

## **RESOLUTION NO. 2011-666**

Adopted by the Sacramento City Council

December 13, 2011

### **APPROVING SUPPLEMENTAL AGREEMENT #3 WITH RCW SERVICES, INC.**

#### **BACKGROUND**

- A. The Department of Finance implemented a new Budget preparation system in FY2008/09, Enterprise Project Management (EPM). The system was successfully implemented, but there are still some critical staff training and technical improvements that need to be made to the EPM tool.
- B. The City does not currently have the expertise to make the needed improvements or provide staff training in EPM.
- C. RCW Services, Inc.'s vast PeopleSoft experience and familiarity with the City's data makes this company the best choice to provide the required services for the City in a timeframe necessary to produce the FY2012/13 budget.
- D. The Finance Department has recommended that the City enter into a supplemental agreement with RCW Services Inc. to make the needed system improvements and to provide the related staff training.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or his designee is hereby authorized to execute Supplemental Agreement #3 in the amount of \$50,000 with RCW Services Inc., attached hereto as Exhibit A, for a total not-to-exceed amount of \$198,600 and a term limit through July 1, 2013.
- Section 2. The previous supplemental agreements to City Agreement 2009-0987 with RCW Services, Inc. are ratified and the City Manager's authority to issue additional supplemental agreements for City Agreement 2009-0987 is reset.

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Exhibit A – Supplemental Agreement

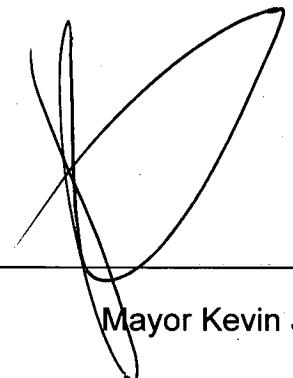
Adopted by the City of Sacramento City Council on December 13, 2011 by the following vote:

Ayes: Councilmembers Ashby, Cohn, D Fong, R Fong, McCarty, Pannell, Schenirer, Sheedy, and Mayor Johnson.

Noes: None.

Abstain: None.

Absent: None.



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Mayor Kevin Johnson

Attest:



Shirley Concolino, City Clerk

## SUPPLEMENTAL AGREEMENT

Project Title and Job Number: Preparation of FY2010/11 Budget  
Purchase Order #:

Date: 12/13/2011  
Supplemental Agreement No.: 3

The City of Sacramento ("City") and RCW Services, Inc. ("Consultant"), as parties to that certain Consultant and Professional Services Agreement designated as Agreement Number 2009-0987, including any and all prior supplemental agreements modifying said agreement (said agreement and supplemental agreements are hereafter collectively referred to as the "Agreement"), hereby supplement and modify the Agreement as follows:

1. The scope of Services specified in Exhibit A of the Agreement is amended as follows:
  - A. Provide support to Budget Office for preparation of FY2012/13 Budget documents.  
Assist with FY2012/13 Budget Module set-up.  
Create and/or update reports.  
Continue cross-training Budget & IT employees in the use of Crystal Reports and Ascential software.
  - B. The term of the Agreement specified in Paragraph 9 of Exhibit D is extended to July 1, 2013.
2. In consideration of the additional and/or revised services described in section 1, above, the maximum not-to-exceed amount that is specified in Exhibit B of the Agreement for payment of Consultant's fees and expenses, is **increased \$50,000**, and said maximum not-to-exceed amount is amended as follows:

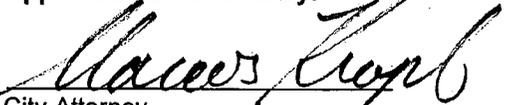
Agreement's original not-to-exceed amount:	\$123,600
Net change by previous supplemental agreements:	\$25,000
Not-to-exceed amount prior to this supplemental agreement:	\$148,600
<b>Increase</b> by this supplemental agreement:	50,000
Not-to exceed amount including all supplemental agreements:	\$198,600

3. Consultant agrees that the amount of increase or decrease in the not-to-exceed amount specified in section 2, above, shall constitute full compensation for the additional and/or revised services specified in section 1, above, and shall fully compensate Consultant for any and all direct and indirect costs that may be incurred by Consultant in connection with such additional and/or revised services, including costs associated with any changes and/or delays in work schedules or in the performance of other services or work by Consultant.
4. Consultant warrants and represents that the person or persons executing this supplemental agreement on behalf of Consultant has or have been duly authorized by Consultant to sign this supplemental agreement and bind Consultant to the terms hereof.
5. Except as specifically revised herein, all terms and conditions of the Agreement shall remain in full force and effect, and Consultant shall perform all of the services, duties, obligations, and conditions required under the Agreement, as supplemented and modified by this supplemental agreement.

Approval Recommended By:

  
Project Manager

Approved As To Form By:

  
City Attorney

Approved By:

  
Consultant

Approved By:

  
Leyne Milstein, Director of Finance  
For: John F. Shirey, City Manager

Attested To By:

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City Clerk