

APPROVED
BY THE CITY COUNCIL

JAN 6 1998

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CITY CLERK



1.6

DEPARTMENT OF
FINANCE
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

January 6, 1998
PS:Admin:97083:RBH:SA:db

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BUILDING FOUR
SACRAMENTO, CA
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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ADOPTION OF SPECIFICATIONS AND AWARD OF BID NO. 1762 FOR THE PURCHASE OF TWO (2) BOOKMOBILES IN A TOTAL AMOUNT OF \$245,264.86

LOCATION AND COUNCIL DISTRICT: City-wide; all districts

RECOMMENDATION:

Staff recommends that the City Council adopt specifications and accept the lowest responsible bid for the contract resulting from Bid No. 1762 for the purchase of two (2) Bookmobiles. Award is recommended to OBS Specialty Vehicles, A Division of Ohio Bus Sales, Inc., 1324 Tuscarawas Street West, Canton, OH 44706, in a total amount of \$245,264.86.

CONTACT PERSONS: Robert Summersett, Fleet Superintendent, 433-6309
Steve Alstrom, Senior Buyer, 433-6343

FOR COUNCIL MEETING: January 6, 1998

SUMMARY:

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing vehicles in accordance with the specifications used in the bidding process, and recommendation for award of Bid No. 1762 for the purchase of two (2) Bookmobiles.

BACKGROUND:

These two (2) bookmobiles are being purchased by the Maintenance Services Division (Fleet Operations) of the Department of Public Works for use by the Sacramento Public Library Authority. They will be used by staff to transport and display various library books at remote locations.

Staff recommends that the contract be awarded to OBS Specialty Vehicles, A Division of Ohio Bus Sales, Inc., 1324 Tuscarawas Street West, Canton, OH 44706, in a total amount not exceed \$245,264.86. Theirs was the only bid received as shown in the attached bid tabulation sheet. It is also requested that the City Council authorize subsequent purchases of identical units under the same terms and conditions within 365 days of award providing such purchases have been approved and budgeted by the City Council.

FINANCIAL CONSIDERATIONS:

Sufficient funds are available in the Maintenance Services Division's FY97/98 budget for new and replacement vehicles.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061(b)(1), 15378(b)(3).

POLICY CONSIDERATIONS:

This recommendation is consistent with the requirements for competitive bidding as detailed in Title 57 of the Sacramento City Code.

MBE/WBE EFFORTS:

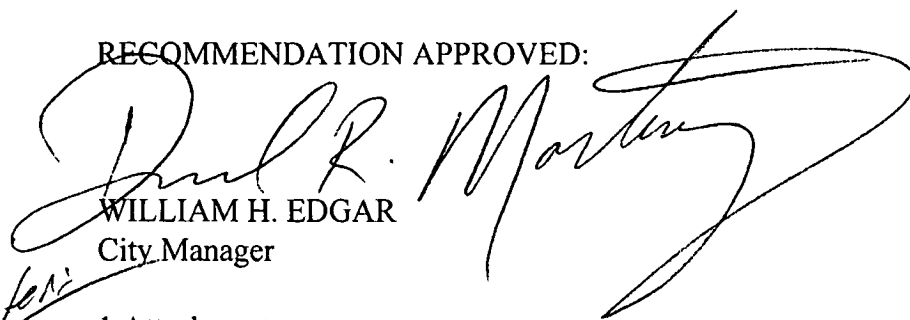
Requests for bid (RFB) were sent to seven (7) vendors, none of which were identified as M/WBE firms. No M/WBE firms were known or listed in the City Bid Directory that manufacture or distribute this type of vehicle. OBS Specialty Vehicles, the only respondent to this bid, is not an M/WBE firm.

Respectfully Submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



WHE
WILLIAM H. EDGAR
City Manager

1 Attachment

**BID TABULATION FOR
BID NO. 1762 - BOOKMOBILES**

<u>Bidder</u>	<u>Unit Cost with Option 18.0b Extended Warranty</u>	<u>Total Bid Less Sales Tax</u>	<u>M/WBE Preference</u>	<u>Prompt Payment Discount</u>	<u>City Tax Preference</u>	<u>Total Bid Tax Included</u>
OBS Specialty Vehicles, A Division of Ohio Bus Sales Inc.	\$113,812.00	\$227,624.00	None	1/4% - 20 days	None	\$245,264.86

Award of Contract To: OBS Specialty Vehicles,
A Division of Ohio Bus Sales, Inc.
1324 Tuscarawas Street West
Canton, Ohio 44706

Using Department: Maintenance Services (Fleet Operations)

Total Amount of Contract: \$245,264.86⁽¹⁾

Bid Due Date: October 29, 1997

Original Estimated Cost: \$200,000.00

Total Bid Amount: \$245,264.86

⁽¹⁾The City Council hereby authorizes subsequent purchase(s) of identical units under the same terms and conditions within 365 days of award providing such purchase(s) has/have been approved and budgeted by the City Council.

<u>Total No. of Bids Solicited</u>	<u>No. of M/WBE Bids Solicited</u>	<u>No. of M/WBE Responses</u>	<u>Award to M/WBE Vendor</u>
7	None Known or Listed	0	No