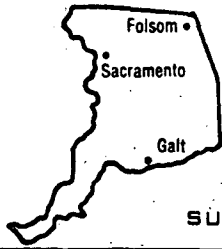


SACRAMENTO METROPOLITAN

Cable
Television
Commission

SUITE 2500, 700 'H' ST., SACRAMENTO, CA 95814 . (916) 440-6661

ROBERT E. SMITH
EXECUTIVE DIRECTOR

August 10, 1983

For Cable Commission meeting of:
September 7, 1983

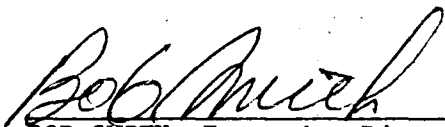
To: Sacramento Metropolitan Cable Television Commission

From: Bob Smith, Executive Director

Subject: PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS) HEALTH COVERAGE

The Cable Commission has approved two of the three steps necessary to provide employee medical coverage under the Public Employees Retirement System (PERS). Those previous steps were to join Social Security and to join PERS. The last step is to contract for medical coverage. Funding is included in the Proposed Budget in the amount of \$4,506 to pay for employee medical coverage under the compensation plan adopted in January, 1983.

It is recommended that the attached resolution be adopted electing coverage under the Public Employees' Medical Hospital Care Act.


BOB SMITH, Executive Director
Sacramento Metropolitan Cable
Television Commission

RES:ab

Attachment

catv035

RESOLUTION ELECTING TO BE SUBJECT TO
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

- WHEREAS, (1) Government Code Section 22850 provides the benefits of the Public Employees' Medical and Hospital Care Act to employees of local agencies contracting with the Public Employees' Retirement System on proper application by a local agency; and
- WHEREAS, (2) Section 22825.6 of the Act provides that a local contracting agency shall fix the amount of the employer's contribution; and
- WHEREAS, (3) Sacramento Metropolitan Cable Television Commission, hereinafter referred to as Public Agency, is a local joint powers agency contracting with the Public Employees' Retirement System; and
- WHEREAS, (4) The Public Agency desires to obtain for its employees and annuitants the benefit of the Act and to accept the liabilities and obligations of an employer under the Act and Regulations; now, therefore, be it
- RESOLVED, (a) That the Public Agency elect, and it does hereby elect, to be subject to the provisions of the Act; and be it further
- RESOLVED, (b) That the employer's contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his enrollment, including the enrollment of his family members, in a health benefit plan or plans; and be it further
- RESOLVED, (c) That the executive body appoint and direct, and it does hereby appoint and direct its Executive Director to file with the Board of Administration of the Public Employees' Retirement System a verified copy of this Resolution, and to perform on behalf of said Public Agency all functions required of it under the Act and Regulations of the Board of Administration; and be it further
- RESOLVED (d) That coverage under the Act to be effective on October 1, 1983.

On a motion by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Cable Television Commission this _____ day of _____, 1983, by the following vote, to wit:

AYES: Directors,

NOES: Directors,

ABSENT: Directors,

Signed: _____
Chairman

Attest: _____
Clerk

Lorraine
file

SACRAMENTO METROPOLITAN



Cable Cable Television Commission

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ROBERT E. SMITH
EXECUTIVE DIRECTOR

August 23, 1983

To: Directors, Sacramento Metropolitan Cable Television Commission
From: Bob Smith, Executive Director
Subject: 1983/84 FINAL BUDGET

In consideration of the Final Budget at your meeting on September 7, 1983, staff has made a revision to the Commission's Meeting Expense line item to reflect compensation for the Directors at the additional meetings being scheduled for review of the franchise bids.

This change of \$5,400 is between the line items for Commission Meeting Expense and the Reserve for Contingencies, and does not change the overall totals or the loan amounts.

Attached is a revised line item budget to replace the one distributed in the August 3rd meeting packet.

