

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
REGULAR MEETING OCTOBER 4, 1961

The Civil Service Board met in regular session at 817 - 10th Street at 2:00 P.M.

PRESENT: Members Grebitus, Genshlea, and Street.

ABSENT: Members C. Alexander and J. Alexander.

Minutes of the last regular meeting held September 20, 1961, were read and approved.

NEW EXAMINATIONS SCHEDULED:

- #700 Custodian I
- #701 Plant Operator I (Open & Promotional)

TRUCK DRIVER EXAMINATION NO. 684
Eligible Register

Secretary advised that the minimum qualifying score in the written test

#684 for Truck Driver, was set at 65 of a possible 105 items, qualifying 18 of 79 candidates appearing for the written test, and that Personal Interviews were not included as a part of the examination.

The following eligible register was made effective September 14, 1961:

TRUCK DRIVER ELIGIBLE REGISTER NO. 684

#1.	Preston J. Harrison	87.50%
#2.	Robert W. Dymond	84.50
#3.	DeWitt Lyman	84.50
#4.	Samuel M. Cogburn	83.00
#5.	Paul L. Flores	82.25
#6.	Ray M. Bramlett	82.25
#7.	Walter Wells	80.75
8.	Arthur B. Courtney	73.75
9.	Alfred C. Garcia	73.75
10.	Russell K. Bradley	73.00
11.	Francis A. Guzzi	72.25
12.	William S. Haskett	72.25
13.	Gilbert R. Luna	71.50
14.	Robert E. Cadjew	70.75
15.	Edgar B. Sober	70.75
16.	Joseph B. Silva	70.00
17.	Frank J. Azevedo	70.00

(# Indicates applicant received 10 points Veteran's Credit.)

ZOO ATTENDANT EXAMINATION NO. 685
Eligible Register

Secretary advised that the minimum
qualifying score in the written test

#685 for Zoo Attendant was set at 133 of a possible 170 items qualifying 13 of 78 candidates appearing for the written test and that Qualifications Appraisal Board consisted of Anthony Spencer, Zoo Superintendent; Don Sandman, Personnel Technician; and Earl Wilson, Personnel Technician.

The following eligible register was made effective September 11, 1961:

ZOO ATTENDANT ELIGIBLE REGISTER NO. 684

#1.	William G. Patterson	91.12%
#2.	Robert W. Dymond	90.89
#3.	Robert F. Harmon	90.43
#4.	Clifford E. Dodgen	85.31
5.	Richard N. Becker	82.34
6.	Joseph E. Robinson	80.96
7.	Larry E. Carson	79.17
8.	Alfred J. Casillas Jr.	73.19

(# Indicates applicant received 10 points Veteran's Credit.)

REAL PROPERTY APPRAISER EXAMINATION NO. 687
Eligible Register

Secretary advised that the
minimum qualifying raw score

in the written test was set at 88 of a possible 148 items, qualifying three of six candidates appearing for the written test; and that Qualifications Appraisal Board consisted of Clarence Alexander, Civil Service Board member; Earl Wilson, Personnel Technician; and Harry Kagen, Supervising Right of Way Agent for the State of California.

The following eligible register was made effective September 15, 1961:

REAL PROPERTY APPRAISER
ELIGIBLE REGISTER NO. 687

#1.	John M. Jackson	89.89%
2.	Howard E. Dade Jr.	77.67

(# Indicates applicant received 10 points Veteran's Credit.)

10-4-61

SWITCHBOARD OPERATOR EXAMINATION NO. 688
Eligible Register

Secretary advised that the minimum
qualifying score in the written test

was set at 57 of a possible 95 items, qualifying seven of fifteen candidates
appearing for the written test; and Qualifications Appraisal Board consisted of
Ed Scollan, Building Maintenance Superintendent; Earl Wilson, Personnel Techni-
cian; and Rodney McWilliam, Personnel Officer.

The following eligible register was made effective September 13, 1961:

SWITCHBOARD OPERATOR ELIGIBLE REGISTER NO. 688

1. Martha D. Roney	82.93%
2. Ruby L. Dole	80.83
3. Lillian Kreucher	75.82
4. Wilma J. Smith	75.81
5. Marguerite Navarre	72.84

LIBRARY CLERK I EXAMINATION NO. 689
Eligible Register

Secretary advised that the minimum
qualifying raw score in the written

test was set at 98 of a possible 140 items, qualifying 39 of 62 candidates ap-
pearing for the written test; Personal Interviews not being included as a part
of the examination.

