

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

May 23, 1935

The Civil Service Board met in special session in the office of the Board, Room 303, City Hall, at 4:10 o'clock P.M., President Deise presiding.

PRESENT: Commissioner Chenu, President Deise.
ABSENT : Commissioner Stacy.

Due to the short period of time available for the meeting, the reading of the minutes of the past meeting was omitted.

TREE TRIMMER'S EXAMINATION

Mr. F. N. Evans, Superintendent of Parks, and Mr. James Pierce, Foreman of the Tree Division, were present at the meeting to discuss duties and personnel of the Tree Trimming Division of the Park Department. It was their opinion that climbers and groundmen should have at least two year's experience in tree trimming work as a requirement for qualifications to take a Tree Trimmer's examination. They also felt that the examination should consist of a practical test, a personal interview; and actual past experience should carry considerable weight in the final grade.

EXAMINATIONS FOR RECREATION
DEPARTMENT

Mr. J. B. Maloney, Superintendent of the Recreation Department, was present and discussed the personnel of his office with the Board. Mr. Maloney explained that employees working as Playground Directors had been paid by service orders in the past, but he felt that they should all be Civil Service employees. He also informed the Board that a large majority of these particular

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employees were part time employees working by the hour, and in many instances only a few hours a month.

After discussion, it was the concensus of opinion that it would be impracticable to have Civil Service lists for part time employees, inasmuch as the requirements of the department are so diversified that it would be impossible to secure piano players, singers, dancing instructors and the like by certifications from one list.

TEMPORARY EMPLOYEES -
DISCUSSION

City Manager James S. Dean was present and discussed the status of unclassified and temporary employees, stating that in his opinion employees who had been with the city two or three years were entitled to action by the Board, even to the extent of blanketing them into their positions, if such action was legal. Mr. Dean especially mentioned the non-technical library employees among others, and stated that he felt that the Board should determine the qualifications and fitness of each unclassified employee and, after a suitable examination determining that such employees were qualified, they should then be classified and given civil service status.

DEPARTMENTAL REPORTS -
APPROVAL OF

The following Civil Service reports received from department heads were presented to the Board for approval:

City Attorney

Mull, A. M. - Temp.Appt. Prosecuting Attorney, \$225. mo, 5/13/35.

City Planning

Lillard, Oliver - Temp.Appt. Junior Engineer, \$120. mo., 5/3/35 from list.

Engineering

Daily, J. A. - Temp.Appt. Elevator Opr., \$115. mo., 5/7/35.

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Health Department

- Attig, Nathaniel K. - Temp.Appt. Health Officer's Assistant, 5/9/35
\$5.00 per day (part time).
Vanderbilt, Ella - Temp.Appt. Nurse, \$150. mo., 4/21/35.
Hatfield, Bess - Temp.Appt. Pub. Field Nurse \$5.00 day, 5/13/35.
Becker, Walter N. - Temp.Appt. City Physician \$225. mo., 5/14 to 5/16/35.

City Library

- Klausner, Margaret - Temp.Appt. Junior Librarian, \$100. mo., 5/13/35.
Zapffe, Elmore W. - Temp.Appt. Library Page, \$30. mo., 5/20/35.
Dalziel, Janet - Temp.Appt. Reference Asst., \$80. mo., 4/1/35.

Park Department

- Brown, Audrey - Temp.Appt. Stenographer \$125. mo., 4/29/35 from list.
Betz, Victor I. - Temp.Appt. Laborer, \$115. mo., 4/23/35 from list.
Frei, John - Temp.Appt. Laborer, \$115. mo., 4/22/35 " " .
Johnson, Edw. E. - Temp.Appt. Laborer, \$115. mo., 4/23/35 " " .
Callahan, Leslie J. - Temp.Appt. Laborer, \$115. mo., 5/16/35 " " .
Crane, Wm. S. - Temp.Appt. Laborer, \$115. mo., 5/13/35 " " .
French, Fred - Temp.Appt. Laborer, \$115. mo., 5/16/35 " " .
LoForte, Samuel - Temp.Appt. Laborer, \$115. mo., 5/13/35 " " .

Police Department

- Pearson, Chas. A. - Temp.Appt. Radio Opr., \$100. mo., 4/24/35 from list.
Horstmyer, George - Reinstatement as Patrolman from lay off as
Sergeant 5/1/35.
Strazzo, M. J. - Temp.Appt. Sergeant \$220. mo., 5/18/35 from list.
McAllister, Alex. - Temp.Appt. Captain of Police, \$220. mo., 5/20/35.

Recreation Department

- Schoefer, Eugene - Temp.Appt. Laborer, \$115. mo., 5/1/35.
Pendleton, Manville - Temp.Appt. Supervisor-Starter, \$125. mo., 5/8/35.
Pettengill, Henry - Temp.Appt. Laborer, \$115. mo., 5/8/35.
Malarin, Jessie M. - Temp.Appt. Asst. Starter, \$125. mo., 4/16/35.
Messner, John J. - Temp.Appt. Laborer, \$115. mo., 5/16/35.
Carrigan, J. J. - Temp.Appt. Laborer, \$115. mo., 5/1/35. *from list.*
Thomas, D. - Temp.Appt. Laborer, \$115. mo., 5/21/35 from list.
Herrera, J. - Temp.Appt. Laborer, \$115. mo., 5/21/35 from list.

Waste Removal Dept.

- Newman, J. W. - Reinstatement, Laborer, 4/16/35.
Wirts, Elmer - Temp.Appt. Truck Driver \$5.76 day, 5/4/35 from list.
Rhoades, J. L. - Temp.Appt. Truck Driver \$.576 day, 5/4/35 " " .
Holland, Lucile - Permanent Appt. Stenographer 5/8/35 \$100. per mo.

