



CITY OF SACRAMENTO

DIVISION OF BUILDING INSPECTIONS
927-10TH STREET
ROOM 100
SACRAMENTO, CALIFORNIA 95814

CITY MANAGER'S OFFICE
RECEIVED
JUL 22 1981

July 21, 1981

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Residential Resale Energy Audit Program

SUMMARY:

Submitted is an emergency ordinance which amends the City Code to specify that the fees connected with the energy audit program are to cover the cost of administering the program. Also submitted is a resolution setting the fee at \$10.00 if collected within the 180 day compliance period and \$25.00 thereafter. A resolution amending the Building Inspection Divisions's 1981/82 budget by adding \$31,500.00 from the Administrative Contingency for an Administrative Assistant II position is also being submitted. It is recommended that the ordinance and resolution be adopted.

BACKGROUND:

The Council adopted a residential resale energy audit program at their February 3, 1981 meeting. The staff report on this program pointed out that it would be necessary to add a position to the Building Inspection Division's Budget to properly administer the program. This position is necessary because notification, follow-up and record keeping for the program will be done by the Division. In this way, all records for a particular residence will be filed and retrievable by address. Under the County program, the audits will be recorded by the County Recorders' office.

The Council approved the subject position at the February 3, 1981 meeting and directed the Personnel Department to conduct a classification study to determine an appropriate classification. This study has been completed and the position of Administrative Assistant II recommended.

At the February 3, 1981 meeting, staff also recommended a \$10.00 fee to offset the cost of this position. However, when this matter was brought before the Budget and Finance Committee on July 14, 1981, a fee of \$25.00 was recommended because of an anticipated high delinquency rate. The committee did not approve the \$25.00 but directed that the normal fee be set at \$10.00 with a \$25.00 fee when the Proof of Compliance form is filed after that specified 180 day compliance period. The submitted resolution accomplishes the committee's request.

The emergency ordinance amending the City Code concerning the energy audit program is necessary to clarify the fact that the fee will be used to cover the cost of administering the program.

NOT Adopted

JUL 28 1981

FINANCIAL:

The addition of an Administrative Assistant II to the Building Inspection Division's Budget will increase the employee services line item by \$31,500.00 and reduce the Administrative Contingency by a like amount. However, the collection of the fee should offset the cost of the position. It is estimated that 3,900 residences will be sold during the current fiscal year.

RECOMMENDATION:

It is recommended that:

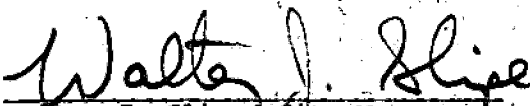
1. The attached ordinance amending City Code Section 9.758 pertaining to fees connected with the energy audit program be adopted and that said ordinance be declared an emergency.
2. The attached resolution setting the fee at the time the Proof of Compliance form is recorded at \$10.00 if paid within 180 days of the sale or exchange and \$25.00 thereafter be adopted.
3. The attached resolution amending the Building Inspection Division budget by adding \$31,500.00 from Administrative contingency for an Administration's Assistant II position be adopted.

Respectfully submitted,



D. T. SULLIVAN
Director, Building Inspections, Div.

Recommendation Approved:


Walter J. Slipe, City Manager

July 28, 1981
All Districts

ORDINANCE NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

July 28, 1981

AN ORDINANCE AMENDING SACRAMENTO CITY CODE SECTION 9.758, PERTAINING TO FEES CONNECTED WITH THE ENERGY AUDIT PROGRAM AND DECLARING SAID ORDINANCE TO BE AN EMERGENCY MEASURE TO TAKE EFFECT IMMEDIATELY

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1.

Section 9.758 of the Sacramento City Code is hereby amended to read as follows:

Sec. 9.758 Fees.

Fees may be imposed at the time the Proof of Compliance form is recorded to cover the costs of administering the energy audit program established pursuant to this Article. Fees shall be required to cover the costs of the appeal process. Such fees shall be set by resolution of the City Council.

SECTION 2. Emergency.

This ordinance is hereby declared an emergency measure to take effect immediately. The facts constituting the emergency are the need to provide for recovery of all costs of administering the energy audit program contained in Ordinance No. 81-006 and the need to do so as soon as possible.

ENACTED:

EFFECTIVE:

ATTEST:

MAYOR

City Clerk

RECEIVED
JUL 16 1981

ORDINANCE NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF CITY OF SACRAMENTO
ENGINEER'S OFFICE

July 28, 1981

AN ORDINANCE AMENDING SACRAMENTO CITY CODE SECTION 9.758, PERTAINING TO FEES CONNECTED WITH THE ENERGY AUDIT PROGRAM AND DECLARING SAID ORDINANCE TO BE AN EMERGENCY MEASURE TO TAKE EFFECT IMMEDIATELY

BE IT ENACTED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1.

Section 9.758 of the Sacramento City Code is hereby amended to read as follows:

Sec. 9.758 Fees.

~~fees shall be required to cover the costs of processing Proof of Compliance Forms recorded pursuant to this Article.~~ Fees may be imposed at the time the Proof of Compliance form is recorded to cover the costs of administering the energy audit program established pursuant to this Article. Fees shall be required to cover the costs of the appeal process. Such fees shall be set by resolution of the City Council.

SECTION 2. Emergency.

This ordinance is hereby declared an emergency measure to take effect immediately. The facts constituting the emergency are the need to provide for recovery of all costs of administering the energy audit program contained in Ordinance No. 81-006 and the need to do so as soon as possible.

ENACTED:

EFFECTIVE:

ATTEST:

MAYOR

City Clerk

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

July 28, 1981

RESOLUTION ESTABLISHING A FEE FOR THE RESIDENTIAL
RESALE ENERGY AUDIT PROGRAM

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

WHEREAS, The City Council on February 3, 1981, adopted Ordinance No. 80-006 relating to energy conservation standards. As set forth in Section 9.758 of the City Code, a fee may be imposed at the time of recording the Proof of Compliance forms to cover the cost of administering the Energy Audit program.

NOW, THEREFORE, it is hereby resolved that the fee imposed at the time the Proof of Compliance form is recorded shall be as follows:

\$10.00 if the Proof of Compliance form is recorded
and the fee paid within 180 days of the sale or
exchange of the dwelling.

\$25.00 thereafter.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

July 28, 1981

RESOLUTION AMENDING THE BUILDING INSPECTION
DIVISION'S 1981/82 BUDGET BY THE ADDITION
OF AN ADMINISTRATIVE ASSISTANT II POSITION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That the City Council at their February 3, 1981 meeting adopted a Residential Resale Energy Audit Ordinance and authorized the addition of a position to the Building Inspection Division's Budget, and
2. That the Department of Personnel performed a job classification study of the authorized position and recommended that it be an Administrative Assistant II.

NOW, THEREFORE, BE IT FURTHER RESOLVED:

That the City Budget for Fiscal Year 1981/82 is hereby amended by the transfer of \$31,500 from the Administrative Contingency to the Building Inspection Division's Operating Budget - Employee Services (1-01-3300-0000-4100) for the purpose stated in paragraph 1 above.

MAYOR

ATTEST:

CITY CLERK