



**Asian Community Center of Sacramento Valley, Inc.**

2200 6th Street

Sacramento, California 95818

(916) 444-2678

15 April 1980

City Council in Session  
City Hall  
Sacramento, CA. 95814

Dear Council Members,

One of the biggest strengths of the current Mayor's office is its availability and responsiveness to community concerns. The Staff and Board of Directors of Asian Community Center recognize that Mayor Isenberg performs many functions which are beyond the minimum requirements for his office-- not only in terms of the Asian community, but for the Sacramento community at large.

In order to maintain and recognize these qualities in future Mayor's offices as well as the present, I urge you to approve Mayor Isenberg's request for supportive staff to increase his office's effectiveness.

Sincerely,

*Yasushi Ito*  
Yasushi Ito, President  
Board of Directors



# COUNTY TAXPAYERS' LEAGUE, INC.

*of Sacramento County*

Suite 200

1721 - 2nd Street • Sacramento, California 95814 • Telephone: 443-9072

14 April 1980

Sacramento City Council  
City Hall  
915 I Street  
Sacramento, California 95814

Dear Mayor Isenberg and Members of the Council,

This letter representing the views of the Sacramento County Taxpayers' League, is fully opposed to the request of the Mayor for funding for the position of Administrative Assistant to the Mayor at a cost of \$18,000 to \$26,000.

It is not appropriate at this time to consider this item, as it should be a part of the entire budget, which has not yet been presented. We feel that the general citizen in Sacramento County is vitally concerned with the amount of the budget this year and whether local government is contributing to the overall increase in the cost of living.

We also think that it is highly inappropriate at this time to bring up this item in that Proposition 9 will not be voted on until June. If Proposition 9 is approved the city officials will be looking for ways to save money--not spend it. We take note that this Council approved the hiring of a secretary recently. This gives the Council a 25% increase in the secretarial force.

We also take note that this is a City Manager type of government and feel that City Manager Walter Slipe and his assistants should take up the slack. We refer to his P I O, Citizens' Assistant Officer, etc.

We feel that many of your departments could very well utilize this money as a budgetary item when the budget is reviewed.

We recommend for the reasons stated above that you disapprove this position of Administrative Assistant to the Mayor.

Roy A. Green, Jr.  
Executive Vice President

FROM THE OFFICE OF THE MAYOR

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MEMORANDUM

April 3, 1980

TO: Members of the City Council  
FROM: Mayor Isenberg *MA*

SUMMARY

Charter Sec. 74 allows the Mayor to appoint staff. This report constitutes a request for funding for the position of Administrative Assistant to the Mayor.

BACKGROUND

Sacramento City Charter Sec. 74 currently reads as follows:

"The mayor shall appoint such members of the mayor's staff, exempt from the civil service system, as may be provided by resolution. The compensation paid to such staff members shall be fixed by resolution of the council. The mayor's staff shall serve at the pleasure of the mayor."

At the present time the Mayor has no direct staff assistance except for the sharing of four secretaries with eight other Council members.

Since 1975 I have been involved in a variety of issues of long-range import for the City:

\*Downtown Development. Approximately 20% of my time during the past years has been spent on this subject. Discussions with staff and developers (most notably Downtown Plaza Properties, the Holiday Inn, the Capitol Area Plan committee and the Farm Bureau) occurred weekly and seem likely to continue. The results of Council involvements and policy are obvious since \$400 million of new commercial, retail and office construction has occurred in Sacramento since 1975 -- most of it downtown.

\*Relations with the Business Community. One of our major areas of effort during past years has been working closely with our business leaders in such areas as employment, planning, taxes and cutting red tape. I don't think it is an exaggeration to say that the business sector sees us as generally sympathetic and much easier to work with than other governmental bodies.

By the City Council  
Office of the City Clerk

*Cont. to*  
*4-15-80*  
APR 8 1980

APR 15 1980

OFFICE OF THE  
April 8, 1980-CLERK

There are major policy issues on which we differ, but I think that my efforts in establishing the Chamber of Commerce loaned executive program, the Mayor's committee on the Building Inspection Process, and the almost endless meetings and discussions, have led to a positive relationship between business and City Hall.

Constant contact is required to continue this relationship.

\*Measure E and the Retirement Problem. In 1975 the belated discovery of a serious unfunded liability in our City retirement fund, and the near certainty of costly litigation, led to the Measure E on the 1976 ballot--the reform that phases the City out of its independent retirement systems.

