

MINUTES
AWARDS COMMITTEE MEETING
MONDAY, OCTOBER 26, 1998

Members Present: Luke Breit, Patricia Canterbury, Daphne Gawthrop, George
Hernandes, Suzette Riddle, John Wong.
New Member: Valerie Drew
Staff: Laurie Heller, Nina Kavardjikova.

CALL TO ORDER: Chair Breit called the meeting to order at 4:43 PM. George
Hernandes chaired the second part of the meeting in Breit's absence.

APPROVE MINUTES: Minutes of September 28, 1998 Awards Committee meeting
were approved.

DISCUSSION ITEMS:

Terry Prince, consultant for Technical Assistance, presented a summary of her 1998
projects and recommendations for 1999 projects as well. Prince described the key
organizational issues for each of the three entities she was contracted to work with: The
Poetry Center, The Fair Oaks Theatre Festival and SARTA. Her recommendations for
1999 include:

- 1) The Poetry Center – Organizational Structure II: Recruit and train new board
members and volunteers.
- 2) The Fair Oaks Theatre Festival – Program Development II: Create Artistic Advisory
Board to work on artistic vision and audience development.
- 3) SARTA – Organizational Structure I: Develop organizational structure.

Heller suggested representatives of the three organizations and Prince be invited to the
next Committee meeting for feedback and discussion.

CHAIR REPORT: None

COORDINATOR'S REPORT: Heller updated the committee members on the
stabilization process for the Sacramento Ballet, Opera and Theatre, The Theatre and the
Ballet have received their first checks from the City, and the directors of all three
organizations gave an update on their activities at the last Commission meeting. National
Arts Stabilization will continue to work with them at least through December.

OLD/NEW BUSINESS:

Canterbury reported community feedback on the 1999 Theatre Fellowships, which will
be discussed at the November meeting

Valerie Drew introduced herself as the new Committee member.

ADJOURNMENT: At 5:35 PM.



**Sacramento Metropolitan
Arts Commission**

800 Tenth Street, Suite 1
Sacramento, California 95814
(916) 264-5558

A Public Agency

November 30, 1998

Sacramento Metropolitan Arts Commission
Sacramento, California

MEMBERS IN SESSION:

SUBJECT:

Approval 1999 Theatre Fellowships Guidelines and Application/Nomination

LOCATION AND COUNCIL DISTRICT:

Sacramento City and County

RECOMMENDATION:

Staff recommends that the Arts Commission approve 1999 Theatre Fellowships Guidelines and Application/Nomination (Exhibit "A").

CONTACT PERSON:

Nina Kavardjikova, Arts Program Assistant, Sacramento Metropolitan Arts Commission, 264-5558.

FOR AWARDS COMMITTEE MEETING OF:

November 30, 1998

SUMMARY:

The 1999 Theatre Fellowships are intended to recognize and honor the outstanding contribution of professional artists in the greater Sacramento arts community. Fellowship awards are granted to individual artists working in live performances and in the mediums of film and video. Fellowships may be used by the artist according to her/his needs.

COMMITTEE ACTION:

None.

BACKGROUND INFORMATION:

The Sacramento Metropolitan Arts Commission is one of less than ten governmental Commissions in California providing cash fellowships to artists. Sacramento is fortunate to have so many local artists with national and international reputation on their field. The Fellowship program is one way to recognize the diversity and quality of Sacramento's artistic talent. Visual artists were honored in 1995; literary artists in 1996, dance artists

in 1997, musicians in 1998, theatre artists in 1999, and technical arts artists in the year 2000.

The award categories for the Theatre Fellowship Program are: Arts Education, Community Arts, Emerging Artist, Achievement Award, Commissioners' Award and Mayor and County Supervisors' Award.

Interested artists may be nominated or nominate another individual. Self-nominations are also accepted, provided that there is sufficient documentation of community support. Guidelines and Applications will be distributed throughout Sacramento County in the first week of January 1999. An informational workshop with interested applicants will be held on January 22, 1999. The application deadline is February 12, 1999 (Exhibits "B" and "C").

Fellowships are awarded in a competitive nomination-based process. A Panel will evaluate and rank each proposal based on the following criteria: 1) Quality of artistic expression evident in support materials; 2) Record of professional activity and achievements, detailed in the resume and letters of recommendations; and 3) Continued aesthetic contribution to the discipline within the category nominated. Panel evaluations are forwarded to the Awards Committee, which makes funding recommendations to the Arts Commission.

FUNDING CONSIDERATIONS:

Approximately \$25,000 will be set aside for 1999 Theatre Fellowships. Grants will range from \$1,000 to \$7,500.

ENVIRONMENTAL CONSIDERATIONS:

None.

POLICY CONSIDERATIONS:

Staff conducted research of similar fellowship programs throughout the state and nation (Exhibits "D" and "E"), and composed a local advisory panel (Exhibit "G") to assist with policy decisions specific to the field of theatre, film, and video. The panel made the following recommendations:

Fellowships should be open to artists who are performers, directors, playwrights, screenwriters, and teachers. Artists in the fields of electronic manipulation, animation, and journalistic film and video should not be eligible because of the technical, or documentary aspect of their art. The panel debated excluding film and video artists from the Theatre Fellowships and has them participate in a separate Film fellowships program. Staff recommended leaving them in.

MBE/WBE:

The Arts Commission makes every effort to meet the City's MBE/WBE goals.

Respectfully submitted,

NK

Nina Kavardjikova
Arts Program Assistant

Laurie Heller

Laurie Heller
Grants Program Coordinator

Michelle Walker
Executive Director,
Sacramento Metropolitan Arts Commission

Attachments:

- Exhibit "A", 1999 Theatre Fellowships Guidelines and Application/Nomination
- Exhibit "B", Promotional Flyer
- Exhibit "C", News Release
- Exhibit "D", Comparison of California Theatre Fellowships
- Exhibit "F", Comparison of National Theatre Fellowships
- Exhibit "G", Advisory Panel List

NK/Laurie Heller



**Sacramento Metropolitan
Arts Commission**

800 Tenth Street, Suite 1
Sacramento, California 95814
(916) 264-5558

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The 1999 Theatre Fellowships Including Film and Video Arts

A PROGRAM OF THE SACRAMENTO METROPOLITAN ARTS COMMISSION

Arts Education, Community Arts, Emerging Artist, Achievement Award,
Commissioners Award, Mayor and County Supervisors Award

MISSION

The mission of the Sacramento Metropolitan Arts Commission, a City/County public agency founded in 1977, is to "actively foster, develop and advocate support for the arts in Sacramento County."

PURPOSE

The Fellowships are intended to recognize and honor outstanding contributions in the fields of theatre, film and video arts by professional artists representing the diversity and quality of artistic expression in the greater Sacramento arts community. (A *professional artist* is one who is recognized as such by his/her peers and has a history of presentation.) Fellowship awards are granted to individual theatre artists of exceptional talent and may be used by the artist according to his/her own needs. (Fellowships should not be confused with commissions or grants. Matching funds are not required. Financial and other kinds of need are not required for receipt of a Fellowship.)

