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DEPARTMENT OF  
GENERAL SERVICES

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

OFFICE OF THE DIRECTOR

916-449-5548

May 31, 1991

DIVISIONS:

Budget and Finance Committee  
Sacramento, California

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

Honorable Members in Session:

SUBJECT: SACRAMENTO MEMORIAL AUDITORIUM RENOVATION (PA46)  
TRANSFER OF FUNDS FOR ASBESTOS ABATEMENT  
AND HAZARDOUS MATERIALS REMOVAL

**SUMMARY**

This report requests that the Budget and Finance Committee recommend to the full City Council transfer of \$250,000. from the Community Center Administrative Contingency Fund to the Memorial Auditorium Renovation Project.

**BACKGROUND INFORMATION**

On April 30, 1991, the City Council approved Plans and Specifications for the Sacramento Memorial Auditorium Asbestos Abatement and Hazardous Materials Removal. The bids were received and opened by the City Clerk's Office in the Council Chambers on May 21, 1991. In order to maintain the current schedule, the asbestos and hazardous material project needs to begin within the next month.

The asbestos and hazardous material removal does not necessitate the City Council proceed with any other portion of the Memorial Renovation project.

**FINANCIAL DATA**

It is requested that \$250,000. be transferred from the Community Center Administration Contingency Fund (419-710-7012-4999) to the Memorial Auditorium Renovation project (419-500-PA46-XXXX). The Community Center Administrative Contingency Fund has a current balance of \$1,839,000., which is sufficient to cover this transfer of funds.

Following is an explanation of the need for this amount:

Asbestos Abatement and Hazardous Materials Removal	\$ 138,750.
Allowance for unknown conditions (25%)	\$ 34,750.
Asbestos Abatement Consultant	\$ 12,000.
Project Inspection	\$ 20,000.
Removal and Storage of Equipment	\$ 7,000.
General Contingency (Standard 15%)	\$ <u>37,500.</u>
	\$ 250,000.

With this transfer, there will be sufficient funds in PA46 to cover the cost of the bid amount of \$138,750 for the Asbestos Abatement and Hazardous Materials Removal project.

**POLICY CONSIDERATIONS**

Not applicable.

**WBE / MBE EFFORTS**

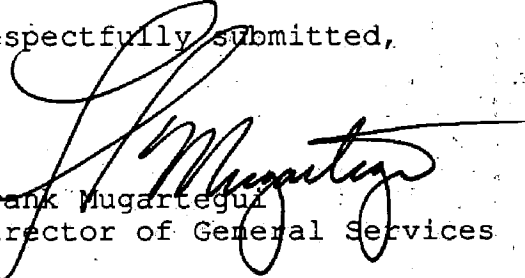
Not applicable.

**RECOMMENDATION**

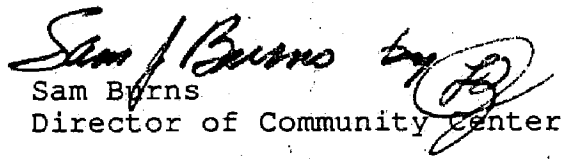
It is recommended that the Budget and Finance Committee recommend to the full City Council approval of the attached resolution transferring funds from the Community Center Administrative Contingency Fund to the Memorial Auditorium Renovation project as follows:

419-710-7012-4999	<\$250,000.>
419-500-PA46-XXXX	\$250,000.

Respectfully submitted,

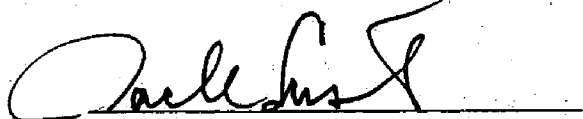


Frank Mugartegui  
Director of General Services



Sam Burns  
Director of Community Center

RECOMMENDATION APPROVED:



JACK R. CRIST  
Deputy City Manager

June 11, 1991  
District #1

Contact Person:  
Michael George, Project Manager  
449-6745

# RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**RESOLUTION AUTHORIZING  
TRANSFER OF FUNDS FROM THE  
COMMUNITY CENTER ADMINISTRATION CONTINGENCY FUND TO  
THE MEMORIAL AUDITORIUM RENOVATION PROJECT (PA46)**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

The City Council has hereby approved:

The transferring of funds from the Community Center Administrative Contingency Fund to the Memorial Auditorium Renovation project as follows:

419-710-7012-4999 <\$250,000>

419-500-PA46-XXXX \$250,000

\_\_\_\_\_  
MAYOR

ATTESTS:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
FOR CITY CLERK USE ONLY

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_