Bob Smith
BOB SMITH, Executive Director
Sacramento Metropolitan Cable
Television Commission

RES:ab

Attachment

catv047

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION
 PROPOSED FINAL BUDGET- JULY 1, 1983 TO JUNE 30, 1984

	PRELIMINARY		FINAL BUDGET	CITY REQUESTED ADJUSTMENTS TO BUDGET				TEMP1/2 #5	POS. #6	LEGAL #7	LEGAL #8
	AS ADOPTED CHANGES			P. WORKS #1	OTHER #2	RESERVE #3	S.66 #4				
(REBID)											
SALARIES & WAGES	87584		87584					14000	17064		
RETIREMENT	8094		8094						1877		
OASDI	4784		4784						1196		
GROUP LIFE, DENTAL, MEDICAL	4506		4506						1127		
WORKER'S COMP.	1104		1104						256		
SDI/SUI	3090		3090						716		
COMM. MEETING EXPENSE	10800	5400	16200						0		

TOTAL SALARIES & BENEFITS	119962		125362						22236		
ADVERTISING NOTICES	1500		1500								
BOOKS/PERIODICALS	800		800								
BUSINESS CONFERENCE	4500		4500				4000				
BUSINESS TRAVEL	2000		2000								
EDUCATION TRAINING	800		800								
EMP. TRANSPORTATION	250		250								
INSURANCE-LIABILITY	9000		9000								
OFFICE SUPPLIES	1400		1400								
PRINTING SERVICES	4000		4000								
TELEPHONE	4000		4000				1000				
FINANCIAL SERVICES	3000		3000								
ENG./ECON. SERVICES (145,000)	205000	7093**	212093								
LEGAL SERVICES (60,000)	90000	10187	100187							10000 (45000)*	
PERSONNEL SERVICES	1000		1000								
OTHER PERSONAL SERVICES	109573		109573		10000						
DATA PROCESSING SERVICES	9000		9000								
PRINTING SERVICES- DGS	500		500								
POSTAGE/MAIL- DGS	3000		3000								
PURCHASING SERVICES- DGS	1000		1000								
EQUIPMENT RENTAL- DGS	500		500								
PUBLIC WORKS SERVICES	5000		5000	5000							
OFFICE RENT/USE- DGS	6500	12500	19000								
COUNTY SERVICE CHARGES	1000		1000								
RES. FOR CONTIN. W/SALARY	30000	-5400	24600			25536			512		

TOTAL	493323	24380	517703	5000	10000	25536	5000	14000	22748	10000 (45000)	

TOTAL	613285	24380	643065	5000	10000	25536	5000	14000	22748	10000 (45000)	
Cumulative Reduction Total	0		0	5000	15000	40536	45536	59536	82284	92284	
Cumulative Revised Total	613285	24380	643065	608285	598285	572749	567749	553749	531001	521001	
CABLE TELEVISION FUND:											
JULY 1, 1983 BALANCE	180000	29780	209780	209780	209780	209780	209780	209780	209780	209780	
PRIOR BIDDERS DEPOSIT CANCELLATI	60000	0	60000	60000	60000	60000	60000	60000	60000	60000	

AVAILABLE FOR APPROPRIATION	240000	29780	269780	269780	269780	269780	269780	269780	269780	269780	

LOAN REQUIRED	373285	-5400	373285	368285	358285	332749	327749	313749	291001	281001	
40% CITY	149314		149314	147314	143314	133099	131099	125499	116400	112400	
60% COUNTY	223971		223971	220971	214971	199650	196650	188250	174601	168601	
										(45000)	
										RESERVE	

* Establishes a reserve and requires review of expenditures and subsequent appropriation in November

** \$27,592 rebudget - \$20,499 post award reduction

File

A C T I O N S U M M A R Y

SACRAMENTO METROPOLITAN CABLE TELEVISION
COMMISSION
BOARD OF SUPERVISORS' CHAMBERS
700 "H" STREET
SACRAMENTO, CALIFORNIA 95814

WEDNESDAY

AUGUST 17, 1983

1:00 P.M.

Members: Bill Bryan; Ila Collin; Orvell Fletcher; Toby Johnson; Terry Kastanis; Doug Pope; Lynn Robie; Ted Sheedy; Sandy Smoley

Members Present: Bryan; Collin; Fletcher; Johnson; Kastanis; Pope; Robie; Sheedy

Members Absent: Smoley

ITEM NO. 1) Approval of Resolutions authorizing Legal Services Agreements with Stephen J. M. Robbins and Brenton A. Bleier.