WHAT WE FUND

The Fellowships in theatre are awarded to artists working in live performances, and to those working in the mediums of film and video. ~~Electronic manipulation, animation and documentary film and video are not eligible; they may be offered under future fellowships.~~

Fellowships are awarded to individual artists who create, interpret, perform or teach within the disciplines of theatre, film or video. Playwrights/screenwriters, directors, performers and teachers may apply. Genre include, but are not limited to, classical, contemporary, modern, comedy, drama, historical, experimental, ethnic, musicals, young audiences, mime, puppetry, storytelling, solo performance, etc.

REVIEW CRITERIA

In reviewing applications, panelists will consider: 1) Quality of artistic expression evident in support materials; 2) Record of professional activity and achievements, detailed in the resumé and letters of recommendations; and 3) Continued aesthetic contribution to the discipline within the category nominated. Consideration will also be given to the number of years the artist has contributed to the arts community in Sacramento and beyond.

GRANT AMOUNTS

Grants range from \$1,000 to \$7,500. The panel will be instructed to select only one artist per category except under extraordinary circumstances. The Commission will recommend the number of grants and their amounts based on a competitive process.

ELIGIBILITY

At the deadline date and at the time the grants are announced, nominees must meet the following eligibility requirements:

1. Be at least eighteen years of age.
2. Be an artist actively working in the discipline and be able to demonstrate a body of work. (See documentation requirements for each category on Page 2.)
3. Be a resident of Sacramento County during the past three years, including the current year. (Nominated applicants may be contacted to provide documented proof of residency, which may include a copy of nominee's driver's license, property tax, utility bill, telephone bill, voter's registration card, or rental agreement.)
4. No artist may win the same Fellowship award (in the same category and discipline) more than once, and no artist may win more than two Fellowships.
5. Artists who work primarily in collaboration may apply together; however, each artist must individually meet the eligibility criteria above and the specific criteria for the category in which they are applying, and they must demonstrate, in the support materials and artist's statement, a track record of collaborating.

AWARD CATEGORIES

- **ARTS EDUCATION AWARD** - Artist who has demonstrated outstanding success with school and/or other curriculum-based theatre, film or video programs. (Nominees must document five years of professional work in the field.)
Possible examples of significant contributions in this category may include former students performing in national companies; recognition by teachers' associations; published articles in industry journals; growing support by local educational institutions, etc.
 - **COMMUNITY ARTS AWARD** - Artist who has demonstrated outstanding success in community development using theatre, film or video. (Nominees must document five years of professional work in the field.)
Possible examples of significant contributions in this category may include establishment of ongoing programs in various neighborhoods; history of working with underserved or disadvantaged populations; enhancing community knowledge of culturally specific theatre, film or video, etc.
 - **EMERGING ARTIST AWARD** - Artist working in the field of theatre, film or video for at least five years who has developed a body of work which establishes the artist's strength in the field.
Possible examples of significant contributions in this category may include improving technical skill as evidenced by increasingly difficult projects; employing a broadening range of genres; invitations to work with a variety of companies, etc.
 - **ACHIEVEMENT AWARD** - Artist who has overcome exceptional challenges including, but not limited to, physical or developmental challenges.
Possible examples of achievement in this category may include overcoming obstacles of recent immigration; successful comeback after physical injury; surmounting physical disability; overcoming lack of access to training opportunities, etc.
 - **COMMISSIONERS' AWARD** - Artist who has distinguished him/herself in the field of theatre, film or video and who is beginning to be recognized on a state or national level. (Nominees must document ten years of professional work in the field locally, regionally and beyond.)
Possible examples of significant contributions in this category may include any of the above plus invitations to write, direct, perform or teach throughout California; reviews or articles in publications outside of Sacramento; regional or statewide awards and recognition by associations of peers, etc.
 - **MAYOR AND COUNTY SUPERVISORS' AWARD** - Artist who has excelled in the field of theatre, film or video and who has been recognized for a lifetime contribution to the field on a national level. (Nominees must document ten years of professional work in the field regionally, nationally and beyond.)
Possible examples of significant contributions in this category may include any of the above plus invitations to write, direct, perform or teach throughout the United States; prominent reviews or articles in national publications; national awards and recognition by associations of peers, etc.
- NOTE: A professional artist is one who is recognized as such by his/her peers and has a history of presentation.

APPLICATION AND REVIEW PROCESS

1. The Fellowships are a nominations-based process. Only one Nomination/Application per artist will be accepted. Self-nominations will be accepted and considered, provided that there is sufficient documentation of community support. The Sacramento Metropolitan Arts Commission encourages nominations from the diverse communities represented in Sacramento County.
2. Artists must be nominated in a specific category and establish their eligibility in the award category in which they are nominated. Award categories and their descriptions are listed above.
3. Submission of supplemental material is required. Do not send more than the required documentation. If the artist's work cannot be adequately represented by the required materials, please call the Grants Department of the Arts Commission at 916/264-5558.
4. Each Nomination/Application and its supplemental materials are reviewed by a panel of arts professionals who reflect the aesthetic, ethnic, gender and geographical diversity within Sacramento County. Panelists are currently working in this discipline and are considered exceptionally proficient in a variety of genres. The panelists review each submission, then meet to discuss, evaluate and score them. The process will function as a competition. The ranked scores are forwarded to the Awards Committee, which recommends Fellowship amounts. The proposed Fellowships are then reviewed and approved by the Arts Commission.
5. Materials submitted as a part of the application will not be returned. Be sure to keep a copy of all application and support materials.

DEADLINE AND NOTIFICATION DATES

1. The individual nominating an artist must contact that artist to confirm his/her interest in the Fellowship program and to secure the necessary supplemental materials.
2. COMPLETE NOMINATION/APPLICATION FORMS AND SUPPLEMENTAL MATERIALS MUST BE RECEIVED AT THE SACRAMENTO METROPOLITAN ARTS COMMISSION NO LATER THAN 5:00 PM ON FEBRUARY 12, 1999. INELIGIBLE, INCOMPLETE OR LATE APPLICATIONS WILL BE DISQUALIFIED.
3. Nominations/Applications and supplemental materials should be hand-delivered to the Arts Commission office or sent by Certified, First Class mail. We strongly recommend that you send materials "Return Receipt Requested," which will serve as your immediate notification that the materials have reached the Arts Commission. Do not use Special Delivery or Special Handling. Keep copies of everything that you send.
4. Nominations/Applications must be received in the office by date indicated. Faxed material will not be accepted. Postmarks will not be accepted as proof of receipt.
5. Nominees will be notified by mail of the meeting dates, times and locations for the Panel, the Awards Committee and the Arts Commission reviews. All meetings are open to the public. Nominees will be notified by mail of the Fellowship recipients and their award amounts.

WHAT TO SUBMIT:

PLEASE SUBMIT EIGHT (8) COLLATED SETS OF THE FOLLOWING MATERIALS IN THE FOLLOWING ORDER:

- The Fellowship Nomination/Application Form.
- Artistic resume should be two pages listing the main professional activities, achievements and educational background relevant to the applicant's discipline. Please be sure to include the specific works which establish eligibility for the category in which the applicant has been nominated. Note composition and/or performance dates and locations.
- Three letters of recommendation reflecting the qualities/characteristics of the award category for which the artist has been nominated. (For example, recommendation letters for an artist nominated for the Arts Education or Community Arts categories should be from groups they have worked with recently, written by community leaders who can attest to the benefits and the success of the nominee within that community; recommendations for an artist nominated for the Commissioners' Award should be written by individuals in the field who can attest to the excellence of the nominee on a state or national level.)

