

December 20, 1944

There being no further business, the meeting adjourned at 6:40 o'clock P.M.  
to meet again at the Call of the Chair.

*S. C. Pittman*  
Acting Secretary

APPROVED:

*Robert Root*  
President

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
REGULAR MEETING

January 18, 1945

The Civil Service Board met in regular session in its office at 7:30 o'clock  
P.M.

PRESENT: Commissioners Cavanaugh, Deise and Root.  
ABSENT: None

MINUTES, READING OF  
Approved

Minutes of meeting of December 20, 1944  
were ordered approved as read.

RE: COUNCIL RESOLUTION #163  
Veteran's Preference

Sacramento City Council Resolution  
No. 163, dated December 26, 1944 re-  
lating to Veteran's Preference for

persons having served in various capacities during the present war, was read and  
ordered filed.

ANTHONY LEE  
Re: Seniority Rights

Letter dated January 17, 1945, from  
Anthony Lee, employee in the Street  
Maintenance Department, was read.

The letter requested information relative to seniority in securing a position in  
a higher ranking classification if no eligible list exists. The Secretary was

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instructed to inform Mr. Lee that the Civil Service Board has no jurisdiction in placing an employee with a seniority right to a higher ranking position. The Board has jurisdiction as to right of employment only if eligibles are certified from a list.

RE: SECTION 71, CITY CHARTER,  
5, 10 and 15 years Service  
Salaries

The Civil Service Board at a special meeting held November 30, 1944, instructed the Secretary to secure

information from other cities relative to service salary procedures. Seven cities have replied and investigation discloses that no service raises for a period beyond five years are provided for. It was the order of the Board that this information be submitted to the City Council.

RECLASSIFICATION  
Evelyn Carroll

Letter dated December 18, 1944, from Evelyn Carroll, employed in the Waste Removal Department, and a letter

dated January 8, 1945 from Wm. J. McQuillan, Superintendent Division of Waste Removal Department, requesting correction of error in classification of Evelyn Carroll, were read by the Board. A review and investigation disclosed an error had been made and it was the order of the Board that Evelyn Carroll be classified as Bookkeeping Machine Operator, effective as of February 15, 1941.

N. R. BASCHERINI  
Re: Status of Non Essential  
Workers

Letter from Mr. Bascherini dated January 15, 1945, requesting status of City Employees who may be required

by the Government to seek employment contributing to the war effort, was received by the Board and ordered acknowledged.

D. J. SOWLES  
Suggesting Classification  
Junior Operator

Letter from D. J. Sowles dated January 9, 1945, addressed to Chas. Haenggi, Superintendent of Streets

and referred to the Civil Service Board by Mr. Klaus, City Engineer, was

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read. Letters suggested the classification of Junior Operator. The Board ordered letter acknowledged and filed.

LAWRENCE F. BERTOLANI  
Leave of Absence

Letter from Lawrence F. Bertolani,  
Uniform Fireman, dated December 29,  
1944, requesting a leave of absence

to complete studies for an A.B. degree at the University of Santa Clara, Santa Clara California, was read. After review and discussion, it was the order of the Board that Lawrence F. Bertolani be granted a leave of absence from January 1, 1945 to and including June 30, 1945.

RECLASSIFICATION OF POSITIONS  
J. Q. Adams  
Geo. P. Huelsman

Letter from Terence Mulligan, Chief  
of Sacramento Fire Department, dated  
December 14, 1944, requesting a re-

classification of positions in the Fire Department from Auto Mechanic and Machinist to Master Mechanic and Assistant Master Mechanic respectively, was read. After discussion of the duties of these positions, Mr. Root moved that the positions be reclassified to Master Mechanic and Assistant Master Mechanic; seconded by Mr. Deise, thereupon becoming the order of the Board. After review and discussion of the duties of Messrs. Adams and Huelsman and their qualifications and fitness for the positions of Master Mechanic and Assistant Master Mechanic respectively, it was the order of the Board that they appear for examination February 1, 1945, at 7:30 P.M. in the office of the Board. The Secretary was instructed to secure an examiner.

