

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
REGULAR MEETING      FEBRUARY 23, 1971

The Civil Service Board met in regular session in the Conference Room, 819 Tenth Street, at 1:30 p.m.

Present: Members Aguilar, Alexander, Street, Woods.  
Absent: Member LaForgia.

NEW EXAMINATIONS SCHEDULED:

#1146 - Sanitary Laboratory Technician  
#1147 Senior Stenographer-Clerk

ELIGIBLE REGISTERS ESTABLISHED:

<u>Exam. No.</u>	<u>Classification</u>	<u>Date of Written Test</u>	<u>Effective Date</u>
#1118	Junior Typist Clerk	November 14, 1970	February 8, 1971
#1122	Senior Account Clerk	November 30, 1971	February 16, 1971

RESIGNATION OF FRANK LA FORGIA:

Mr. Frank LaForgia tendered his resignation from the Civil Service Board by his letter to the City Council dated February 4, 1971. His resignation was accepted by the City Council at its meeting on February 11. Mr. Alexander moved to accept, with regret, the resignation of Mr. LaForgia. The motion was seconded by Mr. Aguilar, and carried unanimously.

ELECTION OF VICE-PRESIDENT TO REPLACE FRANK LA FORGIA:

Mr. Apolinar Aguilar was nominated for the office of Vice-President for the balance of the 1971 term by Mr. Alexander. The nomination was seconded by Mr. Street. There being no further nomination, Mr. Aguilar was unanimously elected Vice-President. Mr. Aguilar conditioned his acceptance that he would serve as temporary Vice-President until such time as another Board member is appointed by the City Council.

Mr. Apolinar Aguilar was nominated by Mr. Street to be the Civil Service Board's representative to the City Employees Retirement Board. The nomination was seconded by Mr. Alexander, and Mr. Aguilar was elected by unanimous vote.

EMPLOYEE STATUS FOLLOWING REALLOCATION TO HIGHER CLASSIFICATION AS A RESULT OF STATE OF CALIFORNIA CERTIFICATE:

Daniel T. Sullivan, Associate Civil Engineer

Mr. John Liebert, Labor Relations Counsel, reported that the proposals discussed were, among others, the updating of the existing personnel system; streamlining the personnel administration to encompass the Affirmative Action Program; and concentrating the Civil Service Board's role into the policy area from that of administrative, all of which would necessitate specific Charter changes and revisions to allow flexibility to meet the changing needs.

Another proposal discussed was the establishment of a "Personnel Board" to replace the Civil Service Board. The Personnel Board would consist of five members who shall not be public employees or officers, nor be associated with employee organizations and labor unions. The role of the Personnel Board would be, among others, to hear appeals, conduct hearings, and to make recommendations in an advisory capacity to the City Council on personnel policies.

After lengthy discussion, the Board members decided to hold a meeting on February 25, 1971, at 1:30 p.m., to discuss this matter further and to look into areas of the personnel system which can be explored without Charter change.

COMMUNICATION FROM FIRE FIGHTERS LOCAL 522 re COMMUNICATION OPERATORS CLASSIFICATION:

Because of the absence of Mr. Kenneth Howard, Secretary of Fire Fighters Local 522, who had requested that this matter be placed on the agenda, it was suggested by Captain Kirk Stubbs, President of Fire Fighters Local 522, that this be placed again on the agenda after completion of the communication study.

It was so moved by Mr. Alexander, seconded by Mr. Street, and the vote was unanimous.

REQUEST FOR HEARING TO APPEAL SUSPENSION AND DISCHARGE:

Kenneth Hatke, Patrolman

Disciplinary letter from William J. Kinney, Chief of Police, to Kenneth Hatke, Patrolman, and the letter from Christopher Longaker, Attorney for Mr. Hatke, dated February 16, 1971, contesting the disciplinary action, were reviewed.

Labor Relations Counsel John Liebert reported to the Board that Mr. Hatke would not be available for hearing until early April, and that the two-week period within which to commence hearing proceedings was waived by Mr. Hatke.

Motion was made by Mr. Street that Mr. Hatke be granted a hearing and the date therefore be arranged between Mr. Longaker and the Secretary of the Board. Motion was seconded by Mr. Alexander, and the vote was unanimous.

REQUEST FOR CONTINUANCE OF HEARING TO APPEAL DISCIPLINARY ACTION:

Clint M. Grady, Gardener

Assistant City Attorney David McMurtry, after consultation with Clint Grady's attorneys, requested that the Civil Service Board extend Mr. Grady's hearing to appeal disciplinary action and discharge to another date.

There being no further business to come before the Board, the meeting was adjourned at 3:30 p.m.

William T. Woska  
S E C R E T A R Y

Marion J. Woods  
P R E S I D E N T

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
SPECIAL MEETING                      FEBRUARY 25, 1971

The Civil Service Board met in special session in the Conference Room at 819 Tenth Street at 1:30 p.m., with President Woods presiding.

Present: Members Aguilar, Alexander, Street, Woods.  
Absent: None

The purpose of the meeting was to discuss the role of the Civil Service Board insofar as the proposed Charter amendment revisions regarding the personnel system presently being considered by the City Council Charter Committee. Members of the Civil Service Board discussed in detail the role of the Board if it were to be changed to a Personnel Board as recommended in correspondence prepared by John Liebert, Labor Relations Counsel for the City of Sacramento. Board members discussed in detail various recommendations outlined in a draft prepared for the City Council Charter Committee. However, Mr. Liebert pointed out to Board members that this was only a tentative draft on the part of the Management. He indicated to the Board that employee organizations, such as the Sacramento Police Officers' Association, Fire Fighters Union Local #522, Sacramento City Employees' Association, and others, have also recommended various changes and revisions in the tentative draft. Therefore, the Board decided that a letter of transmittal be prepared setting forth the Board's recommendations for changes which would be considered along with the proposals of other employee organizations.

Board Chairman, Marion Woods, then reviewed what had been determined by the Civil Service Board, after discussion with John Liebert, as to changes which should be included and recommended in the letter of transmittal from the Civil Service Board. After agreement by other Board members, Mr. Woods indicated that he would prepare a rough draft of the recommended changes and present a copy to each Board member for change or revision prior to the preparation of the final draft.

The meeting was adjourned at 3:30 p.m.

William Woska  
William Woska  
ACTING SECRETARY

Marion J. Woods  
Marion J. Woods  
PRESIDENT