Directors - One of the three letters of recommendation should be from an organization which has hired the nominee to direct a play, film or video.

- Artist's statement, limited to 250 words. Describe how the artist envisions his/her work and how that vision is achieved in the submitted documentation. Arts Educators and Community Artists should describe the challenges they encountered and how they addressed those challenges.
- Reviews or press clippings. Up to three articles from print media describing the Artist's work.
- Media Log: (For video submissions only.) All video samples must be accompanied by a typed Media Log briefly describing the contents, including: 1) Title of works; 2) Genre; 3) Dates created, produced and /or performed; 4) Location of performance/production; 5) Names of playwright/screenwriter, director, companies and/or key performers; and 6) Length of excerpts. Be sure to clarify Nominee/Applicant's involvement in the production.
- Written Samples: (For playwrights, screenwriters, directors, teachers only.) Written samples may be two-sided.
Playwrights and screenwriters - Highlights, no more than 30 pages in length, of the complete manuscript submitted. (See below.) A typed synopsis explaining context should be attached.

Directors - A concept statement pertaining to the content of the video sample.

Teachers (Optional) - Printed instructional material.

PLEASE SUBMIT ONLY ONE (1) COPY OF THE FOLLOWING MATERIALS:

- Video Samples: VHS videotape only.
Up to ten (10) minutes of at least two (2) contrasting excerpts of recent works (*Performers may choose to include a monologue as one excerpt; for playwrights and screenwriters video is optional.*)
Tapes should contain ONLY the excerpts to be reviewed by the panel. We do not recommend that tapes be cued to a particular spot within the tape.
Nominees in the Arts Education and Community Arts categories: Include examples of classroom/studio instruction or community activity and the results of that instruction or activity in your video sample.
- Written Samples: (For playwright and screenwriters only.) Samples may be two-sided. One complete manuscript and synopsis of a work in progress or one completed within the last 5 years.

PRESORT
FIRST CLASS MAIL
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1999 Theatre Fellowships
Including Film and Video Arts
SACRAMENTO METROPOLITAN ARTS COMMISSION
800 Tenth Street, Suite 1
Sacramento, CA 95814
RETURN SERVICE REQUESTED



The 1999 Theatre Fellowships *Including Film and Video Arts*

A PROGRAM OF THE SACRAMENTO METROPOLITAN ARTS COMMISSION

APPLICATIONS & GUIDELINES

TIMELINE

- Nominations/Applications available..... January 4, 1999
- Free Workshop for interested applicants January 22, 1999
- Nomination/Applications and supplemental materials due February 12, 1999
- Panel review March 18 & 19, 1999
- Awards Committee makes award allocations March 29, 1999
- Commission approves awards April 21, 1999
- Announce awards April 26 1999

X **NOMINATION/APPLICATION FORM**
1999 Theatre Fellowships
Including Film and Video Arts

Please type all information.

PERSONAL DATA

Name of Theatre Artist (Nominee):

Last Name: _____ First Name: _____

Street Address*: _____ City, State, Zip: _____

Mailing Address: _____ City, State, Zip: _____

Day phone: _____ Evening phone: _____ FAX: _____

Name of person making nomination: (may be self-nominated)

Last Name: _____ First Name: _____

Mailing Address: _____

City, State, Zip: _____

Day phone: _____ Evening phone: _____ FAX: _____

FOR WHICH FELLOWSHIP CATEGORY ARE YOU NOMINATING THIS ARTIST?

Please check one category only.**

- Arts Education Community Arts Emerging Artist
 Achievement Award Commission's Award Mayor and County Supervisors Award

*Please indicate your street address; P.O. Boxes will be accepted for mailing purposes only.

**Note: Staff has the discretion to re-assign a nomination to a more appropriate category.

Typewritten pages may be single- or double-spaced. Use standard type (no smaller than 10 pt.).

1. **Nomination Summary:** Briefly summarize WHY you think this person is most deserving of a Fellowship. Indicate his/her significant contributions and accomplishments in the field of theatre, film and video locally, regionally and beyond. Include any national, state or local awards; grants or commissions received; and any special invitations to perform, teach, direct or write. (If the nomination is for Arts Education or Community Arts, also highlight the work of the community members or students who have been recognized in some way: e.g., professional success as playwright/screenwriter, director, performer, or teacher; media recognition, etc.)



NOMINATION/APPLICATION FORM

1999 Theatre Fellowships

Including Film and Video Arts

Please type all information.

2. How has this artist impacted the Sacramento Arts Community? With what organization(s) has the artist been affiliated? How have people been affected by the artist, directly or indirectly? Approximate the number of years that this artist has been working in the award category for which he/she has been nominated. How did you come to know this artist and what is your relationship to him/her?

Nominator's signature: _____

Date: _____

The Sacramento Metropolitan Arts Commission seeks diversity in all of its programs. To assist us in evaluating our efforts, please respond, to the best of your knowledge, to the following questions for the artist you are nominating (response to these questions is optional):

Gender: Female Male

Ethnicity: Asian-American/Pacific Islander African-American

European-American Chicano/Latino

Native American Middle Eastern

Bi-cultural (Please specify) _____

Age: 18-29 30-39 40-49 50-59 60+

Physically or Developmentally challenged

PLEASE POST

1999 Theatre Fellowships

Including Film and Video Arts

\$1000 to \$7500 is awarded directly to the artist.

The Fellowships are intended to recognize and honor outstanding contributions in the field of theatre, film and video by artists in the Sacramento community. Fellowships are awarded through a competitive process called peer panel review.

The Fellowships are awarded to artists who create, interpret, perform or teach within the disciplines of theatre, film or video.

- playwrights/screenwriters
- directors
- performers
- teachers

Applicants may be nominated or apply themselves and must be:

- at least eighteen years of age
- an artist actively working in the theatre disciplines and able to demonstrate a body of work
- a resident of Sacramento County during the past three years

Guidelines & Nomination/Application Forms

Available on January 4, 1999
at the Sacramento Metropolitan Arts Commission

Nomination/Application Deadline:
February 12, 1999

Free Informational Workshop

January 22, 1999

R.S.V.P. 264-5558

Funding for this program is provided by the City and County of Sacramento through the Arts Commission's grants programs. For more information, call the Arts Commission at (916) 264-5558.



**Sacramento Metropolitan
Arts Commission**

900 Tenth Street, Suite 1
Sacramento, California 95814
(916) 264-5558

Arts

Red Hot in River City!

P R E S S R E L E A S E

FOR IMMEDIATE RELEASE
OCTOBER 28, 1998

FOR MORE INFORMATION CONTACT
Nina Kavardjikova, 246-5558

Arts Commission Announces 1999 Theatre Fellowships Including Film and Video Arts

\$1,000 to 7,500 is awarded directly to the artist.