RECLASSIFICATION  
John D. Lane  
Jos. House  
Geo. R. Baker

A letter from A. K. McAllister, Chief  
of Police, dated January 8, 1945, and  
a letter from Leslie Cox, Superintend-

ent Bureau of Identification requesting change of classification of Geo. R. Baker, John D. Lane and Jos. House from Junior Fingerprint Technician to Senior Fingerprint Technician was reviewed. After investigation and consideration of the duties of the position as set forth in the letters, it was the opinion of the Civil Service Board that the duties came within the scope of the Civil Service Board's definition

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Board suggested that Miss King be appointed Bookkeeping Machine Operator on a temporary basis, subject to examination when a Bookkeeping Machine Operator's Examination was given.

FRANK POOLE  
RE: REINSTATEMENT AS  
GARBAGEMAN

A letter from Frank Poole dated January 8, 1945, requesting reinstatement as Garbageman was reviewed

by the Board. After review and discussion of the facts, it was the order of the Board that the request for reinstatement be denied.

MARIE LORD  
Extension of Leave  
of Absence

A letter from Marie Lord dated December 3, 1944, requesting a 90 day extension of her leave of absence,

was considered by the Board. After review and discussion, it was the order of the Board that Mrs. Lord be granted an additional 90 day leave of absence, beginning December 12, 1944.

ESTHER HELEN THOM  
Extension of Leave  
of Absence

A letter from Esther Helen Thom, Registered Nurse, dated December 29, 1944, requesting a 90 day extension

of her leave of absence, was considered by the Board. After review and discussion, it was the order of the Board that Mrs. Thom be granted a 90 day extension of her leave of absence, beginning January 24, 1945.

ETHEL M. HOOD  
Extension of Leave  
of Absence

The request of Ethel M. Hood for an extension of her leave of absence scheduled for this meeting was con-

tinued to the next regular meeting of the Board.

ANGELO V. DAL PORTO  
Leave of Absence

Letters from Terence Mulligan, Chief Fire Department, dated August 23, 1944, and January 11, 1945, and a letter

from Mildred E. Thoren, M.D., Superintendent and Medical Director of Weimar Joint

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Sanitorium, requesting the Civil Service Board grant Angelo V. Dal Porto, Uniform Fireman, a leave of absence for sickness, were considered. After discussion, it was the order of the Board that Angelo V. Dal Porto be granted a leave of absence from January 17, 1944 to April 1, 1945.

THOMAS J. BELTINCK  
Restoring Name to  
Eligible List

The Civil Service Board on June 30, 1943, declared its intention to abolish the Fire Alarm Operator's Eligible List

#108. The name of Thomas J. Beltinck was removed from this list in error, as Mr. Beltinck had enlisted in the United States Navy on May 28, 1942 and his name should not have been removed from said list. After such determination, it was the order of the Board that Mr. Beltinck's name be returned to such list, subject to provisions of Civil Service Board Rules and Regulations on Military Leave.

NAMES OFF LIST

After investigation, the following names were ordered removed from eligible registers because certifications were either returned by postal authorities or eligibles failed to report after certification:

Edgar M. Burgess	- Auto Mechanic
Edward A. Glacken	- Auto Mechanic
Daniel P. Derich	- Auto Mechanic
Charley T. Jensen	- Auto Mechanic
Joel Peterson	- Auto Mechanic
Richard A. Sparks	- Auto Mechanic
Frank Stockton	- Auto Mechanic
John S. Cole	- Bookkeeping Machine Operator
Ethel Faulkner	- Bookkeeping Machine Operator
Berthold Haas	- Bookkeeping Machine Operator
Mary B. Pippert	- Bookkeeping Machine Operator
Gretchen H. Withrow	- Bookkeeping Machine Operator
Blair, Margaret A.	- Junior Clerk
Madeline Guth	- Junior Clerk
Dorothy Senn	- Junior Clerk
Morraine Sleeper	- Junior Clerk
Lillian Swacina	- Junior Clerk
Mary G. Davis	- Key Punch Operator
Adeline M. Harlis Engstrom	- Key Punch Operator

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NAMES OFF LIST (Continued)

Jacob F. Ast	-	Meat Inspector
Arthur R. Hacker	-	Meat Inspector
Frank J. Koewler	-	Meat Inspector
Robert Browning	-	Power Driven Equip. Opr.
Wm. L. Robinson	-	Uniform Fireman

There being no further business to come before the Board, the meeting adjourned at 11:00 o'clock P.M. to meet again at the Call of the Chair.