Fortunately, 72% of the voters backed Measure E. However, the hours and days of meetings, negotiations with employee representatives and the campaign itself involved an enormous expenditure of time and energy.

\*Housing. The City Council developed and adopted a plan to use downtown tax increment funds for low-moderate income housing. Developing and implementing this plan required substantial time and study by myself, other members of the Council and city staff. To my knowledge we are still the only city in California using tax increment funds in this way.

\*Lobbying for the City. Because of my experience working for the Legislature and obvious proximity to the State Capitol I have been on regular call for meetings and appearances with Legislators and committees. Many requests involved Sacramento alone (negotiating the Capitol Area Plan bill and passing special legislation that allows only the City of Sacramento to merge existing redevelopment area for tax increment purposes); an equal number of requests to testify come from the League of California Cities and involve subjects of interest to all local government in California.

\*The Aftermath of Proposition 13. While all of us dealt with the direct impact of Proposition 13, the League of Cities asked me to chair a special state-wide task force attempting to develop a unified city-county-schools position on bail-out legislation. This effort occupied a considerable portion of my time during 1978 and early 1979.

\*Proposition 9 (Jarvis II). The League of Cities has also asked me to chair another lobbying team this year in an attempt to negotiate with the Governor and Department of Finance on the Governor's Jarvis II budget. Ultimately, of course, attention will shift to the Legislature and involve us in dealing with the impact of Proposition 9, if it passes.

\*Labor Relations. Each year during labor negotiations there is an intensive period of discussion and budget reviews. Frequently I meet with employee representatives (always with the knowledge of our staff) to listen to their position. I do not negotiate with the employee groups, but it seems an inevitable component of good labor relations that the Mayor be available for consultation.

\*Transportation. I have been directly and intensely involved in detailed discussions and negotiations with the federal government, Caltrans, SRAPC and other parties on the following:

- . the I-80 withdrawal and substitution process (a \$94 million project)
- . the Folsom corridor (a \$50-\$80 million project)
- . the Multi-modal transportation center (\$20 million)
- . Regional Transit's requests for grants from the federal government

A very substantial amount of my time during 1980 and 1981 will be spent on these subjects. It is crucial that we continue to move quickly and efficiently on these projects before inflation erodes our funding.

\*Arts and Culture. The creation of the City-County Arts Commission, the Art in Public Places policy and other related activities reflect my own view that the cultural life of this community is vital.

The Mayor is required to serve as a 50% voting trustee for the Crocker Art Gallery. As a result of the recent reorganization making the Gallery Board more representative and its selection more democratic, my own duties have expanded considerably. This takes a substantial amount of my time and will take more since a major private fund-raising effort for Gallery expansion is about to begin.

\*Sports Stadium. For the past four (4) months I have co-chaired, together with Supervisor Sandra Smoley, the City-County Sports Stadium site selection committee. Our meetings and negotiations are likely to continue for some time to come.

\*Personal Schedule as Mayor. My personal schedule as Mayor includes regular office hours four (4) days a week, with a large number of meetings and telephone calls with constituents, staff and others in an effort to handle city problems. During my regular office hours I handle 100 telephone calls and 175 pieces of mail per week.\*

While I tend to avoid the largely ceremonial aspects of the job, a review of my schedule for 1979 shows the following:

- 35 Formal speeches
- 122 Evening receptions (usually including brief remarks or comments)
- 104 Breakfast and lunch meetings dealing with city business.
- 40 Television interviews and radio talk shows.

Quite simply, it is impossible to function in the City's best interest without staff assistance. And it is equally impossible for me to further ignore my law practice and exclusively deal with city affairs--certainly not for the existing salary of \$280/month and \$150/month of expenses.

The Assistant would serve as liaison and aide to the Mayor in various ways: Supervise and coordinate the day-to-day operations of my office; meet with and respond to citizens, private organizations and groups, and other government entities; assist in research and prepare reports and speeches; review the status of and follow-up on issues assigned to City departments and other agencies; keep abreast of Legislative matters and coordinate with the League of Cities and similar organizations.

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\* A four month survey of Mayor/Council mail and telephone calls was conducted in 1979. The survey showed 100 weekly telephone calls for the Mayor and 355 calls for the other eight Council members. Mail and correspondence was 175 weekly for the Mayor and 160 for the other Council Members.