Grants for local artists will soon be available through the Theatre Fellowships Program of the Sacramento Metropolitan Arts Commission. Fellowship Awards recognize and honor the outstanding contribution of professional artists working in live performances, and in the mediums of film and video. Playwrights, screenwriters, directors, performers, and teachers who represent the quality and diversity of artistic expression in Sacramento region are encouraged to apply.

The process is nomination-based and competitive. Interested artists may be nominated or nominate another individual. Self-nominations are also accepted, provided that there is sufficient documentation of community support. Applicants are required to live in Sacramento County, work actively in their discipline, demonstrate a body of work, and display a high degree of artistic excellence. Consideration is based on the depth and breadth of the artists' career, including their contribution to the community and the field.

Guidelines and Applications will be available January 4, 1999 from the Sacramento Metropolitan Arts Commission.

The application deadline is February 12, 1999.

A free informational workshop on how to submit an application will be held on January 22, 1999.

Over



**Sacramento Metropolitan
Arts Commission**
800 10th Street, Suite 1 Sacramento, California 95814
(916) 264-5558

1999 THEATRE FELLOWSHIPS ADVISORY PANEL
International Youth Hostel, 900 H Street, Sacramento
October 12, 1998, 1:00 – 4:00PM

NAME	ADDRESS	PHONE	ORGANIZATION	THEATRE SPECIALITY	GENDER / ETHNICITY	ATT
Anderson, James	2331 St. Marks Way, Sacto, 95864	737-2709	Short Center Repertory	Artistic Director	Male, Euro-Am	Y
Busfield, Buck	2711 B Street Sacto., 95816	443-5391	B Street Theatre Fantasy Theatre	Producing Director	Male, Euro-Am	Y
Condon, Frank	342 St. Inez Way Sacto, 95816	688-7153	River Stage Theater	Artistic Director	Male,	Y
Cook, Wayne	1300 I Street Sacto., 95814	322-6344	CAC	Actor, Administer	Male, Afro-Am	No
Ehrenreich, Veronica	6241 Freedom Lane, Citrus Heights, 95621	334-2963	CSUS instructor	Screenwriter	Female Euro-Am	Y
Gott, Rick	2850 Yreka Ave., Sacto., 95822	641-5454 W 391-6318 H 763-3047 Page	Natomas Charter School	Actor, teacher playwright	Male, Euro-Am	Y
Hellesen, Richard	4907 Crestview Dr. Carmichael, 95608	965-4048	B Street Theatre, etc.	Playwright	Male, Euro-Am	Y
Hoopman, Roger	15232 Orchard Spring Road, Grass Valley, 95945	(530)274-1974	Sacramento City College	Producer, instructor	Male, Euro-Am	No
Jordan, Maureen	8333 Kings Bridge Dr., Sacto., 95829	681-7500 Ext. 8109	Sheldon High School	Performing Arts Dept. Chair	Female, Euro-Am	No
LiCalsi, Mark	135 Baxter Ave, #18 Sacto, 95815	925-8044 h 922-9774 w	Beyond The Proscenium Theater	Artistic Director	Male, Euro-Am	No
Malmberg, Rich	231 Lathrop Way, Suite J Sacto., 95815	457-1536	Iron Mountain Films	Actor, film director	Male, Euro-Am	Y
Peckham, Doug	2315 34 th Street Sacto., 95817	277-6236	VAPAC	Media producer	Male, Euro-Am	No
Pickett, Manuel Jose	Theatre Dept., CSUS, 95819-6015	451-8734 H 278-7303 W	Chicano Teatro Program, CSUS	Director, playwright	Male, Latino	No
Riddle, Suzette	2616 G Street, #3 Sacto., 95816	264-7060	Fairytale Town	Writer, Awards Comm. member	Female, Euro-Am	Y
Schultz, Jackie	1028 R Street Sacto., 95814	446-2689	Studio Theatre	Director, actor, producer	Female, Euro-Am	Y
Shannon, Peggy	1419 H Street Sacto., 95814	446-7501 Ext. 113	Sacramento Theatre Company	Artistic Director	Female, Euro-Am	Y
Stephens, Myrtle	4469 D Street Sacto., 95819	455-2787	Celebration Art	Actor, producer	Female, Afro-Am	Y
Walters, Tamara	1736 40 th Street Sacto, 95816	455-1780	T. Walters Agency	Actor, talent agent	Female, Euro-Am	Y
Wheatley, James	1609 68 th Ave. Sacto., 95822	455-2787	Celebration Art	Artistic Director	Male, Afro-Am	No
Wiley, Carson	845 36 th Street Sacto., 95816	457-6309 451-3943		Consultant, managing dir.	Female, Euro-Am	Y
Wilkerson, Dennis	2508 R Street Sacto., 95816	457-4175	Board member, STC SARTA	Director	Male, Nat.-Am	Y
Yep, Dennis	2809 T Street Sacto., 95816	452-6174	InterAct	Actor, stage manager	Male, Asian Am	Y

**1999 THEATRE FELLOWSHIP RESEARCH
ADVISORY PANEL MEETING
YOUTH HOSTEL, 900 H STREET
OCTOBER 12, 1998 1:00 – 4:00 PM**

CALIFORNIA					
ORGANIZATION	SMAC	California Arts Council	Marin Arts Council	Los Angeles Cultural Affairs Department	San Francisco Arts Commission
TITLE	Fellowship	Fellowship	Individual Artists Grants	Individual Artist Fellows	Individual Artist Commission
PURPOSE	To recognize and honor outstanding contributions in the field of Theatre by professional artists representing the diversity and quality of artistic expression in the greater Sacramento arts community.	To support the significant contributions made by California's artists. (Unrestricted grants to primary creators of artwork)	To help give support to Marin's individual working artists for completed, original works of art. (Unrestricted grants to primary creators of artwork)	To provide support to mid-career artists. (Individual Artists Fellows are project grants)	To make grants for project support to individual artists living and working in San Francisco, so as to stimulate the production and dissemination of high-quality works of art throughout the city's neighborhoods. (Individual artists commissions)
AWARDS	\$1,000 - \$7,000 in 1998 for Music	\$2500	\$2,000-\$5,000	Up to \$10,000	up to \$10,000
SELECTION CRITERIA	1) Quality of artistic expression; 2) Record of professional activity and achievement; 3) Continued aesthetic investigation within the discipline	1) Quality and originality of work, based on samples submitted; 2) record of professional activity and achievement; and 3) exceptional, continued aesthetic investigation of the medium in review.	Primary criterion is quality of work submitted. Artist must be primary creator of their work.	1) Artistic merit – 80% 2) Creativity and innovation – 20%	1) Project merit – clarity, originality and depth of project concept or ideas; soundness of the plan 2) Artist's history and promise – Strength of history & accomplishment; artistic potential 3) Public benefit – reach large audience; reach underserved; stimulate understanding and appreciation