*S. C. Pittman*  
Acting Secretary

APPROVED:

*Robert W. Root*  
President

MINUTES OF CIVIL SERVICE BOARD  
CITY OF SACRAMENTO  
REGULAR MEETING

February 1, 1945

The Civil Service Board met in regular session in its office at 7:30 o'clock P.M.

PRESENT: Commissioners Cavanaugh, Deise and Root.  
ABSENT: None

MINUTES, READING OF  
Approved

Minutes of meeting of January 18, 1945,  
were ordered approved as read.

DEFINITION  
MASTER MECHANIC (Fire Dept.)

The definition of Master Mechanic  
(Fire Dept.) dated February 1, 1945,  
was reviewed and considered by the

Board. It was the order of the Board that this definition be adopted as of February 1, 1945.

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of the employees of the Bureau of Criminal Identification and report at the next meeting of the Board; seconded by Mr. Cavanaugh, thereupon becoming the order of the Board.

CERTIFICATION FROM PROMOTIONAL ELIGIBLE LISTS

After discussion of the eligibility of a person no longer in the employ of the City but whose name appears on a Promotional Eligible List, it was the order of the Board that persons whose names appear on a Promotional Eligible List should not be certified if no longer in the employ of the City. However, persons occupying a position in another department or exempt are eligible for certification.

REQUESTS NAME ON INACTIVE LIST

C. T. Jensen

A letter from C. T. Jensen dated December 18, 1944, requesting his name be placed on the inactive list

was read. The Civil Service Board at its meeting January 18, 1945, removed his name from the Auto Mechanic Eligible List for failure to reply within the time limit upon certification. It was the order of the Board that the request of Mr. C. T. Jensen to have his name placed on the inactive list be denied.

NAMES OFF LIST

After investigation, the following names were ordered removed from eligible registers because certifica-

tions were either returned by postal authorities or eligibles failed to report after certification:

- Elsie Morebeck - Stenographer
- Jewel Schenfield - Junior Clerk

DEPARTMENTAL REPORTS APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental Reports

be approved:

Assessor-Collector

- Burke, James J. - Temp. Appt. 12/1/44 Supervisor License Inspection @ \$223
- James, Jesse B. - Temp. Appt. 12/1/44 Supervisor License Collection @ \$223
- Mortimore, Marjorie M. - Temp. Appt. 1/16/45 Cashier for Oak Park Branch @ \$170

City Attorney

Panattoni, Adon V. - Temp. Appt. 12/11/44 Relief Pros. Attorney @ \$275 - Exempt

City Clerk

Faig, Milton F. - Temp. Appt. 12/1/44 Deputy-City Clerk @ \$307 Mo. - Exempt  
Sather, Lola M. - Prob. Appt. 2/1/45 Stenographer @ \$162 Mo. from List

City Library

Dean, Mildred - Temp. Appt. 1/3/45 Library Page @ 50¢ Hour  
Downey, George - Temp. Appt. 12/5/44 Relief-Janitor @ \$155 Month  
Robinson, Monty - Temp. Appt. 12/6/44 Relief-Janitor @ \$155 Month  
Robinson, Virginia - Temp. Appt. 1/1/45 Senior-Librarian @ \$190 Mo. - Exempt

Crocker Art Gallery

Campbell, John L. - Temp. Appt. 12/15/44 Gallery Attendant @ \$176 Mo.  
Downey, George - Temp. Appt. 10/10/44 Janitor-Watchman @ \$165 Mo.  
Farrell, Edwin S. - Temp. Appt. 1/23/45 Janitor @ \$145 Month  
Ludvik, Jerry - Temp. Appt. 12/1/44 Janitor @ \$165 Month  
McDonald, James F. - Temp. Appt. 12/1/44 Janitor @ \$165 Month

Department of Accounts

Grisby, Virginia - Temp. Appt. 1/2/45 Junior Clerk @ \$135 Month  
King, Pearl M. - Temp. Appt. 1/1/45 Bookkeeping Machine Opr. @ \$160 Mo.

