EXAMINATION NO. 961:
Eligible Register
(promotional)

Personal Interview ratings in
Traffic Control Maintenance Man II
Examination No. 961, held March 10,

1967, were reviewed. Written test was not included as a part of the examination.

Qualifications Appraisal Board consisted of Earl Simons, Safety and Training Officer; Ed Lial, Supervising Civil Engineer; and James Bissell, Assistant Traffic Engineer.

The following eligible register was made effective March 17, 1967:

TRAFFIC CONTROL MAINTENANCE MAN II
EXAMINATION NO. 961

(Promotional)

1. Ronald R. Haase	87.92%
2. William F. Barklage	82.92
3. Milo Ahlstrand	79.92
4. Alfred J. Carlson Sr.	74.58

ON-CALL, OUT-OF-CLASS, AND OVERTIME
COMPENSATION; NIGHT SHIFT PREMIUM PAY:

Communication from the City Clerk,
dated December 29, 1966, advising

that the City Council had referred the above subjects to the Civil Service Board for study, was read.

ON-CALL, OUT-OF-CLASS, AND OVERTIME
COMPENSATION; NIGHT SHIFT PREMIUM PAY: (CONT'D)

Reports relating to current practices and policies in these areas were presented to the Board members by the Secretary, along with a cost estimate for a night shift premium pay policy.

After considerable discussion, it was the order of the Board that hearings should be held later in the month with employees, employee representatives, supervisors and department heads to consider any suggestions for changes in current policies and to consider the feasibility of installing a night shift premium pay plan.

1965-66 ANNUAL REPORT:

Copies of the 1965-66 Annual Report of the Civil Service Board and Personnel Department were submitted to the board members.

Secretary advised that copies of the report had been submitted to the City Manager and City Council.

REQUEST FOR SALARY ADJUSTMENT:
Supervising Plant Operator

Communication from Roger Ekar, Business Representative of Local No. 39 of the International Union of Operating Engineers, dated March 27, 1967, requesting a salary adjustment for the class of Supervising Plant Operator, was considered.

Mr. Ekar appeared before the Board to outline reasons for the request and presented a communication from Elmer Herr, Waste Water Treatment Plant Superintendent, in which he recommended that the salary range for Supervising Plant Operator be adjusted upward to a level between the salary ranges for Sanitary Chemist I and Sanitary Chemist II.

Upon recommendation of the Secretary, action on the request was deferred pending further study.