ORGANIZATION	SMAC	California Arts Council	Marin Arts Council	Los Angeles Cultural Affairs Department	San Francisco Arts Commission
ELIGIBILITY	1) 18 years old; 2) actively working & able to demonstrate a body of work; 3) Resident of Sac. County for past 3 years; 4) One Fellowship per discipline in lifetime—no more than two Fellowships in different disciplines/categories; and 5) Collaborations acceptable if both artists meet above criteria.	1) Working artist, with evidence of consistent professional achievement for at least the past 10 years; 2) primary creator; and 3) US citizen or permanent resident, and a California resident for at least one year prior to application.	1) 18 yr. of age; 2) actively working in the discipline; and 3) current resident of Marin County and for the past 12 months.	Performance artists whose resume demonstrate an active presentation record; of individual and/or group work over at least the past 15 years. Artists Who are residents of LA county and whose project take place within the City of LA	Artist has lived in city of San Francisco for one year prior; 2) working in the art form of the proposed project and is able to document at least a two-year history of creating and presenting original works in that form to public; 3) 18 yr. of age; 4) not enrolled as full-time student nor enrolling as such during grant period; 5) must not have received an IAC grant in prior cycle; 6) does not have uncompleted IAC project and has submitted reports required for any previous SFAC grants; and has confirmation or tentative commitment from publicly accessible San Francisco venue for project.
CATEGORIES	Arts Education; Community Arts; Emerging Artist; Achievement Award; Commissioners Award; Mayor's & Supervisors Award	Performing arts	Screenwriters, playwrights and original solo performers	Individual actor-producer/performance artists	Individual artist commissions for writing and production; solo performance; design and production.
WHO MAY APPLY OR BE NOMINATED	No specified restrictions	Playwrights	All of above	See above	No specified restrictions

1994 Music Fellowship Comparisons (cont.)

Genres	No specified restrictions	No specified restrictions	No specified restrictions	No specified restrictions	No specified restrictions
ORGANIZATION	SMAC	California Arts Council	Marin Arts Council	Los Angeles Cultural Affairs Department	San Francisco Arts Commission
SUBMISSION REQUIREMENTS		<p>1) Application Cover Page, Applicant Certification, and Statistical Survey (survey optional); 2) Current resume; and 3) Artist's Statement (optional)</p>	<p>1) Application form; 2) documented proof of residency with street address for up to one year 3) required examples of original work completed in the last three years 4) Applicant profile</p> <p>Note: No separate resumes will be reviewed--background information contained in application will be made available to jury <i>after</i> grants have been awarded.</p>	<p>Nine sets of applications, one with original signature, each containing: sample artistic documentation from one category and three recent press clippings or reviews not more than three year old, or letters of recommendation</p>	<p>Ten copies of: 1) completed proposal form; 2) budget for project; 3) notes, if any, to budget; 4) letter of tentative commitment from venue for project; 5) resume followed by additional bios, if any; 6) letters of recommendation; 7) reviews and/or articles; 8) brochures, fliers, etc.; and 9) Eligibility Form (one copy only).</p>
SUPPORT MATERIALS		<p>Four copies of one complete play written within the last five years, with 20 consecutive pages identified for initial reading. Also submit four copies of up to 20 pages of an additional script in any stage of development</p>	<p>All work must be original and have been completed within the last three years. No names should appear on materials</p> <p>1) Screenwriters and playwright - Four identical copies of one complete play, or one complete screenplay or original teleplay.</p> <p>2) Original solo performers who write and perform their original work - 4 identical videotapes (VHS) of up to 30 minutes of solo performance work, along with title, year completed, length and description of work</p> <p>3) Film/video - 4 identical videotapes (VHS) of up to 30 minutes of work, including 4 identical sets of one complete play</p>	<p>1) Manuscript which does not exceed 8 pages 2) Video in VHS format; cued to the exact 8 minutes desired for panel viewing 3) Audio in standard cassette format, cued to the exact 8 minutes desired for panel listening</p>	<p>All work must have been completed within the last two years.</p> <p>1) One or two video selections, each 2-3 minutes in length. Alternatively, a 10-page excerpt from a playscript, or a selection of design sketches may be substituted for a video except</p>

(over)

asic Fellowship Comparisons (cont.)

ORGANIZATION	SMAC	California Arts Council	Marin Arts Council	Los Angeles Cultural Affairs Department	San Francisco Arts Commission
REVIEW PROCESS	<p>1) Apps and supplemental material are reviewed by panel of arts professionals who reflect aesthetic, ethnic, gender and geographical diversity within Sacramento Co.; 2) panelist review apps then meet to evaluate and score each app; 3) ranked scores are forwarded to Awards Committee which recommends Fellowship amounts; and 4) proposed Fellowships are then reviewed and approved by Arts Commission.</p>	<p>During initial round, panelists consider solely the quality of work samples. Material is reviewed and voted on by panelists in a series of elimination rounds. Identify of applicant is not known to panelists until final round. Panel's final recommendations are reviewed by the Council.</p>	<p>1) Jury is selected by Marin Arts Council advisory committee. Jury consists of three professionals. 2) Jurors will remain anonymous until process is completed; applicants will remain anonymous to jury until process is completed; jurors are not asked to critique applicants work; grantees are selected solely on the artistic quality of work.</p>	<p>Applications are Reviewed by a panel of up to nine individuals who have expertise in specific art disciplines and include, but are not limited to artists, arts professionals and arts advocates.</p>	<p>Applications will be evaluated by an independent review panel. Applications may be reviewed first by art-form-specific subpanels, and a limited number selected for consideration by full panel.</p>

1999 Theatre Fellowship Programs: Comparisons

	NATIONAL						
ORGANIZATI ONS	SMAC	Minnesot a State Arts Board	Ohio Arts Council	D.C. Commission on the Arts	Bush Artist Fellowship, MN	Cultural Arts Council of Houston/ Harris County	Louisiana Divison of the Arts
TITLE	Fellowship	Fellowship	Fellowship	Fellowship	Fellowship	Fellowship	Fellowship
PURPOSE	To recognize and honor outstanding contributions in the field of Theatre by professional artists representing the diversity and quality of artistic expression in the greater Sacramento arts community.	To recognize, reward, and encourage outstanding individual artists throughout MN.	To reward artists of exceptional talent based on the quality of the work they have finished	To support individual artists who make a significant contribution to the arts and who promote the arts in the District of Columbia through artistic excellence.	To provide artists with significant financial support that enables them to further their work and their contributions to their community	To recognize the significant contributions made by Houston's artists to the community; to support, encourage, and nourish an environment for the growth and development of Houston artists, and to stimulate a greater public awareness of the arts in general and of artists in particular	To award artist of exceptional talent to enable them to pursue their artistic goals
AWARDS	\$1,000 - \$7,000 In 1998 for Music	\$8,000	\$5,000 or \$10,000	\$2,500	\$36,000 in 1997	\$5,000	\$5,000
SELECTION CRITERIA	1) Quality of artistic expression; 2) Record of professional activity and achievement; 3) Continued aesthetic investigation within the discipline	Artistic quality of work; Merit of feasibility of the proposed fellowship plan	Artistic quality	Primarily on the basis of artistic merit; Efforts to exhibit or present work in the District and productivity will also be considered	Qualities include strong vision, creative energy, importance to a local culture, and perseverance. Also considered are the artist's past endeavors and current work, the impact a Bush Artist Fellowship may have on the applicant's life work and future directions, and the difference the artist may make in the region as a result of the Fellowship.	Quality of work	Quality of work in anonymous initial review; second stage involves also the following: 1) Demonstrated creativity and technical proficiency in artist's discipline 2) artistic focus and consistent artistic development as evidenced by the body of work submitted 3) Record of achievement and activity 4) Quality and appropriateness and documentation of body of work 5) impact of the fellowship on the artist's career