Engineering Department

Beall, Wm. H. - Temp. Appt. 11/22/44 Relief Janitor @ \$155 Month  
Brooks, Edmond E. - Temp. Appt. 12/20/44 Auto Mechanic @ \$195 Month  
Cordano, C. - Temp. Appt. 8/1/44 Assistant Storekeeper @ \$185 Month  
Engle, L. J. - Temp. Appt. 11/27/44 Power-Driven Equip. Opr. @ \$240 Mo.  
from List  
Lack, J. Lyle - Temp. Appt. 8/1/44 Assistant Storekeeper @ \$200 Month  
Robinson, Monty - Temp. Appt. 11/21/44 Janitor and Elev. Opr. @ \$155 Mo.  
Stanley, Henry F. - Temp. Appt. 1/16/45 Electrical Helper @ \$170 Month

Fire Department

Bertoni, V. J. - Temp. Appt. 12/2/44 Uniform Fireman @ \$195 Month  
Bowden, Wm. - Temp. Appt. 11/16/44 Uniform Fireman @ \$195 Month  
Brockman, T. W. - Temp. Appt. 8/1/44 Asst. Dir. of Training @ \$260 Mo.  
Morgan, George - Reinstatement 8/1/44 Captain @ \$250 Month from Layoff List

Health Department

Burditt, Lenora - Temp. Appt. 1/16/45 Laboratory Technician @ \$175 - Exempt  
Chapman, Louis J. - Temp. Appt. 12/18/44 Laborer - Rat Control @ \$150 Month  
Cummings, E. H. - Temp. Appt. 1/2/45 Laborer - Rat Control @ \$150 Month  
Cummings, Jack - Temp. Appt. 1/9/45 Laborer - Rat Control @ \$150 Month  
Dean, Jack - Temp. Appt. 12/18/44 Laborer - Rat Control @ \$150 Month  
Ginn, Irvin H. - Temp. Appt. 12/28/44 Laborer - Rat Control @ \$150 Month  
Hamilton, R. R. - Temp. Appt. 12/18/44 Laborer - Rat Control @ \$150 Month



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Health Department (Continued)

Hanagan, Raymond - Temp. Appt. 1/17/45 Chief F. & M. Inspector (Vet) @ \$275 - Exempt  
 Harvey, Ronald - Temp. Appt. 1/8/45 Laborer - Rat Control @ \$150 Month  
 Hieronymus, Ann - Temp. Appt. 1/2/45 Junior Clerk @ \$135 Month  
 Hinds, Bernyce M. - Temp. Appt. 12/22/44 Registered Nurse @ \$175 Mo. - Exempt  
 Knauss, James E. - Reinst. 1/17/45 Insp. F. & M. Vet. @ \$193 Mo. from Layoff List  
 Lane, J. H. - Temp. Appt. 12/18/44 Laborer - Rat Control @ \$150 Mo.  
 Matson, H. C. - Temp. Appt. 12/19/44 Laborer - Rat Control @ \$150 Mo.  
 McLeod, Dan - Temp. Appt. 12/13/44 Meat Inspector @ \$190 Mo. from List  
 Morgan, Henry M. - Temp. Appt. 12/18/44 Laborer - Rat Control @ \$150 Mo.  
 Poletti, James - Temp. Appt. 12/18/44 Laborer - Rat Control @ \$150 Mo.  
 Raley, Lillian R. - Temp. Appt. 1/8/45 Junior Clerk @ \$135 Month  
 Shirley, Richard D. - Temp. Appt. 12/27/44 Laborer - Rat Control @ \$150 Month  
 Simmonds, A. L. - Temp. Appt. 12/19/44 Sanitary Inspector @ \$190 Month  
 Simmonds, A. L. - Temp. Appt. 12/19/44 P.M. Laborer - Rat Control @ \$150 Mo.  
 Soutar, Richard G. M.D. - Temp. Appt. 12/26/44 Relief Dir. Clinic @ \$275 Month - Exempt  
 Strazzo, Jacqueline - Temp. Appt. 12/26/44 Junior Clerk @ \$135 Month  
 Terry, Ernest A. - Temp. Appt. 12/18/44 Laborer - Rat Control @ \$150 Mo.  
 Veronis, Louis - Temp. Appt. 1/29/45 Food & Market Inspector @ \$190 Mo.