I have no intention of reducing my own time commitment to city affairs. This position will, however, allow me to better allocate my time and respond to citizen, staff and community concerns.

Financial Data

Attached to this memorandum is an outline of current salary ranges for comparable positions in other jurisdictions.

A suggested salary range is \$18,000 to \$26,000 per year, the exact amount to be based on experience.

Recommendation

1. It is recommended that the Council authorize the appropriation of funds for this fiscal year for the purposes of an Administrative Assistant to the Mayor.
2. It is recommended that the City Manager be authorized to take appropriate steps to implement the Council decision, including preparation of a job description and establishment of the precise salary ranges and steps to conform with City personnel practices.

SALARY DATA  
OF SELECTED, COMPARABLE  
ADMINISTRATIVE ASSISTANT POSITIONS

State of California: Assembly Administrative Assistant	\$18,576 - 28,788
County of Sacramento: Board of Supervisors	\$21,156 - 25,728
City of Sacramento: Three levels of Administrative Assistants presently in Civil Service	\$16,944 - 25,584
City of Los Angeles	up to \$47,000
City of San Diego	up to \$32,510
City of San Francisco	up to \$47,709
City of San Jose	up to \$30,000
City of Oakland	up to \$28,980
City of Long Beach	up to \$31,500



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3315 Turnbridge Drive,  
Sacramento, Calif., 95823,  
April 7, 1980.

City Manager Walter Slipe,  
Mayor Phillip Isenberg,  
Member John Roberts,  
" Blaine Fisher,  
" Douglas Pope,  
" Anne Rudin,  
" Dan Thompson,  
" Lloyd Connelly,  
" Thomas Hoeber,  
" Lyn Robie.

*City Clerk*

Sacramento City Council,

The office of Mayor of the City of Sacramento has been one about as important as the Vice-President of The United States or the Lt. Governor of California ever since the city went over to the City Manager type of government. The role calls for presiding at Council Meetings, meeting with city groups to carry their thoughts to the council or to appear at important openings and ribbon cuttings. This is enough for this office and we certainly don't want two city managers on the job at one time in Sacramento. He also gets some trips out of it.

That is why the request of the present mayor of Sacramento for an executive assistant should be turned down by the City Council. Sacramentans feel that we have one of the very best City Managers in the history of the city and especially in the past decade in Walter Slipe. Walter is on the job at just about 8 a.m. five days a week and puts in plenty of overtime---during which hours he can be reached by any resident of California's Capital City on the phone or in person.

The Mayor, in addition to presiding over the council meetings, has one vote just like the ~~eight~~ members of the council and of course he has a finer opportunity to present his views than anybody else on the council since he wields the gavel.

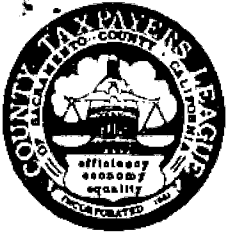
The council just voted more help in the council office and if Mr. Isenberg needs any more help the City Manager has a number of assistants and probably could loan one for brief periods if the ribbon cutting, store and building openings and a few pet projects get too heavy for the mayor. Otherwise, in this tough year with Prop 9 looming large on the horizon and very difficult times for business and the housing industry, proposed Federal cutbacks on revenue sharing, world unrest and prices of everything soaring, this is not the time to put on another bureaucrat at over \$26,000 a year, plus pension costs, health and welfare insurance costs, a car and the gas to run it, etc. etc. on the City Payroll.

Kindly remember what the Council did to the golfers and the little tads who go to Fairy Tale Town recently.

Seems like many political figures want to build little kingdoms of their own. I am sure this Council is mature enough to turn down the proposal mentioned in this letter. I would rather see a \$100 a month raise for the Mayor and each Council member than to take on one more paper shuffler.

Yours,

*Harry H. Wrinkle*  
Harry H. Wrinkle



# COUNTY TAXPAYERS' LEAGUE, INC.

*of Sacramento County*

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8 April 1980

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We also think that it is highly inappropriate at this time to bring up this item in that Proposition 9 will not be voted on until June. If Proposition 9 is approved the city officials will be looking for ways to save money--not spend it. We take note that this Council approved the hiring of a secretary one week ago. This gives the Council a 25% increase in the secretarial force.

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We recommend for the reasons stated above that you disapprove this position of Administrative Assistant to the Mayor.

Roy A. Green, Jr.  
Executive Vice President