



APPROVED
BY THE CITY COUNCIL

MAR 9 1999

OFFICE OF THE
CITY CLERK



JACK CRIST
DEPUTY CITY MANAGER

NEIGHBORHOODS,
PLANNING AND DEVELOPMENT
SERVICES DEPARTMENT

CITY OF SACRAMENTO
CALIFORNIA

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March 3, 1999

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: PLANNING STAFFING INCREASE TO MEET ECONOMIC EXPANSION

LOCATION AND COUNCIL DISTRICT: Citywide

RECOMMENDATION:

The City Manager recommends that the City Council adopt the attached resolution authorizing 4 new full time employees and appropriate budget adjustments for funding the additional FTE in the Neighborhoods, Planning, and Development Services Department , Planning Division for FY 1998/99.

CONTACT PERSON: Gary Stonehouse, Planning Director, 264-5567

FOR COUNCIL MEETING OF: March 9, 1999

SUMMARY:

The increased planning activity created by the current economic expansion cannot be handled by existing planning resources. To meet this need, four additional positions are being requested. These positions will be funded by the additional revenue being generated by the development.

BACKGROUND:

Planning activity has been increasing substantially with North Natomas development and other projects related to the current economic expansion. To meet this demand the need for an additional Planning Technician, a Typist Clerk and two FTE intern positions has been identified. These positions will facilitate processing applications, assisting staff in special studies, and in implementing the Automated Permit System for planning activities.



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FINANCIAL CONSIDERATIONS:

A \$55,000 increase in appropriations will be required to fund these positions for the duration of this fiscal year. This increase will be financed from the additional revenue generated by the level of activity. Full year funding of on-going costs is expected to be \$100,000 which again will be financed by projected revenue increases.

POLICY CONSIDERATIONS:

These additional positions will allow the Planning Division to continue to meet established processing standards. These activities will be funded by fee levels approved by the City Council in June 1998.

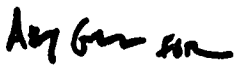
ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities which are not for purposes of a public works construction project do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 1506(b)(1), 15378(b)(3).

MBE/WBE EFFORTS:

All goods and services purchased for these positions will be in accordance with City MBE/WBE policies.

Respectfully submitted,



GARY STONEHOUSE
Planning Director



JACK CRIST
Deputy City Manager

RECOMMENDATION APPROVED BY:



WILLIAM H. EDGAR
City Manager

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BY THE CITY COUNCIL

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RESOLUTION NO. 99-113

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**A RESOLUTION AMENDING THE DEPARTMENT OF NEIGHBORHOODS,
PLANNING AND DEVELOPMENT SERVICES FY 1998/99 ANNUAL
OPERATING BUDGET TO ADD 4 ADDITIONAL NEW FULL
TIME EMPLOYEES**

WHEREAS, the level of planning activity has increased from the recession experienced from FY 1988/89 through FY 1997/98, and

WHEREAS, the increase in activity has created a need to augment existing staff to perform the additional work, and

WHEREAS, fee revenue for the Planning Division is projected to exceed the projected budget fee revenue by \$200,000

The City Council hereby resolves to amend the operating budget of the Neighborhood, Planning and Development Services as follows:

1. Planning Division operating budget (101-4821) increase for salary and benefits totaling \$43,000 and for services and supplies totaling \$12,000 to fund 4 additional FTE and related operating costs.

MAYOR

ATTEST:

CITY CLERK

3

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____