Commission Action:

- (a) Approved the Agreement for Legal Services with Stephen J. M. Robbins to be retained as the Commission's Special Counsel effective December 1, 1983 and to utilize his services, as appropriate, during the period August 17, 1983 through December 1, 1983.
- (b) Approved the Agreement for Legal Services with Brenton A. Bleier effective August 17, 1983 through December 31, 1983 or through the contract bid award.

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ITEM NO. 2) Consider and approve the Franchise Schedule.

Commission Action:

Directed staff to arrange schedule after coordinating with all elected officials to maximize participation and report back on September 7, 1983.

ITEM NO. 3) Progress report on rebid.

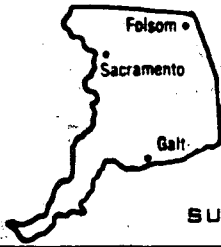
Commission Action: No action necessary.

OFF-AGENDA ITEM:

Commission Action:

Suggested that staff investigate the possibility of hiring a consultant to monitor the Affirmative Action and Minority Business Enterprise Programs that will be submitted by the various bidders and directed staff to report back at a meeting in October.

SACRAMENTO METROPOLITAN



Cable
Cable Television
Commission

CITY CLERK
LORAINÉ MAGANA
915 I STREET
SACRAMENTO CA 95814

SUITE 2500, 700 'H' ST., SACRAMENTO, CA 95814 • (916) 440-6661

ROBERT E. SMITH
EXECUTIVE DIRECTOR

August 16, 1983

To: All Potential Applicants for the Sacramento Cable TV Franchise
From: Bob Smith, Executive Director
Subject: REQUEST FOR ORDINANCE CHANGES AND TIME EXTENSIONS FOR FILING OF AN APPLICATION

As I indicated during our August 12, 1983 Bidders' Conference, there have been numerous telephone inquiries regarding provisions of the Ordinance which bidders feel preclude them from successfully filing an application for the Sacramento Franchise.

I intend to thoughtfully consider every concern bidders have regarding the application and filing process, and will cooperate to make the franchise offering as strong a business venture as possible. Therefore, if there are provisions of the Ordinance which you believe should be changed, please let me know no later than August 24, 1983.

I must stress, however, that the Ordinance was prepared during a three year period with numerous public hearings including specific comments by the industry. It reflects many hours of consideration and compromises from the prospective of this local jurisdiction as well as that of the cable industry. It is not my view that wholesale changes should be made in the Ordinance. However, if there are selected areas which are particularly burdensome, I would be willing to review them. Where a change proves to be of particular benefit to both the industry and this local jurisdiction I will make recommendations for appropriate changes.

For instance, it was identified that the requirement for three cables was not reflective of the current technologies in the industry, and that staff ought to be concerned with system capacity rather than requiring a specific number of coaxial cables. Yielding to such a request is in the interest of both this local jurisdiction as well as the cable industry. Upon review, it is true that we are more concerned with securing a minimum bid with at least a 105 video channel capacity than with the placement of that spectrum space on a specific number of coaxial cables. At the same time, altering the Ordinance appears to provide the necessary latitude to the bidders to provide the desired minimum service level in a less costly way. Therefore, this will be favorably recommended by staff.

All Potential Applicants for the
Sacramento Cable TV Franchise
August 16, 1983
Page 2

As mentioned at the Bidders' Conference, there have been informal discussions about an extension of the filing deadline. Staff has recommended the current abbreviated schedule based on our review of acceptable industry filing periods and to expedite the offering of services to Sacramento County. A request to change this schedule would be reviewed by staff and an appropriate recommendation made to the elected officials if it is a legitimate need of the industry. If you desire such a time extension, also transmit that request no later than Wednesday, August 24, 1983. As this a critical area, your immediate attention will greatly be appreciated.

I would like to thank you for the cooperation you have extended to this office and I hope that we can work together to successfully receive applications and award a franchise.



BOB SMITH, Executive Director
Sacramento Metropolitan Cable
Television Commission

RES:ab

cc: Board of Supervisors
City Council

(catv055)