ORGANIZATION	SMAC	Minnesota State Arts Board	Ohio Arts Council	D.C. Commission on the Arts	Bush Artist Fellowship, MN	Cultural Arts Council of Houston/ Harris County	Louisiana Division of the Arts
ELIGIBILITY	1) 18 years old; 2) actively working & able to demonstrate a body of work; 3) Resident of Sac. County for past 3 years; 4) One Fellowship per discipline in lifetime--no more than two Fellowships in different disciplines/ categories; and 5) Collaborations acceptable if both artists meet above criteria.	1) Individual professional artist; 2) U.S. citizen or permanent resident alien status; 3) 18 years old; 4) MN resident for minimum of 6 months; 5) no outstanding final reports due; 6) in compliance with all active contracts	1) Resident of Ohio for at least 1 year before annual date of deadline. 2) no students enrolled in any degree or certificate-granting program. 3) Not have received an OAC Fellowship within last year	Artists who have lived in D.C. at least one year prior to the application date and maintains residency during the grant period	1) Must be residents of MN, ND, SD or the 26 counties of western WI and must have lived in one of these states for at least 12 of the 36 months preceding the application deadline; 2) must be 25 years or older; 3) past recipients cannot reapply until 5-year lapse; 4) no students of degree program; 5) no relatives of staff or board	1) US citizens or resident alien; 2) a Houston resident for two full years before application date; 3) an artist actively pursuing his or her profession	1) Legal resident of LO for at least 24 consecutive months 2) No students enrolled in an arts-related degree or certificate granting program 3) no previous recipients of Division Fellowship
CATEGORIES	Arts Education; Community Arts; Emerging Artist; Achievement Award; Commissioners Award; Mayor's & Supervisors Award	Playwriting, screenwriting, theatre directing, and acting	Playwriting	Acting, playwriting, directing, costume/lighting/scene designing, sound designing	Playwriting and screenwriting; filmmaking and videomaking	Playwriting	Dramatic performances (acting), screen play, and playwriting
WHO MAY APPLY OR BE NOMINATED	Artist must meet specific criteria for each categories above	See above	See above	See above	Application for: 1) Playwrights who have had one full production presented for the public for which admission was charged, or one fully staged workshop production presented for the public, for which admission was charged 2) Screenwriter who have had one staged reading or workshop presented to the public, for which admission was charged; or one screenplay sale or option	See above	See above

ORGANIZATI ONS	SMAC	Minnesota State Arts Board	Ohio Arts Council	D.C. Commission on the Arts	Bush Artist Fellowship, MN	Cultural Arts Council of Houston/ Harris County	Louisiana Division of the Arts
THEATRE GENRES		None specified	All including opera and musical theatre	None specified	Theatre, film & video	None specified	Theatre, film & video
SUBMISSION REQUIRE- MENTS	7 copies of: -app form -resume -ltrs of recom. -artist's statemnt (optional) Support materials	Fellowship plan on one side of single sheet - what artist will accomplish during Fellowship period, what one would do with time and money afforded by a fellowship, and a description of artistic direction	One signed copy of Application Form B; Three copies of each script	Application form plus: one page listing schedule of artistic activities for last two years; resume; no more than 4 items of additional material (reviews, letters of support, programs, brochures, etc.); work sample and brief description	Application narrative including record of artistic achievements	1) A completed application form; 2) a current resume or brief personal history; 3) A typed manuscript (4 copies - name on one only) 4) a title sheet with dates for each work (4 copies - name on one only) 5) a synopsis, if applicable (4 copies - name on one only) 6) an optional list of published and unpublished works, including dates	Grant application form

ORGANIZATI ONS	SMAC	Minnesota State Arts Board	Ohio Arts Council	C. Commission on the Arts	Bush Artist Fellowship, MN	Cultural Arts Council of Houston/ Harris County	Louisiana Division of the Arts
SUPPORT MATERIALS		<p>1) Actors and directors – video or film of 15 minutes maximum, may be ½" VHS, 16mm or Super 8. Directors may also submit script or an excerpt from production or rehearsal. Actors may also submit slides and text.</p> <p>2) Playwrights & screenwriters – one full-length manuscript or up to three one-act plays or screenplays</p>	<p>One complete play or two complete one-act plays. Script must be typed and from within last 5 years. Three copies of script are needed.</p>	<p>Work samples no more than 2 years old. For:</p> <p>1) Actors – an audition to present two contrasting 3-minute monologues.</p> <p>2) Directors – a one to three page concept statement describing a work directed, including a) rationale of play selection; b) casting choices; c) problem solving; d) rehearsal process and e) vision of play.</p> <p>3) Playwrights – 10 copies of one play up to 10,000 words and 10 copies of a one-page synopsis</p> <p>4) Costume/lighting/scen e designers – up to two 10-minute audio tapes and 10 copies of a one-page description of each work</p>	<p>One copy of a complete play, unbound and unstapled, representing current work completed within last five years</p>	<p>Entries, no more than 30 pages in length, should be from a work-in-progress or work completed within the past three years</p> <p>Entries must be typed in manuscript form (4 copies – name on one only)</p>	<p>1) Dramatic performance (acting) – two 10-minute selections from recent work in form of VHS or ½" video tape with details of title, length of work, date performed, and name of all performers and the role each played</p> <p>2) Plays and screen plays – 8 copies of a maximum of 30 pages of recent work. Submit one complete act or scene</p> <p>3) Film and video – two 10-minute selections of recent work on VHS, standard ½" video or 16mm film with details of names and roles of all performer and technicians involved in production</p>
REVIEW PROCESS	A jury of arts professionals from outside of Sacramento	Peer review panel.	Anonymously by a review panel	Advisory panel of respected arts professionals and community representatives who make recommendations to the Commission	Two step process involving preliminary & final selection panels made up of artists & arts professionals, none living within eligible area	A jury of arts professionals from outside of Houston	Anonymously by a review panel in initial stage; second stage will be supplied with info about applicants and the five factors listed under selection criteria will be considered

How It Works

The consultant will meet with your board members, staff or organizational leaders and follow the specific procedures outlined in each program. Some meetings are on-site others are by scheduled teleconference.

Hours billed depend on extent of consulting required. The amount of hours will be determined prior to the start of the program. The range depends on the challenges identified from Phase 1 consulting projects.

1998 - 1999 hourly rate is \$100.00.

Contact Terry Prince to arrange an appointment or for more information.

