



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

CONSENT  
September 21, 2010

Honorable Mayor and  
Members of the City Council

**Title: Cooperative Purchase Agreement: Automated Materials Handling System - North Natomas Library (B13000700)**

**Location/Council District:** 4660 Via Ingoglia, District 1

**Recommendation:** Adopt a **Resolution:** 1) approving the use of the Sacramento Public Library Authority cooperative purchase agreement with Envisionware, Inc. for the purchase and installation of an automated materials handling system for the North Natomas Library; and 2) authorizing the City Manager or City Manager's designee to execute the purchase under the referenced cooperative purchase agreement in an amount not to exceed \$488,027.

**Contacts:** Yadi Kavakebi, Facilities Superintendent, 808-8432; Don Tucker, Director of Facilities, Sacramento Public Library Authority, 264-2727

**Presenters:** Not applicable

**Department:** General Services

**Division:** Facilities and Real Property Management

**Organization No:** 13001541

**Description/Analysis:**

**Issue:** This report recommends the purchase and installation of an automated materials handling system (AMHS) for the North Natomas Library to support the "focused service facility" concept included in the 2007 Library Facilities Master Plan. An AMHS enhances customer service and reduces operational costs by automating, and reducing the time for self service check in of materials and the materials sorting process. An AMHS also helps reduce the number of repetitive motion injuries to library staff.

**Policy Considerations:** The recommendations in this report are consistent with:

- The City Strategic Plan goal to improve sustainability and livability by providing improved access to regional services.

- The 2007 Library Facilities Master Plan by expanding library services and supporting a demonstrated customer need.
- City Code Section 3.56.240, which authorizes the City Manager, where advantageous to the City, to utilize co-operative purchasing agreements approved by the City Council to purchase supplies or nonprofessional services through legal contracts of other governmental jurisdictions or public agencies without separate competitive bidding by the City.
- Resolution 2010-346 prohibiting the City from entering into any contract to purchase goods or services from any business or entity headquartered in Arizona.

**Committee/Commission Action:** None

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** The current project has been determined to be exempt from the requirements of CEQA under Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. This report involves only the purchase and installation of library equipment. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

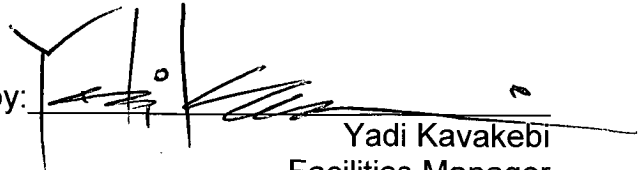
**Sustainability Considerations:** Not applicable

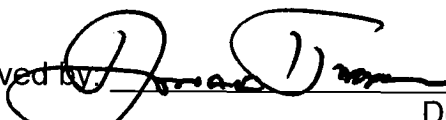
**Rationale for Recommendation:** The North Natomas Library is partially funded by State Library Grant funds in the amount of \$7,013,889. In order for the City to receive the full grant funding, the grant requires that the library include the installation of an AMHS.


In April 2008, the Sacramento Public Library Authority (Library Authority) issued a Request for Proposals (RFP) for an AMHS for the four new libraries (Elk Grove, North Natomas, Valley Hi-North Laguna, and Pocket-Greenhaven) scheduled to open in 2010. A total of five firms responded to the RFP. A selection committee was established by the Library Authority to review the proposals and make a recommendation. Envisionware, Inc. was selected as the most qualified firm. On July 24, 2008, the Governing Board of the Library Authority adopted Board Action No. 08-44, approving a contract with Envisionware, Inc. for the purchase of an AMHS for each library as funding is available. Using the cooperative purchase agreement between the Library Authority and Envisionware, Inc. will result in cost and time savings for the City because it eliminates conducting another competitive bidding process.

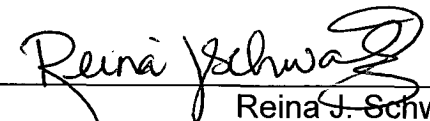
**Financial Considerations:** Sufficient funding is available in the project budget in the North Natomas Community Improvement Fund (Fund 3201) for the purchase and installation of an AMHS for the North Natomas Library from Envisionware, Inc. in an amount not to exceed \$488,027.

**Emerging Small Business Development (ESBD):** Envisionware, Inc. is not certified by the City as an emerging/small business.

