

Meeting Date: 03/18/2014

Report Type: Consent

**Personnel and Public
Employees Committee
Report**

915 I Street, 1st Floor

www.CityofSacramento.org

Title: Approval of Committee Meeting Minutes for February 4 and March 4, 2014.

Location: Citywide

Recommendation: 1) Pass a Motion approving the committee meeting minutes for the February 4, and March 4, 2014 meetings.

Contact: Stephanie Mizuno, Council-Clerk Operations Manager, (916) 808-7171, Office of the City Clerk

Presenter: None

Department: Office of the City Clerk

Division: City Clerk

Dept ID: 04001011

Attachments:

01 Draft Minutes for 02-04-14

02 Draft Minutes for 03-04-14

Submitted By:

Adobe

Signature:

Nell Hessel



Approved By:

Adobe

Signature:

Stephanie Mizuno



PERSONNEL AND PUBLIC EMPLOYEES COMMITTEE

Angelique Ashby, Chair, District 1
Kevin McCarty, Vice Chair, District 6
Steve Hansen, District 4
Bonnie Pannell, District 8

COMMITTEE STAFF

Kourtney Burdick, Deputy City Attorney
Wendy Klock-Johnson, Assistant City Clerk

City of
SACRAMENTO
DRAFT Minutes

Personnel and Public Employees Committee

**City Hall Council Chamber
915 I Street, 1st Floor**

**Published by the
Office of the City Clerk
(916) 808-7200**

**Tuesday, February 4, 2014
1:30 PM**

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

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General Conduct for the Public Attending Personnel and Public Employees Committee Meetings

- Members of the public attending Personnel and Public Employees Committee meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
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Members of the Public Addressing the Personnel and Public Employees Committee

Purpose of Public Comment. The City provides opportunities for the public to address the Committee as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the Personnel and Public Employees Committee as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
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Speaker Time Limits.

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- **Discussion Calendar Items.** Two (2) minutes per speaker.

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- Speakers shall not concede any part of their allotted time to another speaker.
 - The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

DRAFT Minutes

Tuesday, February 4, 2014

1:30 p.m.

City Hall – 915 I Street- First Floor Council Chamber

Open Session - 1:30 p.m.

Regular session called to order by Chair Ashby at 1:34 p.m. on Tuesday, February 4, 2014 at the Sacramento City Council Chamber.

Present: Members Angelique Ashby, Steve Hansen, and Bonnie Pannell

Absent: Member Kevin McCarty

Public Comments – Matters Not on the Agenda

Consent Calendar Estimated Time: 5 minutes

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

Action: Motion/Second: Member Steve Hansen / Bonnie Pannell

Yes: Members Angelique Ashby, Steve Hansen, and Bonnie Pannell

Absent: Member Kevin McCarty

Motion **passed** to approve the consent calendar.

1. Approval of Committee Meeting Minutes for January 21, 2014

Location: Citywide

Issue: Meeting minutes are approved by the legislative body before becoming certified by the City Clerk for the official record

Recommendation: Pass a Motion approving the committee meeting minutes for the January 21, 2014 meeting.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk

Discussion Calendar

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

2. Nomination and Selection of Vice-Chair

Estimated Time: 5 Minutes

Location: Citywide

Issue: Select a Personnel and Public Employees Committee Vice-Chair for 2014

Action: Motion/Second: Member Angelique Ashby / Bonnie Pannell

Yes: Members Angelique Ashby, Steve Hansen, and Bonnie Pannell

Absent: Member Kevin McCarty

Motion **passed** selecting Member Steve Hansen as Vice-Chair for year 2014 whose duties shall start with the next regular meeting of the Committee.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk

3. Conduct Interviews for the Administrative, Investment & Fiscal Management Board

Estimated Time: 10 Minutes

Location: Citywide

Issue: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions

Action: Conducted interviews and continued to next meeting for consideration.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Denise Deprato, Support Services Manager, (916) 808-8249, Department of Human Resources

4. Review Applications and make nominations to the Compensation Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: After conducting interviews for open board and commission seats, the Personnel and Public Employees Committee reviews applications and forwards nominations to the Mayor for appointment

Action: Motion/Second: Member Steven Hansen / Member Bonnie Pannell

Yes: Members Angelique Ashby, Steve Hansen, and Bonnie Pannell

Absent: Member Kevin McCarty

Passed a Motion to nominate two applicants, and forward to the Mayor for appointments; **Evelyn Chin and Howard Posner** to category A (public at-large) on the Compensation Commission.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Mark Prestwich, Special Projects Manager, (916) 808-5380, Office of the City Manager

5. Review Applications and make nominations to the Preservation Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: After conducting interviews for open board and commission seats, the Personnel and Public Employees Committee reviews applications and forwards nominations to the Mayor for appointment

Action: Motion/Second: Member Angelique Ashby / Member Steve Hansen

Yes: Members Angelique Ashby, Steve Hansen, and Bonnie Pannell

Absent: Member Kevin McCarty

Passed a Motion to nominate two applicants, and forward to the Mayor for appointments; **Eric Fuller** to category C (registered structural engineer) and **Caru Bowns** to category E (landscape architect, designer, or historian with training or experience in historical landscapes) on the Preservation Commission; and **return in March to review and discuss application** for one nominee to category A (licensed historical architect who meets the Secretary of Interior's qualifications for historical architects).