Terry Prince
Organizing Consultant
6409 Fuego Way
Elk Grove, CA 95758
(916) 683-2155
Fax (916) 684-4581
E-mail PrinceTer@aol.com

Technical Assistance

For the Arts

Phase 2

Implementation

*Organizational Structure
&
Program Development*

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Technical Assistance For The Arts

available from Terry Prince

Phase 2
Implementation Assistance

1. Organizational Structure Development

2. Program Development

About The Consultant

Terry Prince is a recognized expert in the field of organization. She is a member of the National Association of Professional Organizers. Her client list includes Fortune 500 companies, government agencies and non profits. She has a background in arts administration and marketing.

Organizational Structure Development II

Purpose: To assist in effectively implementing a productive and workable arts organization plan from Phase 1

Procedure

- Coach board members on job duties and responsibilities
- Coordinate and motivate board and key staffing efforts with existing board members.
- Help compile a potential list of non-members for assistance in areas not represented by current board and volunteers
- Assist with filling vacant positions by recruiting non board members
- Identify and coach volunteer coordinator based on initial structural design
- Instruction on delegation and project management techniques for executive committee, board members and key volunteers
- Coaching on leadership skills and managerial techniques for arts organizations via teleconference with key board members and volunteers

- Identify seminars and training within the community appropriate to motivating staff

Hours 10 - 50

Program Development II

Purpose: To assist in the implementation of audience and program development utilizing the plan from Phase 1

Procedure

- Provide ongoing coaching on selected portion of five year plan objectives and strategies
- Identify board members to serve in required roles
- Form and activate external advisory committees to assist in development process
- Develop a list of questions for board members to use in research of similar organizations outside of region for models and methodology. Set up time line for research process
- Coordinate and develop annual retreat agenda

Hours 15 - 50

- Familiarization with other marketing vehicles such as newsletter, cosponsored events, community involvement, collaboration and outreach

4. Historical Information Collection System

Purpose: To develop a means of collecting information about the organization for use in promotion and grant applications

Procedure

- Review of organizational scope and objectives
- Identification and development of collection system including attendance figures, promotional pieces, ongoing project photography or audio/video tapes of performances
- Procedures for identifying future collection requirements

How It Works

The consultant will meet with your board members, staff or organizational leaders and follow the specific procedures outlined in each program. Initial meeting time is one to three hours. Report generation ranges from 3 - 7 hours. Final presentation time is 1 - 2 hours.

Contact Terry Prince to arrange an appointment or for more information.

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Technical Assistance

For the Arts

Phase 1

Analysis

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Technical Assistance For The Arts

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1. Organizational Structure Development

2. Program Development

3. Public Relations, Promotion and Media Awareness Training

4. Historical Information Collection System

About The Consultant

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1. Organizational Structure Development

Purpose: To effectively develop a productive and workable arts organization

Procedure

- Review and analyze existing organizational chart and organizational purpose and objectives
- Review and analyze existing job duties
- Restructuring advice and redesign for more effective organizational stability and growth

2. Program Development

Purpose: To create or improve on audience and program development

Procedure

- Review and analyze existing program and strategic marketing objectives.
- Identify and focus market and target audience and area resources

- Locate and research similar organizations outside of region for models and methodology. Brainstorming for ideas and creative approaches

- Recommend areas of improvement and development with benchmark plan for next 5 years

3. Public Relations, Promotion and Media Awareness Training

Purpose: To establish or improve on public relations and promotion campaign for upcoming year

Procedure

- Familiarization with appropriate local media resources. Identifying appropriate advertising sources
- Action plan developed for promoting and marketing projects
- Press kit and promotional design ideas. Time line for media releases developed. Instruction on establishment of media mailing list and system for ongoing maintenance and development
- Instruction on establishment of audience or interested party mailing list and system for ongoing maintenance and development

Management

Organizing a Successful Volunteer Program I: Building the Foundation

Many volunteer organizations, anxious to get on to recruitment, miss the most significant issue in volunteer management - making certain that the organization is ready to use its volunteers well. This workshop will take you step-by-step through all of the components you need to build a firm foundation for your new (or already established) volunteer program. Topics to be covered include:

- the challenging role of today's manager of volunteer programs
- planning and budgeting for a volunteer program
- designing effective systems, forms, manuals for a smooth operation
- building staff commitment and competence in utilizing volunteers
- risk management issues
- job design for today's volunteers

Presenter: Betty Stallings is a national trainer, consultant, author and keynote speaker specializing in volunteerism, nonprofit fund development and leadership. Formerly the founder and 13-year executive director of Pleasanton's Valley Volunteer Center, Betty is known for her vitality, inspiring message, engaging humor, practical presentations and valuable resources. She teaches at universities, is a popular trainer for state, national and international conferences and consults with many nonprofit organizations in the US and Canada.

Date: Thursday, November 19 9:00 a.m. - 4:30 p.m.

Place: Sacramento, to be announced

Fee: See fee schedule

Number: 82.5

Organizing a Successful Volunteer Program II: Keeping Good Volunteers

Successful volunteer programs don't just attract good volunteers; they keep them. Creating a supportive environment where volunteers' needs are met is key to this success. Learn to keep satisfied volunteers actively serving your organization by:

- understanding and responding to trends in volunteerism
- recruiting the right volunteer
- interviewing and placement
- keeping volunteers motivated
- orienting and training volunteers
- supervising, evaluating and, when necessary, dismissing volunteers
- giving meaningful recognition

Presenter: Betty Stallings

Date: Friday, November 20 9:00 a.m. - 4:30 p.m.

Place: Sacramento, to be announced

Fee: See fee schedule

Number: 83.4

GET A DISCOUNT WHEN YOU REGISTER FOR BOTH WORKSHOPS I & II—SUBTRACT \$20 FROM TOTAL FEE. WORKSHOP PARTICIPANTS MAY PURCHASE DISCOUNTED COPIES OF BETTY'S NEWEST RESOURCES AT THE WORKSHOPS.

How To Develop The Board You Need

Learn step-by-step how you build an actively participating board of directors. You will come away with specific, tangible suggestions, and problem-solving tools and strategies for improving your board. Among the topics covered in this fast-paced, interactive workshop:

- recruitment: a full time job that's never done
- orientation: the key to getting your board off to a good start
- training: a part of the board member's life experience. This is geared toward small nonprofit organizations with volunteer boards. Ideally, both the executive director and board president will attend this workshop together.

Presenter: Jayne Woods, Outreach Development

Director for the Nonprofit Resource Center, draws on over 20 years of professional experience with nonprofit boards, and memberships on both local and statewide boards of directors.

Date: Thursday, December 3 9:00 a.m. - 12:00 noon

Place: Nonprofit Resource Center Conference Room

Class Limit: 15

Fee: See fee schedule.

Number: 14.11

Understanding Nonprofit Financial Statements

Do you really understand your organization's financial status? Are all those financial statements just numbers to you? As a board member or new manager of a nonprofit organization, you need to monitor your organization's financial status. This workshop will show you how nonprofit financial management is not for-profit management renamed. You will review:

- the basic elements of financial reports
- the components of an independent auditor's report
- basic accounting concepts
- IRS rules & regulations
- budgeting basics

Presenters: Gary G. Mitchell, CPA, is a partner at Krum and Mitchell, Financial Consultants and Real Estate Advisors. Charles A. Nicholson, CPA, is a partner at Nicholson and Olson, Certified Public Accountants. Both Gary and Charles serve on the Board of Directors at Sierra Adoption Services.