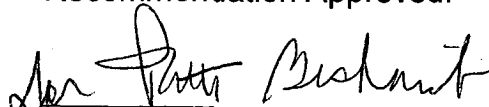
Respectfully Submitted by:   
Yadi Kavakebi  
Facilities Manager

Approved by:   
Donald Tucker  
Director of Facilities, Sacramento Public Library Authority

Approved by:   
Rivkah Sass  
Director, Sacramento Public Library Authority

Approved by:   
Reina J. Schwartz  
Director, Department of General Services

Recommendation Approved:

  
Gus Vina  
Interim City Manager

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**Attachment 1****BACKGROUND INFORMATION**

- On February 12, 2002, City Council adopted Resolution No. 2002-072 establishing a Capital Improvement Project (CIP) for the North Natomas Library Project.
- On December 16, 2003, City Council adopted Resolution No. 2003-901 approving the Library for the North Natomas Grant Application and Related Documents for funding a joint use, co-located public library and resolving to provide local matching funds.
- On May 10, 2005, City Council adopted Resolution No. 2005-323 approving the Memorandum of Understanding between the City of Sacramento, Sacramento Public Library Authority, Natomas Unified School District, and the Los Rios Community College District for the Natomas Town Center Education Complex, which includes the North Natomas Library.
- On December 13, 2005, the City Council adopted Resolution No. 2005-909 accepting the State Library Grant for the North Natomas Library in the amount of \$7,013,889. The Natomas Unified School District applied for joint-use funding through the California State Office of Public School Construction in the amount of \$2 million.
- On April 18, 2006, the City Council adopted Resolution No. 2006-250 approving a supplemental agreement with Nacht and Lewis Architects for the purpose of completing architectural/engineering drawings and specifications for approval by the City and the Division of the State Architect's Office.
- On May 23, 2006, the City Council approved Agreement No. 2006-0518 authorizing the City Manager to execute an agreement with Natomas Unified School District regarding the joint use of the Library for North Natomas for 40 years. The agreement included funding for the library in the approximate sum of \$900,000 but did not include budgetary authority to adjust the project budget.
- On July 31, 2007, City Council adopted Resolution No. 2007-569 authorizing the Mayor to sign the State Library Grant in the amount of \$7,013,889 for the purposes of constructing a North Natomas Library.
- On August 28, 2007, City Council adopted Resolution No. 2007-639 amending the FY2007/08 Capital Improvement Program budget by transferring \$3.8 million from the North Natomas Community Improvement fund balance (Fund 3201) to the North Natomas Library project.
- On June 17, 2008, City Council adopted Resolution No. 2008-402 awarding a construction contract to McCarthy Construction in an amount not to exceed \$6,998,000 for construction of the North Natomas Library.

- On June 16, 2009, City Council adopted Resolution No. 2009-395 authorizing various North Natomas Library appropriation adjustments resulting in a reduction in City project support from \$9,027,244 to \$8,793,605 to reflect the project need.
- On July 21, 2009, City Council adopted Resolution No. 2009-483 approving an interfund loan of development impact fees as needed to continue work on the North Natomas Library pending reimbursements from State grant funds.
- On August 18, 2009, City Council adopted Resolution No. 2009-538, approving appropriation adjustments and a memorandum of understanding between the City of Sacramento and the Sacramento Public Library Authority for reimbursement of the purchase of information technology software and hardware in an amount not to exceed \$589,199, and for the purchase of the opening day materials collection services in an amount not to exceed \$1.4 million for the North Natomas Library.

**RESOLUTION NO. 2010-XXXX**  
Adopted by the Sacramento City Council

**September 21, 2010**

**APPROVING THE USE OF A COOPERATIVE PURCHASE AGREEMENT FOR THE  
PURCHASE AND INSTALLATION OF AN AUTOMATED MATERIALS HANDLING  
SYSTEM FOR THE NORTH NATOMAS LIBRARY (B13000700)**

**BACKGROUND**

- A. The North Natomas Library project is partially funded by State Library Grant funds in the amount of \$7,013,889. In order for the City to receive the full grant funding, the grant requires that the library include the installation of an automated materials handling system (AMHS).
- B. In April 2008, the Sacramento Public Library Authority (Library Authority) issued a Request for Proposals (RFP) for an AMHS for the four new libraries (Elk Grove, North Natomas, Valley Hi-North Laguna, and Pocket-Greenhaven) scheduled to open in 2010. A total of five firms responded to the RFP. A selection committee was established by the Library Authority to review the proposals and make a recommendation. Envisionware, Inc. was selected as the most qualified firm.
- C. On July 24, 2008, the Governing Board of the Library Authority adopted Resolution No. 08-44, approving a contract with Envisionware, Inc. and stipulating that member jurisdictions and partner Library agencies may use the contract to purchase AMHS equipment.
- D. In accordance with Sacramento City Code section 3.56.240, the City Manager may, by cooperative purchasing agreements approved by City Council, purchase supplies or nonprofessional services through contracts of other governmental jurisdictions without separate competitive bidding where it is advantageous to the City.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. The use of the Sacramento Public Library Authority cooperative purchase agreement with Envisionware, Inc. for the purchase and installation of an AMHS for the North Natomas Library is approved.
- Section 2. The City Manager or the City Manager's designee is authorized to execute the purchase under the above cooperative purchase agreement in an amount not to exceed \$488,027.