Park Department

Messier, W. - Temp. Appt. 1/15/45 Foreman - Pest Control @ \$191 Mo.  
 Miller, Otto - Temp. Appt. 1/2/45 Truck Driver @ \$175 Month  
 Pyle, Floyd - Reinst. 12/29/44 Laborer @ \$162 Mo. from Layoff List  
 Pyle, Floyd - Temp. Appt. 12/21/44 Truck Driver @ \$175 Month  
 Pyle, Floyd - Temp. Appt. 1/22/45 Truck Driver @ \$175 Month

Police Department

Berkeley, Doris - Temp. Appt. 1/16/45 Jr. Clerk @ \$135 Month  
 Gregg, Mrs. J. - Temp. Appt. 1/15/45 Relief Matron @ \$140 Month  
 Paul, Wm. Hardy - Temp. Appt. 12/15/44 Patrolman @ \$195 Month  
 Pedersen, Niels B.N. - Temp. Appt. 1/18/45 Patrolman @ \$195 Month  
 Raley, Leonard T. - Temp. Appt. 1/10/45 Patrolman @ \$195 Month  
 Rose, Clarence M. - Temp. Appt. 12/1/44 Patrolman @ \$195 Month

Recreation Department

Bacchi, Sam - Temp. Appt. 1/1/45 Recreation Leader @ 60¢ Hour  
 Bertacchi, Otto - Temp. Appt. 12/1/44 Truck Driver @ \$175 Month  
 Buletti, Vivian - Temporary Appt. 12/1/44 Recreation Leader @ 60¢ Hour  
 Crary, Norma - Temp. Appt. 12/1/44 Recreation Leader Gr. B @ \$1.00 Hr.  
 Enz, Bertha - Temp. Appt. 12/1/44 Superv. Playgrounds @ \$190 Month  
 Goodnight, Collene - Temp. Appt. 12/1/44 Recreation Leader @ 60¢ Hour  
 Lamb, Richard T. - Temp. Appt. 11/16/44 Recreation Leader @ 60¢ Hour  
 Matulich, Katherine - Temp. Appt. 12/1/44 Recreation Leader @ 60¢ Hour  
 Renfree, R. G. - Temp. Appt. 1/2/45 Recreation Leader @ 75¢ Hour  
 Robertson, Clark B. - Temp. Appt. 5/22/44 Laborer @ \$145 Month  
 Stassi, Sam J. - Temp. Appt. 11/16/44 Recreation Leader (Official) @ 60¢ Hr.  
 Van Harlinger, Nola - Temp. Appt. 12/16/44 Recreation Leader @ 60¢ Hour

