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CITY OF SACRAMENTO

DEPARTMENT OF PUBLIC WORKS

ENGINEERING DIVISION

April 8, 1985

City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: Rental of Office Space in Old Sacramento for the Purpose of Housing Community Services Personnel Managing the Old Sacramento Water Front.

SUMMARY:

It is requested that the City Council approve a lease of 643 square feet of office space located on the 3rd floor of the Fratt Building, 1107-2nd Street. This space will provide temporary offices for City personnel managing the Old Sacramento Water Front.

BACKGROUND:

It is necessary that the Department of Community Services provide office space for their personnel that will manage activities in Old Sacramento until such time as permanent office space is provided in the California Steam Navigation Building.

It is estimated the new offices will be ready March of 1986, therefore, staff is requesting that the office space at 1107-2nd Street be used for that period (10 months). The owners of the building have agreed to lease 643 square feet located on the 3rd floor for \$630 per month (.98¢ per square). Upon checking the area for comparable office space and what they are renting for, we find this a fair amount.

FINANCIAL DATA

Community Services has \$3,000 budgeted in the 1984-85 budget under Old Sacramento Water Front (1-01-4550-8468) which will cover the rental payments for this fiscal year.

CITY MANAGER'S OFFICE
RECEIVED
APR 10 1985

THOMAS M. FINLEY
Engineering Division Manager

APPROVED
BY THE CITY COUNCIL

APR 16 1985

AG 84273

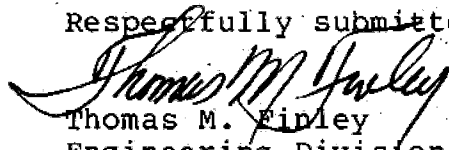
OFFICE OF THE
CITY CLERK

City Council
Old Sacramento Water Front
April 16, 1985
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RECOMMENDATION

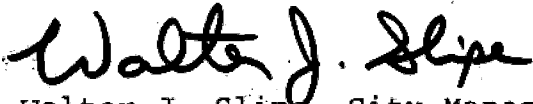
It is recommended that the attached Resolution be adopted that approves the leasing of 643 square feet of office space for 10 months starting May 1, 1985.

Respectfully submitted,



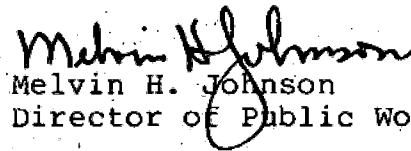
Thomas M. Finley
Engineering Division Manager

Recommendation Approved:



Walter J. Slips, City Manager
City Engineer

Approved:



Melvin H. Johnson
Director of Public Works

IEM:yg
attachments

April 16, 1985
District No. 1

Mon A-10

RESOLUTION NO. 85-271

Adopted by The Sacramento City Council on date of

APRIL 16, 1985

RESOLUTION AUTHORIZING THE EXECUTION
OF A LEASE FOR SUITE 300, 1107-2ND STREET,
FRATT BUILDING

APPROVED
BY THE CITY COUNCIL

APR 16 1985

OFFICE OF THE
CITY CLERK

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO:

That the City Manager is hereby authorized and directed to execute a Lease between the City of Sacramento and F. W. Fratt Square, LTD., to lease 643 square feet located in the Fratt Building located at 1107-2nd Street, Suite 300.

AND BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the Director of Finance is hereby authorized to expend \$1,260 out of Budget No. 1-01-4550-8468, Old Sacramento Water Front Funds, for payment of the rent for May and June of 1985.

MAYOR

ATTEST:

CITY CLERK