

MINUTES OF THE REGULAR MEETING
OF THE CIVIL SERVICE BOARD
CITY OF SACRAMENTO
MARCH 18, 1980

The regular meeting of the Civil Service Board, City of Sacramento, was called to order by President Street at 1:35 p.m., in the Conference Room, Personnel Department, 801 - 9th Street, Sacramento, California.

Members Present: Mr. Wilfred D. Street
Mr. Joseph L. Russell
Mr. Luis J. Campos

Members Absent: Mr. Jonathan E. Mayhew
Mrs. Vivian C. Nance

MINUTES OF THE REGULAR MEETING OF MARCH 4, 1980

Motion was made to approve the minutes of the regular meeting of March 4, 1980, as read.

Motion: Mr. Russell
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

REPORTS OF DIRECTOR OF PERSONNEL

Reference was made to a letter from Garland Rosauero, Business Representative Local #39, which had been distributed to Board members which addressed an appeal of Kathy Quinn. Mr. Street requested that the record show that this letter was received. Mrs. Donna L. Giles, Director of Personnel addressed the Board and informed them that this would be discussed at a future meeting after staff had had time to prepare a report.

Mr. Jonathan E. Mayhew entered the meeting at 1:39 p.m.

Mrs. Giles informed the Board that in April there are five Tuesdays, which means that they could schedule an extra meeting on the fifth Tuesday at a site in the City, other than the Personnel Department. The Board agreed to consider holding an extra meeting in April, and details could be worked out in the interim.

Mrs. Giles referred to a special meeting being scheduled by the Personnel and Public Employees Committee of the City Council, for Thursday March 27, 1980 at 7:00 p.m. in the Personnel Department Conference Room, to discuss possible City Charter revisions relating to veterans preference points. The Board requested a meeting notice be sent to them prior to that meeting.

EXTENSION OF ELIGIBLE LIST REQUEST

Parking Control Foreman

Ms. Susan Davidson, Associate Personnel Analyst, addressed the Board and informed them of the rationale for requesting this eligible list be extended.

There were no questions.

Motion was made to approved the extension of the eligible list for Parking Control Foreman.

Motion: Mr. Mayhew
Second: Mr. Russell

Motion was approved by unanimous roll call vote,

PROPOSED NEW CLASSIFICATIONS

- a. Historian - Architecture and Preservation
- b. Museum Registrar

Mrs. Verna Banks, Senior Personnel Analyst addressed the Board and gave a brief background analysis of these two positions and why they were being transferred from S.H.R.A. to the City jurisdiction.

Mr. James Henley, Executive Director, Museum and History Commission addressed the Board and outlined the duties of these two classifications.

Mrs. Giles referred to the job announcements for these classifications and drew the Board's attention to the "Qualifications" section format which is different from the "Desirable Qualifications" format which has previously been used.

Motion was made to approve the proposed new classifications of Historian - Architecture and Preservation, and Museum Registrar for the first and second reading.

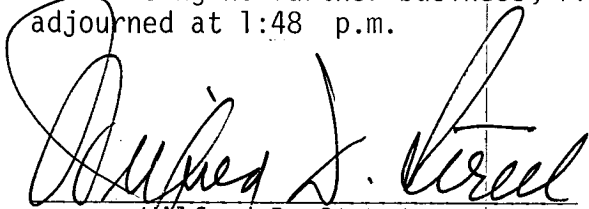
Motion: Mr. Mayhew
Second: Mr. Campos

Motion was approved by unanimous roll call vote.

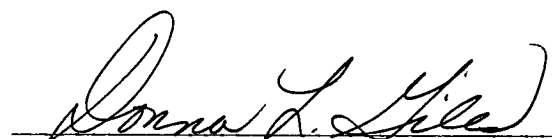
ELIGIBLE LIST ESTABLISHED

- #1709 - Stationary Engineer
- #1722-B - Equipment Mechanic I
- #1736 - Workers' Compensation Claims Representative.

There being no further business, President Street declared the meeting adjourned at 1:48 p.m.



Wilfred D. Street
President



Donna L. Giles
Secretary