

## OFFICE OF THE CITY MANAGER

### MEMORANDUM

April 24, 1979

TO: Department Heads and Division Chiefs  
Staff Analysts  
Sharon O'Rourke

FROM: William H. Edgar, Assistant City Manager

SUBJECT: Follow-up to Budget and Finance Committee Meeting of  
April 23, 1979

#### ITEM

#### RESPONSIBLE PERSON

#### Preliminary 1979-80 Budget

After considerable discussion the Committee took the following action on this item:

1. Instructed the staff to schedule the next meeting of the Budget and Finance Committee (4-30-79) to start at 3 o'clock in the afternoon with the understanding that the carryover items will be scheduled first. Bill Edgar

The carryover items from this meeting were all of the budget units listed on the Committee agenda - numbers 1 through 11.

2. Staff was instructed to provide a report at the earliest possible date regarding what the staff recommendation would be regarding the use of any additional State bail-out funds. Staff was asked to include in this report the possibility of funding the transfer station. Jack Crist
3. Staff was instructed to prepare a report on the proposed CETA program including recommended policy statement regarding the split of positions between the City and community-based organizations, the transition of CETA positions to full time positions, and an explanation of how the budget decisions will dovetail with the funding decision for CETA. John Whitehead
4. Staff was instructed to prepare a report on recommendations to increase the appropriation base for 1978-79 so that the Council will be afforded the most flexibility in case the Gann Initiative is passed. Jack Crist

- | <u>ITEM</u>  | <u>RESPONSIBLE PERSON</u> |
|--|---------------------------|
| 5. Staff was instructed to prepare a report explaining the following items relating to the fund balance charts:  | Jack Crist                |
| a. Explanation of column No. 15 on the fund balance chart (other changes);   |                           |
| b. An explanation of 1979-80 transfer columns (No's 18 and 20 on the fund balance chart);  |                           |
| c. An explanation of column No. 25 on the fund balance chart; and  |                           |
| d. An explanation of how the Community Development Block Grant fund balance (\$119,000) was derived.   |                           |
| 6. Staff was instructed to prepare a report regarding the advantages and disadvantages of expending funds for the proposed parking garage as well as a more detailed analysis of the current funds in the Parking Authority. | Andy Plescia              |
| 7. Staff was instructed to consider expenditure of the bikeway funds in connection with the preparation of the 6-year Capital Improvement Program.   | Andy Plescia              |
| 8. Staff was instructed to prepare a report on the existing and proposed fees and charges for 1978-79.   | Jack Crist                |

Budget Follow-up Reports

These reports were received and will be used for informational purposes during the course of the Budget hearings. Chairman Connelly asked that the report entitled "Summary of Significant Budget Control Principles" be reviewed separately toward the end of the budget review process so that any changes could be incorporated into the final budget resolution.

If you have any questions on the above matters please call.

*William H. Edgar*  
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 William H. Edgar  
 Assistant City Manager

cc: Mayor and Councilmembers  
 City Manager  
 Wanda Lynch