The following eligible register was made effective September 15, 1961:

LIBRARY CLERK I ELIGIBLE REGISTER NO. 689

1. Ann Marie Sandstrom	95.00%
#2. Florence Saetes	93.57
3. Rose M. Marks	92.14
4. Kay L. Clark	90.36
5. Janet M. Lomas	88.93
6. Eilene J. Riley	88.57
7. Roberta L. Coffield	88.21
8. Anna C. Winslow	87.50
9. Ethel B. Robinson	86.07
10. Rita L. Aguilera	85.71
11. Eleanor Aragon	85.71
12. Mary M. Rose	85.36
13. Frances Willey	84.29
14. Hermina K. Babich	83.21
15. Victoria E. Reimert	82.86

LIBRARY CLERK EXAMINATION NO. 689 (Cont'd)

16.	Betty L. Austill	82.50
17.	Barbara McLaughlin	82.50
18.	Margaret M. Sertich	82.50
19.	Tomi Shimamoto	81.79
20.	Shirley A. Weeks	80.00
21.	Gay P. McLaughlin	78.93
22.	Vivian M. Roth	78.57
23.	Jackie Hernandez	77.50
24.	Janet S. Harder	76.79
25.	Betty L. Richert	76.43
26.	Elsie K. Gibson	75.71
27.	Rochelle S. Sims	75.36
28.	Dorothy L. Buster	75.00
29.	Maria Elena Olmos	74.64
30.	Sandra J. O'Neil	73.93
31.	Elaine M. Rouse	73.57
32.	Barbara M. Singleton	73.57
33.	Sharon J. Avalos	73.57
34.	Annette D. Laughlin	73.21
35.	Nora L. Pickvet	73.21
36.	Mary M. Langolf	73.21
37.	Lupe F. Ledesma	71.07
38.	Linda F. Leavitt	70.71

(# Indicates applicant received 10 points Veteran's Credit.)

LIBRARIAN III EXAMINATION NO. 698
Eligible Register

Secretary advised that the minimum
qualifying raw score in the written

test was set by the Board at 120 of a possible 174 items, qualifying 3 of 9
candidates appearing for the written test; with Personal Interviews having
been eliminated from the examination by action of the Board on September 20,
1961.

The following eligible register was made effective September 21, 1961:

LIBRARIAN III ELIGIBLE REGISTER NO. 690

1.	Marie D. Randolph	75.22%
2.	Alfrieda L. Meuser	73.36
3.	Frances H. Henderson	70.00

TABULATING MACHINE SUPERVISOR
EXAMINATION NO. 693
Eligible Register

Secretary advised that the minimum
qualifying raw score in the written

test was set at 82 of a possible 155 items, qualifying 8 of 20 candidates

TABULATING MACHINE SUPERVISOR
EXAMINATION NO. 693 (Cont'd)

10-4-61

appearing for the written test; and Qualifications Appraisal Board consisted of Wilfred Street, Civil Service Board member; Earl Simons, Safety & Training Officer; and Fred Webber, Accounting and Tabulating Machine Supervisor for the State of California.

The following eligible register was made effective September 22, 1961:

TABULATING MACHINE SUPERVISOR
ELIGIBLE REGISTER NO. 693

#1.	George W. Hughes	89.12%
#2.	Bert L. Newell	86.48
3.	Jerry T. Bradford	82.18
4.	Michael A. Collins	77.86
5.	William E. Richards	77.47
6.	Peter A. Araldi Jr.	74.80
7.	Dallas M. King Jr.	72.40

(# Indicates applicant received 10 points Veteran's Credit.)

GENERAL UTILITY WORKER
EXAMINATION NO. 694
Eligible Register

Secretary advised that the minimum qualifying score in the written test

was set at 87 of a possible 125 items, qualifying 27 of 186 candidates appearing for the written test; and Personal Interviews were eliminated from the examination.

The following eligible register was made effective September 27, 1961:

GENERAL UTILITY WORKER
ELIGIBLE REGISTER NO. 694

#1.	Everett B. Paulson	92.63%
#2.	Dewitt H. Lyman	91.84
#3.	John J. Jones Jr.	90.26
#4.	William M. Geban	87.11
#5.	Arthur J. Hassel	82.37
#6.	Herman R. Howell	82.37
#7.	George Widrig	81.58
#8.	Merele A. Smith	81.58
9.	Donald R. Parker	79.47
10.	John M. Ferguson Jr.	75.53
11.	Theodore J. Hossli	75.53

GENERAL UTILITY WORKER
EXAMINATION NO. 694 (Cont'd)

