



DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

July 1, 1997
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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: EXTENSION OF CITY AGREEMENT NO. 88-190, WITH MOTOROLA COMMUNICATIONS & ELECTRONICS, INC., FOR MAINTENANCE, REPAIR, INSTALLATION, AND REMOVAL OF POLICE, FIRE, AND GENERAL GOVERNMENT COMMUNICATIONS EQUIPMENT AND SYSTEM

LOCATION AND COUNCIL DISTRICT: City-wide - All Districts

RECOMMENDATION:

Staff recommends that the City Council authorize an extension, for a period not to exceed two (2) months, of City Agreement No. 88-190 with Motorola Communications & Electronics, Inc. for maintenance, repair, installation, and removal of police, fire, and general government communications equipment and system in a total amount not to exceed \$65,000.00.

CONTACT PERSON: Richard Daniels, Communications Manager, 264-8512

FOR COUNCIL MEETING OF: July 1, 1997

SUMMARY:

This report recommends that the City Council authorize an extension, not to exceed two months, of City Agreement No. 88-190 with Motorola Communications & Electronics, Inc. for maintenance, repair, installation, and removal of police, fire, and general government communications equipment and system. The extended agreement would be effective for up to two months (not past August 31, 1997) for a total estimated cost not to exceed \$65,000.00.

BACKGROUND:

In March 1989, the City Council authorized the City Manager to enter into a five-year radio communications equipment maintenance agreement (CA No. 88-190) with Motorola Communications & Electronics, Inc. In July 1994, the Council authorized a two-year extension of the agreement, so that existing radio equipment could be maintained during conversion to the new Sacramento Regional Radio Communications System

(SRRCS). It was anticipated that the changeover to the new SRRCS system would be completed prior to the expiration of the Motorola maintenance agreement on June 30, 1996. When that did not occur, Council authorized a one-year extension of the agreement, through June 30, 1997. Staff recently solicited formal competitive bids, which were opened by the City Clerk on June 25, 1997, for establishment of a new contract. However, because bid analysis is not yet complete, a recommendation for contract award cannot be brought to Council before July 22, 1997. Therefore, in order to ensure proper maintenance of existing radio equipment and to facilitate a smooth transition to the new contract when it is awarded by Council, staff recommends this short-term extension of the existing agreement until the new contract can be established. Motorola Communications & Electronics, Inc. has agreed to continue to provide services in accordance with the terms and conditions of the agreement on an interim basis and, upon approval by the City Council, to extend the agreement through August 31, 1997.

FINANCIAL CONSIDERATIONS:

Expenditures have historically averaged in the range of about \$30,000.00 per month for maintenance, repair, installation, and removal of radios. Funds for the subject radio maintenance services are included in the departmental budgets, and no budget augmentations are requested.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchase of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 1506(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

The recommendations in this report are in accordance with the provisions of Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS:

Motorola Communications & Electronics, Inc. is not an M/WBE firm. However, for the reasons stated in this report, Motorola is the only vendor available that can effectively provide the needed services during the interim period until a new contract can be established.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



WILLIAM H. EDGAR
City Manager