

RESOLUTION NO. 2004-918

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF DEC 7 2004

**RESOLUTION APPROVING THE ADDITION OF
1.0 FTE IN FY05 FOR THE PASSPORT PROGRAM,
AND DISTRIBUTION OF SURPLUS FUNDS
ASSOCIATED WITH THE PROGRAM**

WHEREAS, the City Clerk's Office has implemented a revenue generating program by processing passport applications;

WHEREAS, this service is a full time function; and

WHEREAS, revenues are expected to meet and/or surpass the cost of a full time equivalent position (FTE).

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNIL OF THE CITY OF
SACRAMENTO:**

1. 1.0 FTE is added to the City Clerk's Office for the passport program without additional funding for FY05; and
2. Any surplus funds received from the passport program be transferred without additional approval to the City Clerk's technology CIP (AA68) at the end of each fiscal year.

HEATHER FARGO

MAYOR

ATTEST:

SHIRLEY CONCOLINO

FOR CITY CLERK USE ONLY

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