10-4-61

12.	Leonard R. Fuson	75.53
13.	Ronald J. Wong	74.74
14.	Manuel Gonsalves Jr.	74.74
15.	James D. Morris	73.95
16.	Sheldon L. White	73.16
17.	Earl J. Fain	73.16
18.	Donald M. Riggins	71.58
19.	Russell E. Parrott	70.79
20.	Richard Becker	70.79
21.	Lester J. Pryor	70.79
22.	Oliver Schenck	70.79
23.	Christopher Greig	70.00
24.	William J. Haskett	70.00
25.	Larry W. Gross	70.00
26.	Aury B. Canson	70.00
27.	Joe M. Munso	70.00

(# Indicates applicant received 10 points Veteran's Credit.)

CHIEF SWITCHBOARD OPERATOR EXAMINATION
NO. 696 (Promotional)
 Eligible Register

Secretary advised that the minimum
 qualifying raw score in the written

test was set at 67 of a possible 145 items by action of the Board on September 20, 1961, qualifying 3 of 5 candidates appearing for the written test, and Personal Interviews were eliminated from the examination.

The following eligible register was made effective September 21, 1961:

CHIEF SWITCHBOARD OPERATOR
ELIGIBLE REGISTER NO. 696

(Promotional)

1.	Dorothy L. Turco	77.04%
2.	Elizabeth G. Green	71.00
3.	June Greer	70.00

REQUEST - EXTENSION OF LEAVE OF ABSENCE
John McKlosky
 Laborer

Communication from John McKlosky,
 Laborer, in the Recreation and
 Parks Department, dated September

20, 1961, requesting a 90 day extension of leave of absence expiring September 30, 1961, because of illness, was considered.

REQUEST - EXTENSION OF
LEAVE OF ABSENCE (Cont'd)

10-4-61

Motion made by Mr. Genshlea that the request be approved. Seconded by Mr. Street and carried by the following vote:

AYES: Members Grebitus, Genshlea and Street.

NOES: None

REQUEST - EXTENSION OF LEAVE OF ABSENCE
Elvis Feil

Communication from Elvis Feil,
Custodian I, at the Hall of Justice,

dated October 4, 1961, requesting a 6 month extension leave of absence to April 2, 1962, because of illness, was considered.

Motion was made by Mr. Street that the request be approved and seconded by Mr. Genshlea and carried by the following vote:

AYES: Members Grebitus, Genshlea and Street.

NOES: None

REQUEST - VOLUNTARY DEMOTION
Dorothy Williams

Communication from Dorothy Williams,
Costumer, in the Recreation Depart-

ment, dated September 26, 1961, requesting permission to take a voluntary demotion to the class of Typist-Clerk I, was considered.

Motion was made by Mr. Street that the request be approved with appointment as Typist-Clerk I to be at Step E (\$345) of the salary range. Motion was seconded by Mr. Genshlea and carried by the following vote:

AYES: Members Grebitus, Genshlea and Street.

NOES: None

REQUEST - SALARY RATE ABOVE STEP A
Relief Nurses
Emergency Hospital

Communication from H. R. Johnson,
M. D., City Physician, dated
September 28, 1961, requesting per-

mission to employ relief nurses at the Emergency Hospital at a rate above Step A

8
REQUEST - SALARY RATE ABOVE
STEP A (Cont'd)

10-4-61

of the salary range, because of difficulties in obtaining relief nurses, was considered.

Secretary advised that the City Manager's office had approved a hiring rate of Step C for relief nurses and recommended that henceforth such relief nurses should be employed at Step C (\$420).

After discussion, motion was made by Mr. Genshlea that authorization be granted for employment of relief nurses at Step C of the salary range effective October 5, 1960. Motion seconded by Mr. Street and carried by the following vote:

AYES: Members Grebitus, Genshlea, and Street.

NOES: None.

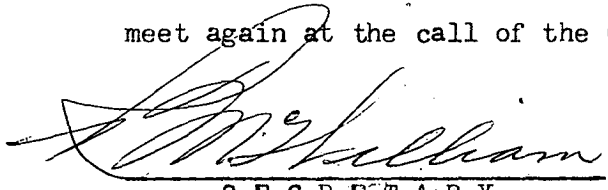
CLASSIFICATION APPEAL

Elmer Wirts
Stores Clerk

Upon request of Mr. Genshlea, action on the appeal by Elmer Wirts, Stores Clerk, for reallocation of his position, was

continued to the next regular meeting.

There being no further business, the meeting adjourned at 3:15 P.M. to meet again at the call of the Chair.



S E C R E T A R Y

P R E S I D E N T