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DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
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SACRAMENTO, CA
95814-2673

OFFICE OF THE DIRECTOR

August 23, 1988

916-449-5283

Budget and Finance Committee
Sacramento, California

Honorable Members In Session:

SUBJECT: SPECIAL DISTRICT INFORMATION AND REPORTING SYSTEM FUND - APPROPRIATION OF FUNDS TO PUBLIC WORKS

SUMMARY

This report recommends that the Budget and Finance Committee recommend that the City Council adopt the attached resolution which appropriates \$10,000 from the Special District Information and Reporting System (SDIRS) fund contingency to Public Works Administration for the acquisition of microcomputer equipment to assist in assessment district processing and recordkeeping.

BACKGROUND

On October 6, 1987 the City Council adopted Resolution No. 87-831 which imposes a maximum two percent (2%) fee on all assessment districts formed on or after November 1, 1987 to provide funds to develop, maintain and operate a special district information and reporting system.

On June 8, 1988 the City Council adopted Resolution No. 88-471 which established the FY 1987/1988 budget for the SDIRS fund in the amount of \$69,000. Of that amount, \$45,000 was appropriated in order to pay for the cost of the Phase I agreement with Touche Ross and \$10,000 was appropriated to purchase two microcomputers and a laser printer assist in the development and record keeping requirements of assessment districts. The balance of \$14,000 was appropriated to the SDIRS fund contingency.

Because the purchase of the microcomputers and laser printer was unable to be accomplished before the end of the fiscal year, the \$10,000 which had been appropriated for equipment reverted back to the SDIRS fund contingency balance.

Staff has now completed the specifications for the microcomputer equipment and therefore the \$10,000 needs to be re-appropriated from the SDIRS fund contingency of the 1988-1989 Public Works Administration operating budget.


FINANCIAL

The SDIRS contingency fund (254-710-7012-4999) has a current balance of \$24,000. Approval of the attached resolution will appropriate \$10,000 from the contingency fund to the Public Works Administration 1988-89 operating budget (254-310-3110-4630) in order to purchase the microcomputer equipment.


RECOMMENDATION

It is recommended that the Budget and Finance Committee recommend that the City Council adopt the attached resolution which appropriates \$10,000 from the SDIRS contingency fund to Public Works Administration for the acquisition of microcomputer equipment.

Respectfully submitted,


Susan Davidson
Senior Administrative Services Officer

RECOMMENDATION APPROVED:


Jack R. Crist
Deputy City Manager

APPROVED:


Melvin H. Johnson
Director of Public Works

August 23, 1988
All Districts

RESOLUTION No.

Adopted by The Sacramento City Council on date of

A RESOLUTION APPROPRIATING \$10,000
FROM THE SPECIAL DISTRICT INFORMATION AND REPORTING
SYSTEM (SDIRS) FUND TO THE PUBLIC WORKS ADMINISTRATION
1988-1989 OPERATING BUDGET

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That funds in the amount of \$10,000 be appropriated from the FY 1988-89 Special District Information Reporting System Contingency Fund to the FY 1988-89 Public Works Administration operating budget, as follows, for the purchase of microcomputer equipment to assist in assessment district processing and recordkeeping:

<u>From:</u>	<u>Amount</u>	<u>To:</u>	<u>Amount</u>
254-710-7012-4999	\$10,000	254-310-3110-4375	\$10,000
254-310-3110-4375	\$10,000	101-310-3110-4375	\$10,000
101-310-3110-4375	\$10,000	101-310-3110-4630	\$10,000

MAYOR

ATTEST:

CITY CLERK