



Minutes City of Sacramento Utilities Rate Advisory Commission

COMMISSION MEMBERS:

Karen McBride	Steven Archibald, Chair	Carolyn Veal-Hunter
Scott Brown	Douglas Brown, Vice Chair	Jeff Donlevy
	Kevin Schubert	

CITY STAFF:

*Jessica Hess, Media and Communication Specialist
Holly Charley, Senior Staff Assistant
Joe Robinson, Senior Deputy City Attorney*

*New City Hall
915 I Street, 1st Floor – Council Chambers*

November 14th, 2011 – 5:30 P.M.

The Utility Rate Advisory Commission is a commission of the City Council with review and recommendation authority. Its purpose is to review utility service rate proposals, develop recommendations on relevant issues regarding the setting of rates, hold rate hearings, and act as a liaison to the community to encourage understanding and participation.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located at the back of the room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. Hard copies are available at the Utilities Department (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit http://sacramento.granicus.com/ViewPublisher.php?view_id=31.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Utilities Department at (916) 808-8260 at least 48 hours prior to the meeting.

Minutes

November 14, 2011

*New City Hall
915 I Street – First Floor, Council Chambers*

All items listed are heard and acted upon by the Utilities Rate Advisory Commission unless otherwise noted.

Call to Order – 5:34 p.m.

Roll Call **Present:** Jeff Donlevy, Kevin Schubert, Douglas Brown, Steven Archibald, Karen McBride, Scott Brown, Carolyn Veal-Hunter (arrived at 5:36pm).
Absent: None.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. **Approval of Minutes for October 26, 2011.**

Location: (Citywide)

Recommendation: Approve Commission minutes for October 26, 2011.

Contact: Holly Charley, Senior Staff Assistant, (916) 808-7605 Department of Utilities.

Summary: Motion to approve by Douglas Brown, second by Scott Brown. All present in favor, none opposed.

Action: Minutes Approved.

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

2. **Title:** Report back from October 26th commission meeting.

Location: (Citywide)

Recommendation: Receive and File. Staff report back on items and issues raised at the October 26th commission meeting.

Contact: Dave Brent, Interim Director of Utilities (916) 808-1420, Department of Utilities.

Summary: Gave commissioners an opportunity to ask questions regarding the report back information provided for questions raised at the last meeting. One item still being worked on regarding lining up breaks, overflows, leaks etc with the age of pipes. Information provided for what data is being put together for this response. Will report back at the next meeting. The Commission was provided with list of Water and Sewer projects completed since 2001. Information regarding grants received is not complete and will be provided at a later date.

Action: Received and filed.

3. Title: Water and Wastewater Program Finance Plan

Location: (Citywide)

Recommendation: Receive and File. Review of proposed Water and Wastewater Program and its proposed financing.

Contact: Jamille Moens, Business Services Manager (916) 808-5988, Department of Utilities.

Summary: Staff provided presentation given to City Council on November 8th. Information reviewed including overview of 30 year plan, including a 5 year CIP and 3 year rate increase, Financials reviewed for Water and Wastewater funds, including preliminary year end results, FY11/12 budget overview, and cost drivers. Next steps provided, including 218 notice, public hearing, recommendations and council hearing.

Public Comments heard from Greg Hatfield.

Action: Received and filed.

Public Comments- Matters Not on the Agenda

4. No Public Comments

Commission Ideas, Questions and Announcements

5. Commissioner S. Brown asked for PDF of presentation, staff reminded commission that all the meeting materials are available on the website.

6. Commissioner Veal-Hunter shared that she was able to go on one of the tours of Utility Facilities and found it very helpful.

7. Questions regarding the schedule for next meetings, staff is considering rescheduling the date and will notify the commission. Clarification of allowable meetings in correspondence with the 218 notification. Staff clarified that there are no restrictions, just that the public hearing be held at the close of the 45 days notification or protest period.

Adjournment - 8:12 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the November 14, 2011 meeting as approved by the Utilities Rate Advisory Commission.

Holly Charlety
Commission Secretary