



REPORT TO COUNCIL City of Sacramento

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CONSENT REPORT
May 23, 2006

Honorable Mayor and
Members of the City Council

Subject: Agreement: Master Agreement with Los Rios Community College for Vocational Training.

Location/Council District: Citywide

Recommendation: Adopt a resolution authorizing the City Manager to enter into an agreement and any amendments thereto with Los Rios Community College District for vocational training services.

Contact: Jay Bowdler, Assistant Chief, 566-6590

Presenters: N/A

Department: Fire

Division: Training

Organization No: 2552

Summary:

The Sacramento Fire Department (SFD) has written curriculums to teach various subjects in the Fire Recruit Academy and Fitness in the Fire House. These curriculums meet the standards of the Los Rios Community College School District (LRCCSD). Through the use of a Master Agreement with LRCCSD, individuals from the Fire Department that successfully complete these courses can receive college credit, while the Fire Department generates a small revenue stream to offset administrative costs associated with providing this training.

Committee/Commission Action: None.

Background Information:

The SFD began its partnership with LRCCSD in spring 2002 for a three-year period. As a result of increased academies and increased program costs, the contract renewal is being brought forward for City Council approval. The SFD anticipates holding two full firefighter recruit training academies and one lateral firefighter academy annually. In addition, the Fire Department Training Division

will offer a variety of in-service training programs, including fitness training to approximately 550 sworn employees.

A legislative change in the State Education Code supports the use of master agreements between local public safety agencies and community colleges to embrace the vast training curriculum developed and conducted by agencies separate from the college system. The philosophy of this program is to reward the participating agencies with a revenue stream partially offsetting instructional training costs of classes that are conducted under the management of the community college district.

The SFD has rewritten the curriculum utilized to teach the Fire Recruit Academy and the Fitness in the Fire House classes to meet the standards of the LRCCSD. The instructors teaching these classes must be subject matter experts and meet the requirements set to teach at the community college level. Employees who enroll and complete these classes receive accredited college credit for their efforts.

Financial Considerations:

The agency must enroll/register employees in these courses. Upon completion of the course and submission of positive attendance reports, the agency receives a tuition invoice for each class taught during the fiscal year. This contract contains language allowing any increase in tuition by the college to be coupled with a request to negotiate the reimbursement rate by the City of Sacramento.

Tuition costs vary with the number of students enrolled. Enrollment has and is expected to rise under this program. Annual tuition costs attributed to this program have ranged from \$20,000 to \$28,000 and are expected to rise with increased enrollment. Additional program costs include instructors, supplies and administrative support.

The anticipated revenue under this program is expected to be approximately \$100,000 annually. Considering the term of this contract and options to extend, the resulting revenue is estimated at approximately \$500,000 for the term of the contract. The program revenue will partially offset administrative costs (including the tuition costs) incurred in providing Fire Recruit Academies and Fitness in the Fire House training.

Because of the fluctuating nature of the expenditures and revenues associated with this agreement, staff is recommending that the Finance Director be authorized to adjust the Fire Department training budget to reflect the actual revenues received and associated administrative costs related to this agreement.

Environmental Considerations:

This proposal does not constitute a project and is therefore exempt for California Environmental Quality Act.

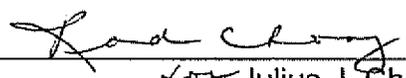
Policy Considerations:

The partnership between the SFD and LRCCSD is supportive of the City Council's vision to create partnerships with local education institutions. Entering into a contract with LRCCSD will enable firefighters to earn college credits and allow the Fire Department to continue to provide fire recruit academies and provide fitness instruction to firefighters.

Emerging Small Business Development (ESBD):

None.

Respectfully Submitted by: 
Jay Bowdler, Assistant Chief

Approved by: 
for Julius J. Cherry
Fire Chief

Recommendation Approved:

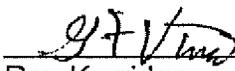

Ray Kerridge
City Manager

Table of Contents:

Pg	1-3	Report
Pg	4	Resolution

RESOLUTION NO.

Adopted by the Sacramento City Council

May 23, 2006

**Master Agreement between the Sacramento Fire Department (SFD)
and the Los Rios Community College School District (LRCCSD).**

BACKGROUND

- A. The Sacramento Fire Department (SFD) began a partnership with Los Rios Community College School District (LRCCSD) in spring 2002 for a three-year period.
- B. This relationship has empowered the City to manage a portion of the training hours conducted annually by the SFD under the educational guidance of the LRCCSD.
- C. This relationship has raised the educational standards of the programs conducted. Additionally, SFD employees obtain college credit for the classes taught under this LRCCSD partnership.
- D. The SFD will remit tuition payments to the LRCCSD and LRCCSD will reimburse the SFD according to the formula specified in the contract.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager is authorized to execute a three-year master agreement with an option for two one-year extensions with LRCCSD for vocational education; and
- Section 2. The Finance Director is authorized to adjust the Fire Department training budget annually to reflect the actual revenues received and associated administrative costs related to this agreement.