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Waste Removal Department

- Adams, Rue K. - Temp. Appt. 1/3/45 Junior Clerk @ \$135 Month
- Allen, Leo J. - Temp. Appt. 10/24/44 Garbageman @ \$6.60 Day
- Austin, Merle - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Barbieri, Henry - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Biancalana, Vittorio - Temp. Appt. 10/11/44 Garbageman @ \$6.60 Day
- Branch, Quitman - Temp. Appt. 12/20/44 Garbageman @ \$6.75 Day
- Brent, J. Edward - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Brown, H. W. - Temp. Appt. 1/1/45 Laborer @ \$162 Month
- Burgess, Milton - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Cavagnaro, A. T. - Temp. Appt. 1/1/45 Laborer @ \$156 Month
- Caviness, Charlotte - Temp. Appt. 12/1/44 Bookkeeping Machine Opr. @ \$160 Month
- Caviness, Charlotte - Reinst. 1/1/45 Junior Clerk @ \$155 Mo. from Layoff List
- Celli, Adam - Temp. Appt. 12/29/44 Garbageman @ \$6.75 Day
- Cotton, Vernon - Temp. Appt. 1/25/45 Garbageman @ \$6.75 Day
- Cox, E. R. - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Dawson, Halsey - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- DeMartin, Decimo - Temp. Appt. 12/4/44 Pick-up Man @ \$175 Month
- Denkins, Warren - Temp. Appt. 12/27/44 Garbageman @ \$6.75 Day
- Donobedian, Ed - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Dorian, Jim - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Downey, George - Temp. Appt. 12/8/44 Laborer @ \$150 Month
- Fields, George Jr. - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Fields, Richard - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Foman, Odi - Temp. Appt. 12/7/44 Garbageman @ \$6.75 Day
- Ford, Henry - Reinst. 12/5/44 Garbageman @ \$162 Month from Layoff List
- Hale, Carroll E. - Temp. Appt. 1/19/45 Truck Driver @ \$175 Month
- Kirksey, Hildred - Temp. Appt. 12/30/44 Garbageman @ \$6.75 Day
- Lawrence, Ralph E. - Temp. Appt. 1/1/45 Laborer @ \$150 Month
- Lester, Chauncey - Temp. Appt. 12/18/44 Garbageman @ \$6.75 Day
- Linninger, Royal B. - Temp. Appt. 12/21/44 Garbageman Helper \$6.75 Day
- Lozano, Manuel - Temp. Appt. 11/27/44 Pick-up Man @ \$167 Month
- McKay, Charles - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Nash, Amos - Temp. Appt. 12/21/44 Garbageman @ \$6.75 Day
- Nunnely, Lawton J. - Temp. Appt. 11/30/44 Pick-up Man @ \$167 Month
- O'Connell, Maurice D. - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Owens, H. J. - Reinst. 1/2/45 Laborer @ \$162 Month from Layoff List
- Parea, C. E. - Temp. Appt. 12/2/44 Pick-up Man @ \$175 Month
- Ritter, Genevieve - Reinst. 1/4/45 Bookkeeping Mach. Opr. @ \$187 Mo. from Layoff List
  
- Roberts, J. H. - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Rose, Melvin T. - Temp. Appt. 12/29/44 Garbageman @ \$6.75 Day
- Sampson, Frank P. - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Singleton, Melissa - Temp. Appt. 1/10/45 Junior Clerk @ \$135 Month
- Spangler, Marjorie - Temp. Appt. 1/29/45 Junior Clerk @ \$135 Month
- Taylor, Stephen - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Vogeli, Lockwood - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour
- Vujovich, John - Temp. Appt. 1/19/45 Laborer @ \$150 Month
- Wade, Mary Doe - Temp. Appt. 1/29/45 Junior Clerk @ \$135 Month
- Walter, Frances - Temp. Appt. 1/22/45 Junior Clerk @ \$135 Month
- Wilson, Jim - Temp. Appt. 12/3/44 Laborer @ \$1.00 Hour

Change of Classification

- Carroll, Evelyn - From Junior Clerk to Bookkeeping Machine Opr. 2/15/41 @ \$181 Month

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Water Department

Lang, John C. - Temp. Appt. 12/16/44 Office Supervisor @ \$275 Month

Leave of Absence

Cummings, P. F. - Leave of Absence from December 12, 1944 to December 31, 1944  
without Pay

Harmon, W. L. - Leave of Absence from November 1, 1944 to December 31, 1944  
without pay

Hawthorne, Mary Ann - Leave of Absence from December 3, 1944 to January 3, 1945  
without pay

Myers, R. J. - Leave of Absence from December 29, 1944, without pay  
a/c Military Service

Silva, Norman - Leave of Absence from June 3, 1944 without pay  
a/c Military Service

Soligan, Herbert - Leave of Absence from January 10, 1945, without pay  
a/c Military Service

Traudt, Marguerite - Leave of Absence from January 8, 1945 to January 28, 1945  
without pay

Transfer

Tronsen, Alex - Transfer 11/16/44 as Laborer from Camp Sacramento Div. to  
Recreation Dept. (Gen. Div.)

There being no further business to come before the Board, the meeting  
adjourned at 10 o'clock P.M. to meet again at the Call of the Chair.

  
Acting Secretary

APPROVED:

  
President