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Roberta Deering, Preservation Director, (916) 808-8259, Community Development Department

6. Review Applications and make nominations to the Sacramento Disabilities Advisory Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: After conducting interviews for open board and commission seats, the Personnel and Public Employees Committee reviews applications and forwards nominations to the Mayor for appointment

Action: Motion/Second: Member Angelique Ashby / Member Steve Hansen

Yes: Members Angelique Ashby, Steve Hansen, and Bonnie Pannell

Absent: Member Kevin McCarty

Passed a Motion to nominate **two** applicants, and forward to the Mayor for appointments; **Christina Espinoza and Russell Rawlings** to category A (representatives of different disability groups including, but not limited to physical, sensory, developmental and mental disabilities) on the Sacramento Disabilities Advisory Commission.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Obi Agha, Program Specialist, (916) 808-8426, Department of Human Resources

7. Review Applications and make nominations to the Sacramento Housing & Redevelopment Commission

Estimated Time: 10 Minutes

Location: Citywide

Issue: After conducting interviews for open board and commission seats, the Personnel and Public Employees Committee reviews applications and forwards nominations to the Mayor for appointment.

Action: Motion/Second: **Member Steven Hansen / Member Bonnie Pannell**

Yes: **Members Angelique Ashby, Steve Hansen, and Bonnie Pannell**

Absent: **Member Kevin McCarty**

Passed a Motion to nominate three applicants, and forward to the Mayor for appointments; **Cathy Creswell, Jayne Raab, and Tawny Macedo** to category A (public at-large) on the Sacramento Housing & Redevelopment Commission

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Vickie Smith, Agency Clerk, (916) 440-1363, Sacramento Housing & Redevelopment Agency

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment: 1:57 p.m.

PERSONNEL AND PUBLIC EMPLOYEES COMMITTEE

Angelique Ashby, Chair, District 1
Steve Hansen, Vice Chair, District 4
Kevin McCarty, District 6
Bonnie Pannell, District 8

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Wendy Klock-Johnson, Assistant City Clerk



DRAFT Minutes

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DRAFT MINUTES

Tuesday, March 4, 2014

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City Hall – 915 I Street- First Floor Council Chamber

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Present: Members Angelique Ashby, Steve Hansen, Kevin McCarty, and Bonnie Pannell

Public Comments – Matters Not on the Agenda

Discussion Calendar

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

1. **Interviews for the Paratransit, Inc. Board of Directors**

Estimated Time: 5 Minutes

Location: Citywide

Action: Motion/Second: Member Bonnie Pannell / Member Steven Hansen

Yes: Members Angelique Ashby, Steve Hansen, Kevin McCarty, and Bonnie Pannell

Passed a Motion nominating one applicant and forwarding to the Mayor for appointment; **Scott Leventon** in category B (public-at-large who is a user of Paratransit services) on the Paratransit, Inc. Board of Directors.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Donna P. Foland, Executive Secretary, (916) 429-2009 Ext. 7341, Paratransit, Inc.

2. Interviews for the Ann Land/Bertha Henschel Memorial Fund Commission

Estimated Time: 10 Minutes

Location: Citywide

Action: Directed staff to seek additional candidates to the Ann Land/Bertha Henschel Memorial Fund Commission.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Barbara Smith, Administrative Analyst, (916) 808-5762, Department of Parks & Recreation.

3. Interviews for the Sacramento City/County Bicycle Advisory Committee

Estimated Time: 10 Minutes

Location: Citywide

Action: Conducted interviews and continued to next meeting for consideration.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Ed Cox, Program Analyst, (916) 808-8434, Department of Transportation.

4. Interviews for the Capitol Area Committee

Estimated Time: 10 Minutes

Location: Citywide

Action: Conducted interviews and continued to next meeting for consideration.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Shirley Concolino, City Clerk, (916) 808-5442, Office of the City Clerk

5. Nominations to the Preservation Commission

Estimated Time: 10 Minutes

Location: Citywide

Action: **Motion/Second:** **Member Bonnie Pannell / Member Steven Hansen**

Yes: **Members Angelique Ashby, Steve Hansen, Kevin McCarty, and Bonnie Pannell**

Passed a Motion nominating and forwarding to the Mayor for appointment, **Mark Huck** to category A (licensed historical architect who meets the Secretary of the Interior's qualifications for historical architects) on the Preservation Commission.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Roberta Deering, Preservation Director, (916) 808-8259, Community Development Department.

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment: 1:57 p.m.