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APPROVED
BY THE CITY COUNCIL

JAN 26 1988

OFFICE OF THE
CITY CLERK

DEPARTMENT OF
GENERAL SERVICES

OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO
CALIFORNIA

5730 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

916-449-5548

DIVISIONS:

COMMUNICATIONS
FACILITY MANAGEMENT
FLEET MANAGEMENT
RISK MANAGEMENT
AND INSURANCE
SUPPORT SERVICES

January 18, 1988

c.c. CA26

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: APPROVAL OF PLANS AND SPECIFICATIONS FOR MODIFICATIONS,
BUILDING #3, CORPORATION YARD, CITY OF SACRAMENTO, PHASE I

SUMMARY

The Facility Development Section has coordinated the preparations of plans and specifications for the subject project. A copy of said plans and specifications has been forwarded to the City Clerk and approval is recommended.

BACKGROUND

This project consists of modifications of the present office structure. These modifications will provide improved working conditions, more space, and area for future use.

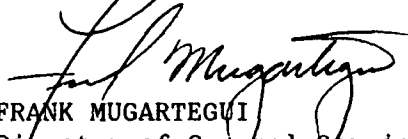
There are currently sufficient funds available to complete this project, with an estimated construction cost of \$45,000.

A non-refundable fee of \$20 will be charged for each set of plans and specifications to cover reproduction costs.

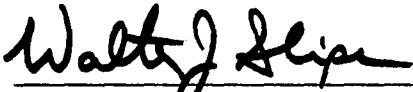
RECOMMENDATION

It is recommended that the plans and specifications be approved, that the \$20 non-refundable plan and specification charge be approved, and that bids be received on February 16, 1988.

Respectfully submitted,


FRANK MUGARTEGUI
Director of General Services

Recommendation Approved:



Walter J. Slipe, City Manager

January 26, 1988
District 7