

2.

**MINUTES OF REGULAR MEETING
CIVIL SERVICE BOARD
February 3, 2004 - CITY OF SACRAMENTO**

The meeting of the City of Sacramento Civil Service Board was called to order by Board Member Lopez in the Civil Service Board Room 101, 921 - 10th Street, Sacramento, CA at 1:30 p.m.

MEMBERS PRESENT: Lopez
Suzuki
Pryor

MEMBERS ABSENT: Fine

MINUTES OF CIVIL SERVICE BOARD MEETING OF November 4, 2003

A motion was made by Member Suzuki and seconded by Member Pryor to approve the Minutes of the November 4, 2003 meeting as submitted.

Motion: Suzuki
Second: Pryor

The motion was approved by the following roll call vote:

Ayes: Lopez
Suzuki
Pryor

Absent: Fine

ELECTION OF PRESIDENT FOR 2004

A motion was made by Member Suzuki and seconded by Member Pryor nominating Leslie Lopez as President of the Board for 2004.

Motion: Suzuki
Second: Pryor

The motion was approved by the following roll call vote:

Ayes: Lopez
Suzuki
Pryor

Absent: Fine

ELECTION OF VICE PRESIDENT FOR 2004

A motion was made by Member Suzuki and seconded by Member Pryor nominating Jeffrey Fine as Vice President of the Board for 2004.

Motion: Suzuki
Second: Pryor

The motion was approved by the following roll call vote:

Ayes: Lopez
Suzuki
Pryor

Absent: Fine

REPORTS OF SECRETARY TO THE BOARD

Geri Hamby, the Secretary, reported that under Item 7 on the Consent Calendar, item c. was to be removed as an agenda item as Local 39 was not in agreement with the revisions.

ELIGIBLE LISTS ESTABLISHED

Informational item only.

CONSENT CALENDAR

- (a) Account Clerk I/II (Revise Classification specification)
- (b) Stores Clerk I/II (Revise Classification Specification)
- (d) Program Analyst – Public Safety Health and Fitness (Establish Classification)

In reference to Item (d), Member Suzuki asked why the City was just focusing on the Fire Department and not also on the Police Department. Carla Almeida, Senior Personnel Analyst, explained that this was a new position for the Fire Department. The Fire Department has been using a contract position to perform these duties. The Police Department currently uses a Lieutenant or Captain for this purpose.

A motion was made by Member Suzuki and seconded by Member Pryor to accept items a, b, and d.

Motion: Suzuki
Second: Pryor

The motion was approved by the following roll call vote:

Ayes: Lopez
Suzuki
Pryor

Absent: Fine

CITIZENS ADDRESSING THE CIVIL SERVICE BOARD ON MATTERS NOT ON THE AGENDA

There being no further business, the meeting adjourned at 1:40 p.m.

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