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FILED
AUG 27 2002
BY THE CITY COUNCIL
OFFICE OF THE CITY CLERK

August 15, 2002

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CITY OF SACRAMENTO
CITY COUNCIL
Sacramento, California

CONTINUED
FROM 8/20/02
TO 8/27/02

Honorable Members in Session:

SUBJECT: City Attorney's Annual Report for Fiscal Year 2001-2002

LOCATION AND COUNCIL DISTRICT: City-wide

RECOMMENDATION: Receive and file the Annual Report and provide direction to the City Attorney.

CONTACT PERSON: Samuel L. Jackson, City Attorney, 264-5346
Richard E. Archibald, Assistant City Attorney

FOR COUNCIL MEETING OF: August 20, 2002

SUMMARY: The attached report, which covers Fiscal Year 2001-2002, is the seventh annual report produced by the City Attorney, the fifth on a fiscal year basis. Our report sets forth a number facts and figures regarding performance by staff of the City Attorney's Office during Fiscal Year 2001-2002 and comparisons to performance in prior years.

BACKGROUND: In 1995, the City Attorney commenced surveying Departments of the City of Sacramento to solicit information which would assist in improving delivery of legal services. The City Attorney's annual report is the product of one such survey.

In the individual sections of the report, we measure our performance against goals set in our 2001-2002 Action Plan. The report contains a detailed analysis of the performance of each of our four operating sections, and a discussion of administrative activities during the year. For each section we report significant accomplishments, statistical information regarding workload, and comparisons with past performance. Development related work, along with ordinance drafting, placed heavy demands on the Advisory Section. The Special Projects Section

concentrated on several high profile matters and on municipal finance projects. Our Code Enforcement Section faced heavy civil litigation and criminal enforcement caseloads. The Litigation Section handled a heavy volume of cases, yielding the excellent results detailed in the report. We have included our five year plan for the period 2003 through 2007, to guide us in providing the highest possible service to the city during those years.

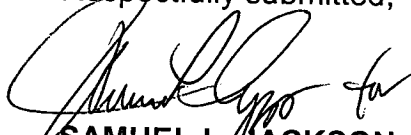
FINANCIAL CONSIDERATIONS: This report does not involve a financial impact on the City's budget. We believe our staffing is adequate to handle current and anticipated work for the next year.

ENVIRONMENTAL CONSIDERATIONS: CEQA does not apply where the matter before the Council does not constitute a CEQA "project." A report of this nature does not qualify as a CEQA project inasmuch as it can have no conceivable effect upon the environment.

POLICY CONSIDERATIONS: This report is consistent with the City's policy of measuring performance and requiring accountability of all City departments.

ESBD CONSIDERATIONS: There is no discretionary expenditure involved in this report; consequently ESBD policies and procedures are not applicable.

Respectfully submitted,


SAMUEL L. JACKSON
City Attorney

RECEIVE, FILE AND DIRECT STAFF
RECOMMENDATION APPROVED:


ROBERT THOMAS
City Manager

Attachment