



2.18

DEPARTMENT OF  
PARKS AND RECREATION

**CITY OF SACRAMENTO**  
CALIFORNIA

1231 I STREET, SUITE 400  
SACRAMENTO, CA  
95814-2998

ROBERT G. OVERSTREET  
DIRECTOR'S OFFICE

ADMINISTRATION  
(916) 264-5200  
FAX 264-8329

August 23, 2002

City Council  
Sacramento, California

AG 2002-156

APPROVED

SEP 03 2002

OFFICE OF THE  
CITY CLERK

Honorable Members in Session:

**SUBJECT: APPROVAL OF: A MEMORANDUM OF UNDERSTANDING WITH SACRAMENTO CITY UNIFIED SCHOOL DISTRICT FOR PROVIDING A MIDDLE SCHOOL AFTER SCHOOL PROGRAM; ADDITION OF FULL-TIME EQUIVALENT POSITIONS; AND ASSOCIATED FINANCIAL TRANSACTIONS**

**LOCATION:** Within the Sacramento City Unified School District

**RECOMMENDATION:**

This report recommends that City Council, by resolution:

- 1) authorize the City Manager to execute a Memorandum of Understanding with Sacramento City Unified School District (SCUSD) for the City to provide continued funding of middle school after school programming for the period of July 1, 2002 through June 30, 2005.
- 2) approve 9.85 FTE to be funded entirely by the grant and contingent on continued funding of the program, and
- 3) amend the budget to reflect program revenue and costs in the Fiscal Year 2002-03.

**CONTACT PERSON:** Ralph Pettingell, Recreation Division Manager, 277-6173  
Sylvia Fort, Superintendent, 264-8381

**FOR CITY COUNCIL MEETING OF:** September 3, 2002



Optimize the Experience of Living!

## **SUMMARY**

The Sacramento City Unified School District (SCUSD) was awarded a California Department of Education grant for the Passages program for seven middle schools to implement an after school educational and enrichment program. SCUSD has asked the City to be the contract service provider for this program given the City's successful track record delivering after school programs throughout the community.

This report requests approval and renewal of a Memorandum of Understanding between the District and the City for providing the middle school after school program funded by the California Department of Education grant for approximately \$325,000 a year for three consecutive years.

## **BACKGROUND**

For the past several years, the SCUSD and the City of Sacramento have worked closely together to provide resources and programs that have a proven record of success in building the capacity for students to succeed both academically and socially. The continuation of this middle school after school component will provide a continuum of after school learning opportunities for students from kindergarten to eighth grade that wouldn't otherwise exist.

SCUSD has successfully applied for and received state grant funding through the California State Department of Education to expand the after school program at the middle school level for seven sites. The program will operate from 3 to 5 days a week for 10 months of the year. The contract award is for three years at the following middle school locations: Albert Einstein, California, C.M. Goethe, Fern Bacon, Kit Carson, Will C. Wood and John Still K-8 school. The grant funding cycle will include the following sessions: Summer 2002, Fall 2002, Spring 2003, Summer 2003, Fall 2003, Spring 2004, Summer 2004, Fall 2004 and Spring 2005. These schools were identified by the District as best matches for meeting the goals and focuses of the grant program.

Under the proposed M.O.U., the City's Teen Recreation Services section is responsible for providing a ten-month after school educational enrichment program at seven identified sites. The program consists of up to one hour of homework and tutoring assistance and several educational and enrichment/recreational classes to choose from. The program operates for a minimum of 3 hours a day for 3 to 5 days a week. The number of days of operation is determined in coordination with the residing principal. Staffing for the program is a combination of City employees, contract employees and SCUSD staff. The funding to the City is an amount not to exceed \$325,000 annually.

## **FINANCIAL CONSIDERATIONS**

The program services provided under the M.O.U. are self-supporting. Therefore, no General Fund support is being requested. The City's annual costs are to be budgeted at \$325,000 per

year for the 3-year grant cycle to be fully reimbursed by the grant as defined in the M.O.U. with SCUSD. The grant allows the City to recover direct costs that support the overall project. The attached resolution amends the current year budget to incorporate the first year of the grant. Subsequent grant years will be budgeted in those fiscal years.

This report also requests the addition of 9.85 FTE staff for the Recreation Division's operating budget to support this program. These positions will be fully offset by the state grant funding and will be conditioned on continuation of the program. The attached resolution authorizes the new FTE with the condition.

### **POLICY CONSIDERATIONS**

The proposed actions under this report are consistent with City Council policies of: collaborative partnerships with other agencies; encouraging self supporting activities; and providing youth services and initiatives.

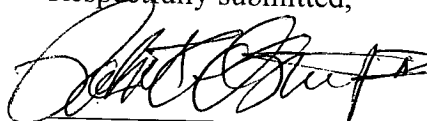
### **ENVIRONMENTAL CONSIDERATIONS**

The proposed actions in this report are administrative and do not constitute a project under CEQA.

### **ESBD CONSIDERATIONS**

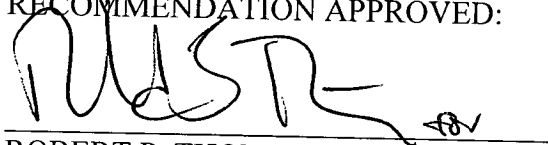
No goods or services are being purchased as a result of this report.

Respectfully submitted,



Robert G. Overstreet, Director

RECOMMENDATION APPROVED:

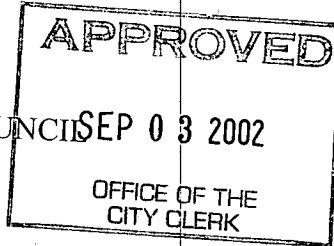


ROBERT P. THOMAS  
City Manager

Attachments

**RESOLUTION NO. 2002-588**

ADOPTED BY THE SACRAMENTO CITY COUNCIL SEP 03 2002



ON DATE OF \_\_\_\_\_

**RESOLUTION AUTHORIZING: THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE SACRAMENTO CITY UNIFIED SCHOOL DISTRICT FOR IMPLEMENTATION OF A MIDDLE SCHOOL AFTER SCHOOL PROGRAM; 9.85 FTE IN SUPPORT OF THE PROGRAM; AND ASSOCIATED FINANCIAL TRANSACTIONS**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

- 1) Authorize the City Manager to execute a Memorandum of Understanding with Sacramento City Unified School District for implementation of a middle school after school program for the next 3 years under the California Department of Education Passages Program Grant Award,
- 2) Amend the FY 2002-2003 budget and subsequent budgets to accept the funding annually for 3 years for the program provided under the Memorandum of Understanding as follows:

101-450-4718-4101 \$325,000  
 101-450-4718-4715 \$(325,000)

- 3) Authorize 9.85 FTE positions to 101-4718 (Teen Recreation Services) contingent on continued funding for the program as follows:

3.90 FTE Human Service Program Coordinators  
 5.95 FTE Recreation Aides

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

Resolution No.: \_\_\_\_\_

Date Adopted: \_\_\_\_\_