Date: Friday, January 22 9:00 p.m. - 12:00 noon

Place: Nonprofit Resource Center Conference Room

Fee: \$30

Number: RT111.1

BOARDLINK



Nonprofit Resource Center

Designed to strengthen your board

BOARDLINK



Nonprofit Resource Center

Designed to strengthen your board.

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WWW.SACRAMENTO.ORG/NPRC/INDEX.HTML

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THANKS TO THE CALIFORNIA ENDOWMENT

11/17/98 Final (mm)

Funding Options Workshop

September 17, 1998

Coloma Community Center

6:30-9 p.m.

Introductions (see attached list)

Quan Van Le, Commissioner – Thanked representatives of art community for participating and providing input into grants programs. Explained that the Commission anticipates increased funds in the coming year. Indicated how important it is to have all the members of the arts community, including individual artists, for-profit, and small performing arts groups, represented in the planning process.

Laurie Heller, Arts Program Coordinator – Invited each representative to describe their most pressing needs and make recommendations for new funding programs that would be of benefit to arts and arts groups. Following were remarks from participants:

- Mentoring programs of all kinds for organizations (help with legalities; fundraising, volunteer development, marketing, outreach programming, etc.)
- Small, entry-level grants for projects that would be matched \$1 for \$1. This grant application should be short and simple!
- Seed money for great new programs or start-up organizations.
- Multi-year funding for Cultural Arts Awards was well liked since groups would not have to apply every year. There was some concern about how complicated mid-term evaluations might be, or what their timing would be. Also, some groups *liked* to apply every year and appreciated the hands-on attention of SMAC. Some wanted to know if they could apply the next year if they were unsatisfied with their score.
- Time the entry-level grants so groups that do not receive a Cultural Arts Award would still have time to apply.
- More technical assistance on grant proposal writing. A chance for experienced arts groups to mentor new applicants.
- Support for performance space is needed. Small performing groups can't afford local facility rental. Small grants up to \$500 would help.
- SMAC sponsored performance opportunities were also requested. This would mean the group would not have to organize the entire concert.
- Incubators, shared resources, and shared space for artists were discussed.
- Advancement program to help maturing organizations with specific issues (such as board training)

Nina Kavardijikova, Awards Committee – presented the Sacramento Traditional Jazz Society's request to change the eligibility policy for Commission grants programs so that they may apply for funding in future years. They are currently ineligible since their primary office is outside the county.

There was significant concern about opening the program to groups outside the county. It may be difficult for SMAC to monitor compliance with complicated guidelines such as having a percentage of programs in the county, having all board members live in county, etc. Some suggested the Sacramento Traditional Jazz Society should relocate to Sacramento County if they want Sacramento County funds. Others suggested the Sacramento Traditional Jazz Society receives a waiver (exception due to their major contribution to the region) rather than opening the program to anyone. It was also noted that the Sacramento Traditional Jazz Society currently received significant City/County support in-kind including police service, reduced venue fees, etc.

Heller discussed funding allocations for 1999 Cultural Arts Awards – There was concern that high cut-off on ranking would only fund "elite" organizations.

Funding Options Workshop

October 29, 1998

Ethel McCleod Hart Community Center

6:30-9 p.m.

Introductions (see attached list)

Quan Van Le, Commissioner – Thanked representatives of art community for participating and providing input into grants programs. Explained that the Commission anticipates increased funds in the coming year. Indicated how important it is to have all the members of the arts community, including individual artists, for-profit, and small performing arts groups, represented in the planning process.

Laurie Heller, Arts Program Coordinator – Invited each representative to describe their most pressing needs and make recommendations for new funding programs that would be of benefit to arts and arts groups. Following were remarks from participants:

- Open up grant programs to groups that have not been part of the process
- All new funds from the City/County should go to grass roots organizations
- Create grant program for emerging artists to complement Fellowships
- Grants for administrative staff are needed
- Grants to train Sacramento artists, to study outside of area or to bring in teachers to Sacramento
- Change the New Works grants to every year instead of every other year
- Grants for outreach programs are needed
- Seed money for new organizations should include training assistance
- Start up funds for new projects and events. These applications should be simple!
- Annual events should be funded with simpler grant application
- Special grants for space rental are needed
- Grant amounts should be fixed, not percent of budget.
- SMAC should organize annual event in which small groups participate (but should not use grant money for administrative staff). Could use a city park!
- Fund fundraising events as long as matched grant
- SMAC should provide leadership to build a small performance hall with less than 1500 seats. Current facilities are wrong place, wrong size, and too expensive.
- Reduce rental of City/County facilities so arts groups can afford it. Or give the groups a stipend to off-set the rent. Lobby for reasonable rates!
- Use/develop the County Multi-cultural Park
- SMAC WebSite needs to promote local training programs so that groups know where to get help.

FUNDING OPTIONS WORKSHOP

Jackie Sheridan	Hmong Cultural Arts & California Wind Orchestra
Timm Rolek	Sacramento Opera
Pat Emerson	Sacramento Choral Society
Lise Loeffler-Welton	Camellia Symphony
Julie Bjorgum	NCA
Debi Mils	Washington Neighborhood Ctr.
Sinh Le	Vietnamese Amateur Poets Society
Judy Rinehimer	Cosumnes River College
Roger Krum	Sacramento Traditional Jazz Society
Drew Herzig	Kolo Koalition & SACIFDAC
Jim Oxford	Sacto Council of International Folk Dance
Greg & Nadine Mitchell	Sacto Council of Folk Dance Clubs
Irene Oxford	Sac Intl. Folk Dance & Arts Council
Kemoeatu Fakalata	Tongan Society & Polynesian Islands Society
Lana Rossi	Sac Philharmonic Orchestra
Holly Greenwood	The Crafters Guild
Carol R. Moore	In Music
Kimberly Parker	Crocker Art Museum
Charles Washington	Sacramento Blues Society
Kim Scott	Short Center
Dale Moon	STC
Irene Oxford	Sac.Intl. Folk Dance & Arts Council
Griff Field	SLOA
Terry Jiter	CSUS
Ruth Rosenburg	RRDE
Marsha Holmes	Strauss Festival
Julia McMichael	Sacramento Jazz Soc.
Susan Rozsa	MATRIX

Luis Chabolla	La Raza Galeria Posada
Ellen Taylor	California Lawyers for the Arts
Drew Herzig	Sac Intl Folk Dance & Arts
Alice Duncan	CSUS City of Roseville Park & Rec. - Scottish Community Rep.
John Wong	SMAC Awards Committee
Quan Le	SMAC
Barbara Sestito	Fair Oaks Theatre Festival
Peri Ryan	Dance Expressions, El Dorado Hills
Kimberly Bladdock	CrockerArt Museum
Mariana Lozaro(?)	Las Estrella's de Ballet Folklorico
Kathryn Powue	Short Center North (Repertory Co.)
Frances Gracechild	CSUS grant writing class
E. Borack	Sacramento Youth Symphony
James C. Anderson	Short Center Rep.
Mike Balma	Sacramento Heritage Festival