Water Department

- Holman, Thos. - Temp.Appt. Cement Finisher \$8.00 day, 4/23/35.
Del Moro, A. - Temp.Appt. Laborer \$4.50 day, 5/20/35 from list.
Jennings, J. Carl - Prob. Appt. Junior Engineer, \$125. mo. 5/1/35
from list.

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Transfers

Rhoades, J. L. - From Waste Removal Dept. to Unemployed Relief as Truck Driver \$5.50 day, 5/23/35.
 Tronsen, Alex - From Chef at Recreation Center to Laborer Camp Sacramento \$5.00 day, 5/16/35.
 Paoli, Paolino - From Laborer, Recreation General, to Laborer Wm. Land Golf Course \$115. mo., 5/1/35.
 DaPrato, Dante - From Laborer, Recreation - Golf Course, to Rec. General \$115. mo., 5/1/35.
 Petralia, Manuel - From Laborer, Recreation Dept. to Laborer Park Dept. \$115. mo., 5/6/35.
 Dodge, Ed. - From Laborer Waste Removal Dept. to Laborer Park Dept. \$115. mo., 5/27/35.

After review of the reports, Commissioner Chenu moved that all reports be approved, with the exception of Janet Dalziel, Reference Assistant in the Library, which was approved provided Miss Grace Taylor, City Librarian, removed the statement upon the report that Miss Dalziel would be "made a permanent employee" in May. Seconded by President Deise and carried with the following vote;

AYES: Commissioner Chenu and President Deise.

NOES: None.

ABSENT: Commissioner Stacy.

ELIGIBLE REGISTERS -
 NAMES REMOVED

The Secretary reported that the following names had been removed from Eligible Registers, in accordance with the Rules and Regulations, either because those certified had failed to appear or their certifications had been returned by postal authorities undelivered.

Laborer Eligible Register

Joseph Perry, 2417 17th St.
 G. G. Fogelsong, 2501 G St.
 N. Swartz, 518 J St.
 E. Trainor, 2624 20th St.
 Samuel C. Heard, 1205 56th St.
 Eigbrett, A., 765 7th Ave.
 G. Gerbi, 3136 Perkins Way
 R. W. Wales, 2763 $\frac{1}{2}$ Santa Clara Ave.
 Joseph Fallon, 817 13th St.
 Roy Ward, 3151 Donner Way

Byron Sweasey, 2728 21st St.
 Chas. Munkittrick, 1016 N St.
 J. M. Duggar, 1118 25th St.
 J. Sparks, 6321 14th Ave.
 C. G. Winsboro, 815 22nd St.
 W. T. Weibel, 3160 X St.
 A. J. Butteries, 3208 12th Ave.
 Wallace Sellers, 1801 47th St.
 A. P. Laarveld, 1525 F St.
 R. J. Steinbrecher, 1917 27th St.

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Wm. E. Morgan, 3782 - 6th Ave.
 G. Zuccaro, 1515 - 24th St.
 P. Cerruti, 1530 9th St.
 L. Schlademan, 4433 Catala Way
 Ralph Fink, 2656 17th St.
 Dillon, S. J., 920 46th St.
 B. Boyer, 2935 Stockton Blvd.
 John Mihanovich, 849 56th St.
 John Durham, 2107 0 St.

F. Hogaboom, 2640 27th St.
 Ed. Jennings, 3400 Serra Way
 O. L. Pennington, 4408 12th Ave.
 M. P. Langdon, 1214 E St.
 G. Vlardi, 2812 P St.
 S. P. Bartlett, Rt.#1, Box 157
 Fair Oaks
 J. J. McMahon, 800 U St.
 M. B. Dillon, 2817 J St.

Truck Driver Eligible Register

Harry Achtert, 1612 17th St.
 A. B. Chidester, 2582 17th St.
 F. A. Darby, 321 26th St.

Edwin A. Carlson, 1822 15th St.
 A. E. Wiest, 1118 $\frac{1}{2}$ 7th St.

LABORER'S EXAMINATION

After discussing the number of names remaining upon the Laborer Eligible Register and the difficulties of

securing appointments therefrom, the Secretary was instructed to prepare material for an examination for this classification.

LABORER'S ELIGIBLE REGISTER,
 GROUPS NO. 1, 2, 3, and 4 -
 INTENTION TO ABOLISH

At the conclusion of the discussion regarding holding an examination for the classification of Laborer,

Commissioner Chenu moved that the Secretary notify those remaining upon these eligible registers that it was the intention of the Board to abolish same. Seconded by President Deise and carried with the following vote:

- AYES: Commissioner Chenu and President Deise.
- NOES: None.
- ABSENT: Commissioner Stacy.

GARDENERS EXAMINATION

In view of the fact that Group No. 3 of the Laborer's Eligible Register had been established for the purpose

of certifying eligibles for the position of Gardener, and that said list was nearly exhausted, Commissioner Chenu moved that the Secretary pre-

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pare material for an examination to be held for the classification of Gardener. Seconded by President Deise and carried with the following vote:

AYES: Commissioner Chenu and President Deise.
 NOES: None. ABSENT: Commissioner Stacy.

MEN JUNIOR CLERK
 EXAMINATION

Due to the condition that all men eligibles on the existing Junior Clerk's Eligible Register

had received appointments, and that several men Junior Clerks were employed by the City, Commissioner Chenu moved that the Secretary prepare examination material for a men's Junior Clerk examination.

Seconded by President Deise and carried by the following vote:

AYES: Commissioner Chenu, President Deise.
 NOES: None. ABSENT: Commissioner Stacy.

There being no further business, the meeting adjourned at 6:20 o'clock P.M. to meet again at the call of the Chair.

W. H. Jaqueth
 Secretary.

APPROVED:

Leroy Deise
 President.